

**Cheryl Thibeault, Chairperson**  
**Mayor Ken Cockayne**  
**Jake Carrier**  
**Derek Czenczelewski**



**John Smith, Vice Chairman**  
**Mike Fiorini**  
**Mike LaMothe**  
**Paul Tonon**

**City of Bristol**  
**Board of Finance**

February 18, 2015

Ladies and Gentlemen:

The Board of Finance will hold a **Budget Hearing** on **Wednesday, February 25, 2015** at 6:00 p.m. in 1<sup>st</sup> Floor Meeting Room, 111 North Main Street, Bristol, Connecticut. *No votes will be taken.*

<b>Department</b>	<b>Department Head</b>
St. Vincent DePaul	Phil Lysiak
Treasurer's Office	Tom Barnes
Personnel	Diane Ferguson
Tax Office	Teresa Babon
Bristol Development Authority	Justin Malley & Debbie Shapiro
Youth Services Community Services Pine Lake Challenge Course	Eileen McNulty
Mayor's Office	Mayor Cockayne
City Council	
CCRPA/NVCOG	
Community Promotions	

Board of Finance  
Budget Hearing #3  
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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0014500 (0014500) HEALTH/SS OUTSIDE AGENCIE							
0014500 585004 STVINCENT	17,050.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25.0%
TOTAL (0014500) HEALTH/SS OU	17,050.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25.0%
TOTAL (001) GENERAL FUND	17,050.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25.0%
GRAND TOTAL	17,050.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25.0%

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*ST. VINCENT DEPAUL*  
*MISSION OF BRISTOL, INC.*  
P.O. Box 1922  
Bristol, CT 06011-1922  
(860) 589-9098  
Fax (860) 589-4970

January 15, 2015

Glenn Klocko, Comptroller  
Office of the Comptroller  
City of Bristol  
111 North Main Street  
Bristol, CT 06010

Re: 2015-2016 Budget Request

Dear Mr. Klocko:

Enclosed is our Audit of FYE 9/30/13. Our audit for FYE 9/30/14 is currently in process.

Our budget request is for: \$25,000 in General Operating expenses for 7/1/2015 to 6/30/2016 for the Homeless Shelter.

As you will see from a review of our projected budget, the St. Vincent DePaul Mission needs the continued support and funding from all of the listed grant sources (State Department of Housing (DOH), Federal Emergency Management Agency (FEMA), United Way (UW), City of Bristol (CITY), Archbishop's Annual Appeal (AAA), our local fundraising, Citgo Oil Grant, and Donated Food in order to continue to provide homeless shelter services in Bristol. FEMA was cut again to \$7,528 from \$9,442 for the period 4/1/14 – 3/31/15 and hope that it will remain at this level. We also hope that our CDBG funding will not be reduced due to the economic situation and government budget deficits. We have done everything that we can to reduce expenses including the continuation of our pay freeze which was enacted on 10/1/09 for all employees. No one has received a pay increase since that time.



Bristol Homeless Shelter, 589-0702, Fax 589-4970  
Elms Transitional Living Center, 583-8318, Fax 583-2950  
Women with Children Transitional Center, 585-9673, Fax 589-4970

On January 29, 2015, the Homeless Point - In - Time Count in Bristol will once again tabulate sheltered and unsheltered homeless individuals and families. Bristol does not have a huge street unsheltered homeless population, as in other communities, because the SVDP Shelter is able to help these individuals and families and to keep the streets essentially free of unsheltered homeless people. This past summer (2014) however, an increasing tent city population around the Rockwell Park area has caused concern and the development of a task group to explore helping this population. Work of this group is on-going.

This past year Forty Nine percent (49%) of all shelter clients were from Bristol. City funding to the shelter for 2015 - 2016 would be six percent (6%) of the Shelter's total budget.

"Bristol is the 13th most distressed municipality in the state, with Plymouth coming in 25th and New Britain ranking third, according to a recently released report by the Connecticut Conference of Municipalities." This indicates the need to provide assistance to the most poor of our community.

The City's continued support is crucial to help the homeless in Bristol. Any additional financial aid that the City of Bristol can provide to the shelter will help toward our goal of providing basic safety net services to the less fortunate of Bristol. The economy is hurting everyone, but even more so the homeless. They cannot find non-existent jobs and now even their safety net service, the Shelter, is facing dire financial circumstances. SVDP cannot run an 8 hour shift with a part-time person! Can we afford to loose the shelter for Bristol people?

Please let me know if you require any further information.

Sincerely,



Phillip J. Lysiak  
Executive Director

Income													
Projection							1/7/2015						
7/1/15 - 6/30/16													
	Total				<b>CITY</b>				Unsol	FUND		In-Kind	Donated
	Year	\$ Grants	DOH	UW	<b>BRSTL</b>	AAA	Reserve	McPhee	isited	Raise	FEMA	Heat	FOOD
<b>Shelter</b>	<b>15-16</b>	<b>436,288</b>	<b>275,364</b>	<b>21,250</b>	<b>25,000</b>	<b>35,000</b>	<b>29,577</b>	<b>0</b>	<b>144</b>	<b>25,000</b>	<b>7528</b>	<b>3,000</b>	<b>14,425</b>
<b>Budget</b>	<b>14-15</b>	<b>420,094</b>	<b>274,870</b>	<b>29,797</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>23348</b>	<b>0</b>	<b>23,212</b>	<b>9442</b>	<b>5,000</b>	<b>14,425</b>

July 2015 - June 2016	SHELTER - Expenses and Cost Allocation							Revised 1/7/15			Citgo	Donated	
	Budget	DOH	FEMA	UW	CITY	McPhee	AAA	FUND Raise	RESERVE	Interest & Misc			
Wages													
<b>Total Wages</b>	<b>282,814</b>	<b>204,284</b>	<b>4,743</b>	<b>19,318</b>	<b>7,887</b>	<b>0</b>	<b>15,218</b>	<b>20,043</b>	<b>11,321</b>	<b>0</b>			
Taxes													
FICA	22,625	16,343	379	1,545	631	0	1,217	1,603	906	0			
Unempt	5,656	4,086	95	386	158	0	304	401	226	0			
<b>Total Taxes</b>	<b>28,281</b>	<b>20,428</b>	<b>474</b>	<b>1,932</b>	<b>789</b>	<b>0</b>	<b>1,522</b>	<b>2,004</b>	<b>1,132</b>	<b>0</b>			
Benefits:													
<b>Total Benefits</b>	<b>31,480</b>	<b>30,880</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>			
<b>Total Pay/Ben</b>	<b>342,575</b>	<b>255,592</b>	<b>5,217</b>	<b>21,250</b>	<b>8,976</b>	<b>0</b>	<b>16,740</b>	<b>22,347</b>	<b>12,453</b>	<b>0</b>			
Other													
HMS	700								700				
Equipment - Current Yr. Purch	3500						1,829	0	1,671				
Insurance	5000	5,000											
Payroll	2500				2,500								
Prof fees	3000		0		2,804			0	196				
Building / Maint	8659				2,100		4,431	0	2,128				
Equipment Repair	500				500								
Equipmen Mainten	0												
Gas - travel	1000		1,000										
Auto Exp	1000							0	1,000				
Mileage	1000				0				1,000				
Gas	1500	1,500											
Oil	10500	2,500					5,000					3,000	
Water	3500	2,000					1,500						
Electricity	10000	8,772	0				1,228		0				
Phone	4920				4,920								
Misc - program	250						214		36				
Misc	3458						3,458						
Postage	600						600		0				
Print-Repr	600							600					
Office Supplies	2500							0	2,500				
Bank Service Ch	100								100				
Cable TV	750				750				0				
Client Support	250				250								
Food	17425							0	3,000				14,425
Paper Supplies	5000		0					1,364	3,636				
Substan Abuse Test	2000		1,311					689					
Client Education	200				200								
Staff Education	1000				1,000		0						
Membership Fee	300						0		156	144			
Contributions	0												
Classified Adv	1000				1,000		0	0	0				
Fundraise	1000								1,000	0			
<b>Total Other</b>	<b>93,712</b>	<b>19,772</b>	<b>2,311</b>	<b>0</b>	<b>16,024</b>	<b>0</b>	<b>18,260</b>	<b>2,653</b>	<b>17,123</b>	<b>144</b>	<b>3,000</b>	<b>14,425</b>	
<b>Total Pay+Ben</b>	<b>342,575</b>	<b>255,592</b>	<b>5,217</b>	<b>21,250</b>	<b>8,976</b>	<b>0</b>	<b>16,740</b>	<b>22,347</b>	<b>12,453</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GRAND TOTAL</b>	<b>436,287</b>	<b>275,364</b>	<b>7,528</b>	<b>21,250</b>	<b>25,000</b>	<b>0</b>	<b>35,000</b>	<b>25,000</b>	<b>29,576</b>	<b>144</b>	<b>3,000</b>	<b>14,425</b>	

