

City of Bristol, CT – ARPA
Request for Change in Project Work Plan/Budget
Submit to UHY for Review – UHY will forward to City
Requests may take up to 30 days for review & decision.

Subrecipient Name: Bristol Preschool Child Care Center/Bristol Child Development Center

Total ARPA awarded: \$275,000.00

Category of Change (*mark all that apply*):

- Extend Project Completion Date
 - ✓ Move more than 10% of Project Budget Line-Item expense to other Line-Item expense (10.9% requested to be moved)
 - ✓ Revise Work Plan & Budget
- Cancel Agreement/Return ARPA funds to City
- Request for Advance
- Other change to Project

Describe requested change(limit to 200 words):

I am requesting to move (from my statement of work, objective 2) \$30,000 from equipment to supplies and materials as I will not have any equipment cost of \$5,000.00 all items purchased for the classrooms on their own will be less than \$5,000.00 per piece.

I am also writing on objective 3, the cost of the playgrounds were much higher than anticipated and I was only able to cover Activity/Task 3.1: Remove the playground on West Street and install a new playground, and Activity/Task 3.2: Build a under three playground on West Street- including new fencing. I was not able to cover Activity/Task 3.3: Remove the playground on Burlington Avenue and install a new playground from this funding. The cost for task 3.1 is \$120,403.00, the cost for task 3.2 is \$29,948.00, plus \$5,400.00 for fencing. The total for those two would be \$155,751.00 but we only budgeted \$135,000.00. Leaving \$20,751.00 that we had to use other funding for.

If requesting change in budget, complete attached Budget form.

Maegan Adams
Type Name of Authorized Officer or Employee

2.8.2023
Date Submitted

For City Use:

Reviewed by: Council/Task Force City Staff

Date of Review & Summary Comments:

