

Jodi McGrane

From: McCabe, Martha <MMcCabe@uhy-us.com>
Sent: Monday, April 3, 2023 2:33 PM
To: Justin Malley; Diane Waldron; Roger Rousseau; Jodi McGrane
Cc: Goss, Sarah
Subject: items for April 10th ARPA meeting agenda

Per our conversation last Friday, here's the items to include on the April 10th ARPA meeting agenda:

April 10, 2023 (5pm ET) - DEADLINE for Subrecipients to submit CHANGE OF SCOPE & BUDGET REVISIONS Exceeding 10% of any line-item expense.

(Subrecipients may move approved funds in their budgets if it is 10% or less of line-item expenses - this will cover cost variations in 2023 & 2024 - 10% or less revisions will be approved by City staff, Beneficiaries may not change scope of project or exceed moving more than 10% of a line item budget at any time).

April 28, 2023 (12:00 noon ET) - DEADLINE for 9 Subrecipients (received letter earlier in month) to submit all required compliance documentation & signed Agreement to UHY/City.

If no response received, City will terminate offer of award and recoup funds back for City use (*pending total: \$185,075*).

April 28, 2023 (5:00 pm ET)- Local Government Progress & Expense Reports due to U.S. Treasury (January 1 - March 31, 2023).

May 11, 2023 - Declaration of COVID-19 health emergency ends in the United States (per Presidential and USHHS declarations).

No FEMA funding may be utilized for COVID-19 emergency use after this date, only exception is use of funds through 12/31/2025 to assist in funeral/burial costs individuals with cause of death listed as COVID-19 (or Omicron variant). ARPA Funds may continue to be used for COVID-19 mitigation and recovery per eligible & allowable criteria stipulated in the ARPA FINAL RULE and federal uniform guidance.

December 31, 2024 - All ARPA awards must be obligated entirely by 12/31/2024. This includes funds to be expended by the recipient, all subrecipients and beneficiaries.

No new expenditures, new projects or change in scope of projects may be made after 12/31/2024.

Funds not fully expensed on 12/31/2026 and/or funds returned by subrecipients to the recipient, must be returned to the U.S. Treasury by 4/1/2027.

Recipients are responsible for closing out all subrecipient and beneficiary agreements, recoupment of unspent funds and reporting to the U.S. Treasury.

All documentation of the recipient, subrecipient and beneficiaries must be retained for at least 5 years following date of project close out.

Let Sarah and I know of any questions.

Reminder - I will be out of the office this Thursday & Friday and not available by phone or email.

Martha McCabe

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