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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011019 (0011019) CITY TREASURER							
0011019 460001 INT GENFND	-249,489.93	-177,000.00	-177,000.00	-178,813.56	-200,000.00	-210,000.00	18.6%
0011019 460006 INT A/R	-3,404.04	-3,000.00	-3,000.00	-3,339.30	-3,500.00	-3,000.00	.0%
TOTAL (0011019) CITY TREASUR	-252,893.97	-180,000.00	-180,000.00	-182,152.86	-203,500.00	-213,000.00	18.3%
TOTAL (001) GENERAL FUND	-252,893.97	-180,000.00	-180,000.00	-182,152.86	-203,500.00	-213,000.00	18.3%
GRAND TOTAL	-252,893.97	-180,000.00	-180,000.00	-182,152.86	-203,500.00	-213,000.00	18.3%

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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
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PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011019 (0011019) CITY TREASURER							
0011019 514000 REG WAGES	106,423.47	109,305.00	110,465.00	70,293.71	109,305.00	117,270.00	7.3%
0011019 515200 PARTTIME	5,248.88	5,265.00	5,265.00	3,318.81	5,265.00	5,300.00	.7%
0011019 531000 PROF FEE	.00	.00	800.00	600.00	600.00	800.00	.0%
0011019 543000 REP & MAIN	.00	150.00	150.00	.00	150.00	150.00	.0%
0011019 553000 TELEPHONE	40.54	120.00	120.00	11.86	120.00	120.00	.0%
0011019 553100 POSTAGE	3,394.99	4,200.00	4,200.00	2,872.60	4,200.00	4,300.00	2.4%
0011019 554000 TRAV REIMB	659.90	500.00	500.00	340.25	500.00	700.00	40.0%
0011019 555000 PRINT/BIND	49.11	.00	.00	.00	.00	.00	.0%
0011019 561800 PROG SUPPL	193.51	.00	.00	.00	.00	.00	.0%
0011019 569000 OFFIC SUPL	229.74	560.00	560.00	560.00	560.00	560.00	.0%
0011019 581120 CONF MEMB	180.00	240.00	240.00	240.00	240.00	240.00	.0%
0011019 581150 ANNUAL BND	300.00	300.00	300.00	.00	300.00	300.00	.0%
0011019 581400 BANK CHG	1,685.84	40,000.00	39,200.00	39,200.00	2,000.00	35,000.00	-12.5%
TOTAL (0011019) CITY TREASUR	118,405.98	160,640.00	161,800.00	117,437.23	123,240.00	164,740.00	2.6%
TOTAL (001) GENERAL FUND	118,405.98	160,640.00	161,800.00	117,437.23	123,240.00	164,740.00	2.6%
GRAND TOTAL	118,405.98	160,640.00	161,800.00	117,437.23	123,240.00	164,740.00	2.6%

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**Treasurer- 0011019**

<b>Account</b>	<b>Object</b>	<b>Description</b>	<b>Request</b>
Regular Wages	514000	Wages for Deputy Treasurer, Accounting Clerk and Bookkeeper	\$117,270
Part Time	515200	Treasurer	\$5,300
Professional Fees & Services	531000	Social Security Death Master File	\$800
Repairs & Maint	543000	Repair of Office Equipment	\$150
Telephone	553000	Office calls	\$120
Postage	553100	Accounts Payable checks	\$4,300
Travel Reimbursement	554000	Travel to Bank and conferences	\$700
Office Supplies	569000	Supplies for Office	\$560
Conference & Membership	581120	GFOA Conferences/ meetings (attend on City's membership)	\$240
Misc. Bond Expense	581150	For Treasurer and Deputy Treasurer	\$300
Bank Charges	581400	Banking Services Fee	\$35,000
		<b>Total</b>	<b>\$164,740</b>

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011021 (0011021) PERSONNEL DEPARTMENT							
0011021 514000 REG WAGES	398,731.19	401,350.00	393,065.00	238,545.18	397,105.00	410,075.00	2.2%
0011021 515100 OVERTIME	1,257.24	1,000.00	1,000.00	150.39	1,000.00	1,000.00	.0%
0011021 515200 PARTTIME	.00	.00	10,010.00	10,009.42	10,010.00	.00	.0%
0011021 517000 OTHER WAGE	2,561.52	1,215.00	1,215.00	2,425.50	2,426.00	1,215.00	.0%
0011021 531000 PROF FEES	50,863.51	75,000.00	111,905.00	39,662.73	111,905.00	75,000.00	.0%
0011021 531145 APPLITRAK	2,900.00	2,900.00	3,045.00	3,045.00	3,045.00	3,260.00	12.4%
0011021 531300 EMP. EXAM	5,455.00	5,000.00	5,000.00	4,412.00	6,000.00	6,000.00	20.0%
0011021 543000 REP & MAIN	26.95	150.00	150.00	.00	150.00	150.00	.0%
0011021 543100 MV SERVICE	.00	200.00	200.00	.00	200.00	200.00	.0%
0011021 553000 TELEPHONE	118.73	200.00	200.00	48.87	200.00	200.00	.0%
0011021 553100 POSTAGE	763.03	800.00	800.00	270.33	800.00	800.00	.0%
0011021 554000 TRAV REIMB	70.00	200.00	200.00	19.50	200.00	200.00	.0%
0011021 555000 PRINT/BIND	600.00	600.00	600.00	.00	600.00	600.00	.0%
0011021 557700 ADVERTIS	13,433.49	12,000.00	12,000.00	10,227.51	13,500.00	13,500.00	12.5%
0011021 561800 PROG SUPPL	4,216.11	4,000.00	3,855.00	1,719.10	3,855.00	3,855.00	-3.6%
0011021 562600 MOT FUELS	51.84	300.00	300.00	21.63	300.00	300.00	.0%
0011021 569000 OFFIC SUPL	756.86	1,000.00	1,000.00	870.97	1,000.00	1,000.00	.0%
0011021 570900 14015 GO-DOCS	13,650.00	.00	9,500.00	9,500.00	9,500.00	.00	.0%
0011021 570900 15016 OTH CAP OU	.00	.00	6,300.00	.00	6,300.00	.00	.0%
0011021 581120 CONF MEMB	754.00	1,250.00	1,250.00	760.00	1,250.00	1,000.00	-20.0%
0011021 581135 SCHOOLING	100.00	4,000.00	4,000.00	95.00	4,000.00	4,000.00	.0%
0011021 589100 EMPL MISC	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
TOTAL (0011021) PERSONNEL DE	496,309.47	512,165.00	566,595.00	321,783.13	574,346.00	523,355.00	2.2%
TOTAL (001) GENERAL FUND	496,309.47	512,165.00	566,595.00	321,783.13	574,346.00	523,355.00	2.2%
GRAND TOTAL	496,309.47	512,165.00	566,595.00	321,783.13	574,346.00	523,355.00	2.2%

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Personnel- 0011021

Account	Object	Description	Request
Regular Wages	514000	Employee Salaries - 5 employees	\$410,075
Overtime	515100	Personnel Analyst - as needed	\$1,000
Other Wages	517000	Vacation buyback	\$1,215
Prof. Fees	531000	Legal fees, test vendor fees	\$75,000
Applitrak	531145	Online employment application system	\$3,260
Repairs & Maint	543000	Equipment repairs as needed	\$150
MV Service	543100	For Personnel vehicle as needed	\$200
Telephone	553000	Work related long distance charges	\$200
Postage	553100	As necessary for department mailings	\$800
Travel Reimbursement	554000	Mileage	\$200
Printing & Binding	555000	Envelopes, business cards, PAF's, Fire performance appraisals	\$600
Advertising	557700	For recruitment purposes (print and on-line media)	\$13,500
Program Supplies	561800	Test materials, subscriptions, cdl program supplies	\$3,855
Motor Fuels	562600	For Personnel vehicle as needed	\$300
Office Supplies	569000	Miscellaneous office supplies	\$1,000
Conf & Memberships	581120	ConnPelra membership	\$240
		IPMA membership	\$401
		PRIMA membership	\$35
		Topical seminars as approved	\$324
Schooling & Education	581135	Mandatory sexual harassment training for supervisors; tuition reimbursement program	\$4,000
Security	531200	NA	\$0
Pre-Employment Exams	531300	Medical and drug screens	\$6,000
Employee Misc Exp	589100	Employee safety training	\$1,000
		<b>Total</b>	<b>\$523,355</b>

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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011016 (0011016) TAX COLLECTOR	-----						
0011016 401000 CURRENT	-125,383,638.06	-131,202,885.00	-131,202,885.00	-127,238,788.06	-132,219,801.00	.00	-100.0%
0011016 401001 PRIOR	-1,361,078.99	-975,000.00	-975,000.00	-1,102,173.87	-1,102,174.00	-1,000,000.00	2.6%
0011016 401002 60DAY:GAAP	-107,507.68	.00	.00	.00	.00	.00	.0%
0011016 410000 INT & LIEN	-904,302.96	-500,000.00	-500,000.00	-503,256.24	-515,000.00	-515,000.00	3.0%
0011016 442441 DELIN FEES	-32,001.62	-70,000.00	-70,000.00	-58,993.96	-70,000.00	-70,000.00	.0%
0011016 450104 COPY FEES	-1,170.50	-650.00	-650.00	-341.50	-625.00	-625.00	-3.8%
0011016 450209 TALL GRASS	-750.00	.00	.00	.00	.00	.00	.0%
0011016 450420 CODE ENFOR	-20,000.00	.00	.00	.00	.00	.00	.0%
TOTAL (0011016) TAX COLLECTO	-127,810,449.81	-132,748,535.00	-132,748,535.00	-128,903,553.63	-133,907,600.00	-1,585,625.00	-98.8%
TOTAL (001) GENERAL FUND	-127,810,449.81	-132,748,535.00	-132,748,535.00	-128,903,553.63	-133,907,600.00	-1,585,625.00	-98.8%
GRAND TOTAL	-127,810,449.81	-132,748,535.00	-132,748,535.00	-128,903,553.63	-133,907,600.00	-1,585,625.00	-98.8%

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PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011016 (0011016) TAX COLLECTOR							
0011016 514000 REG WAGES	287,699.59	295,710.00	263,595.00	164,090.60	260,730.00	273,255.00	-7.6%
0011016 515100 OVERTIME	.00	100.00	100.00	.00	.00	100.00	.0%
0011016 515200 PARTTIME	.00	.00	10,000.00	.00	6,905.00	19,920.00	.0%
0011016 517000 OTHER WAGE	.00	50.00	50.00	.00	.00	50.00	.0%
0011016 531000 PROF FEES	11,692.39	14,450.00	14,450.00	315.00	14,450.00	14,450.00	.0%
0011016 531105 DELIQTTFEE	14,512.53	14,500.00	14,500.00	14,492.22	14,492.00	14,500.00	.0%
0011016 543000 REP & MAIN	140.00	100.00	100.00	.00	100.00	100.00	.0%
0011016 544400 RENT/LEASE	268.00	260.00	260.00	.00	260.00	260.00	.0%
0011016 553000 TELEPHONE	82.95	125.00	125.00	51.52	125.00	125.00	.0%
0011016 553100 POSTAGE	35,956.07	41,450.00	41,450.00	32,369.92	38,000.00	39,000.00	-5.9%
0011016 554000 TRAV REIMB	.00	180.00	180.00	57.70	111.70	180.00	.0%
0011016 555000 PRINT/BIND	17,726.42	19,000.00	19,000.00	17,751.14	19,000.00	21,450.00	12.9%
0011016 557700 ADVERTIS	330.69	370.00	370.00	181.20	370.00	370.00	.0%
0011016 561800 PROG SUPPL	132.39	430.00	430.00	66.41	430.00	430.00	.0%
0011016 569000 OFFIC SUPL	263.41	300.00	300.00	300.00	300.00	300.00	.0%
0011016 581120 CONF MEMB	165.00	390.00	390.00	165.00	165.00	390.00	.0%
0011016 581135 SCHOOLING	175.00	650.00	650.00	655.00	655.00	1,000.00	53.8%
0011016 581150 ANNUAL BND	.00	4,050.00	4,050.00	4,044.00	4,044.00	4,050.00	.0%
TOTAL (0011016) TAX COLLECTO	369,144.44	392,115.00	370,000.00	234,539.71	360,137.70	389,930.00	-.6%
TOTAL (001) GENERAL FUND	369,144.44	392,115.00	370,000.00	234,539.71	360,137.70	389,930.00	-.6%
GRAND TOTAL	369,144.44	392,115.00	370,000.00	234,539.71	360,137.70	389,930.00	-.6%

\*\* END OF REPORT - Generated by Carmen Colon \*\*





Tax Collector- 0011016

Account	Object	Description	Request
Regular Wages	514000	Employee Salaries, Tax Collector, Deputy, Admin Asst, 2 Principal Clerks	\$273,255
Overtime	515100	No overtime used	\$100
Part Time	515200	Part time clerk just started 1/20/15	\$19,920
Other Wages	517000	Pay differential between Admin Asst and Clerk in case of absence	\$50
Professional Fees	531000	Webster Bank Lockbox and DMV Direct Access	\$14,450
Delinquent Tax Collection	531105	Percentage charge from CT DMV to flag registrations with back taxes - offset with revenue line item	\$14,500
Repairs & Maint	543000	Maintenance (cleaning) performed on the only typewriter in the office	\$100
Rentals	544400	PO Box 1040 rental at Bristol Post Office	\$260
Telephone	553000	Phone service to/from office	\$125
Postage	553100	Postage necessary to mail original bills, delinquent bills, boot notices, etc	\$39,000
Travel Reimbursement	554000	Travel expenses (mileage and parking costs) to and from New Britain courthouse	\$180
Printing & Binding	555000	Costs associated with bill printing and printing/binding of posted rate books	\$21,450
Advertising	557700	Legal notices posted in Bristol Press per CT State Statute	\$370
Program Supplies	561800	Thermal paper rolls and ink for receipt printers, typewriter ribbons, storage boxes	\$430
Office Supplies	569000	Pens, pencils, rubber bands, staples, hi-liters, paper clips, post-its, desk calendars, etc	\$300
Conference & Membership	581120	Hartford County and CT State Membership dues for Tax Collector, Deputy Tax Collector and Admin Assistant	\$390
Schooling & Education	581135	CCMC class fees and Annual seminar fees for Tax Collector and Deputy Tax Collector	\$1,000
Annual Bond	581150	Annual bond for Tax Collector and Deputy Tax Collector	\$4,050
		<b>Total</b>	<b>\$389,930</b>

**CITY OF BRISTOL 2015-2016 BUDGET PROPOSAL**

Bristol Development Authority

BDA		City Share 1044101		2014	2015	2015	ACTUAL	2015	2016	AMT	PCT
				ACTUAL	ORIG BUD	REVISED BUD	2015	PROJECTION	REQUEST	CHANGE	CHANGE
							YTD				
1044101	514000	G2016	REGULAR WAGES & SALARIES	129,530	229,160	229,160	84,648	187,305	229,125	-35	-0.10%
1044101	515100	G2016	OVERTIME WAGES & SALARIES	479	1,000	1,000	74	400	1,000	0	0%
1044101	517000	G2016	OTHER WAGES	10,813	0	0	0	0	0	0	0%
1044101	520000	G2016	EMPLOYEE BENEFITS	126	0	0	0	0	0	0	0%
1044101	520100	G2016	LIFE INSURANCE	190	445	445	109	435	300	-145	-32.58%
1044101	520500	G2016	DISABILITY INSURANCE	64	180	180	-22	160	95	-85	-47.22%
1044101	520700	G2016	F.I.C.A.	8,496	14,215	14,215	5,099	11,620	14,205	-10	-0.07%
1044101	520750	G2016	MEDICARE INSURANCE	1,987	3,325	3,325	1,192	2,720	3,325	0	0%
1044101	520905	G2016	GENERAL RETIREMENT-CITY	0	0	0	4,846	4,846	0	0	0%
1044101	531000	G2016	PROFESSIONAL FEES & SERVICES	7,860	1,500	1,500	390	1,500	1,500	0	0%
1044101	543000	G2016	REPAIRS & MAINTENANCE	288	150	150	0	150	150	0	0%
1044101	553000	G2016	TELEPHONE	73	150	150	28	100	150	0	0%
1044101	553100	G2016	POSTAGE	519	1,000	1,000	164	1,000	1,000	0	0%
1044101	554000	G2016	TRAVEL REIMBURSEMENT	107	1,500	1,500	87	1,000	1,000	-500	-33%
1044101	555000	G2016	PRINTING & BINDING	1,188	2,000	2,000	854	2,000	2,000	0	0%
1044101	557700	G2016	ADVERTISING & MARKETING	14,404	20,000	20,000	8,352	20,000	18,000	-2,000	-10%
1044101	561800	G2016	PROGRAM SUPPLIES	669	1,500	1,500	55	1,500	1,500	0	0%
1044101	569000	G2016	OFFICE SUPPLIES	1,346	1,600	1,600	485	1,600	1,600	0	0%
1044101	581120	G2016	CONFERENCES & MEMBERSHIPS	1,949	3,000	3,000	1,880	3,000	3,000	0	0%
1044101	581260	G2016	MISCELLANEOUS PROMOTIONS	1,036	1,000	1,000	256	1,000	1,000	0	0%
1044101	581270	G2016	TRADE SHOWS	2,688	1,200	1,200	0	1,200	1,200	0	0%
1044101	587467	G2016	DOWNTOWN REVITAL. ACTIVITY	0	3,500	3,500	0	3,500	6,850	3,350	95.71%
1044101	589000	G2016	CONTINGENCY	0	0	0	0	0	0	0	0%
1044101	591500	G2016	CITY HEALTH INSURANCE	37,175	63,875	63,875	10,142	50,000	66,870	2,995	4.68%
<b>TOTAL</b>				<b>220,987</b>	<b>350,300</b>	<b>350,300</b>	<b>118,640</b>	<b>295,036</b>	<b>353,870</b>	<b>3,570</b>	<b>1.00%</b>

CITY OF BRISTOL, 2015-2016 BUDGET PROPOSAL  
Bristol Development Authority

Bristol Development Authority City Share		1044101	BACK-UP WORKSHEET
Account	Object	Description	Request
REGULAR WAGES & SALARIES	514000	Employee Salaries - Executive Director (98%), Administrative Assistant (75%), Grants Administrator (100%), Grants Asistant (100%), Community Development Coordinator (10%), Housing Rehabilitation and Project Specialist (1%)	229,125
OVERTIME WAGES & SALARIES	515100	Administrative Assistant and Housing Rehabilitation Specialist, as needed. Grants Administrator and Grants Assistant receive overtime after 40 hours per week and/or after 75 hours of compensatory time	1,000
OTHER WAGES	517000	Salary differentials for temporary position upgrades; Longevity bonus - no eligible employees as of 7/1/2013	0
EMPLOYEE BENEFITS	520000	Life and Disability insurance premiums; changing to distinct account numbers below	0
LIFE INSURANCE	520100	Life Insurance premiums	300
DISABILITY INSURANCE	520500	Disability Insurance premiums	95
FICA	520700	Payroll deduction at .062%	14,205
MEDICARE INSURANCE	520750	Payroll deduction at .0145%	3,325
PROFESSIONAL FEES & SERVICES	531000	Includes consultants for specialized projects such as CEDS update, Notary Public costs	1,500
REPAIRS & MAINTENANCE	543000	Typewriter, cameras	150
TELEPHONE	553000	Allocated by Comptroller's Office	150
POSTAGE	553100	BDA Board and sub-committee mailings, Enterprise Zone and various correspondance related to economic development, grant applications	1,000
TRAVEL REIMBURSEMENT	554000	Travel to various meetings and events, funding workshops	1,000
PRINTING & BINDING	555000	Economic development packet inserts and newsletters	2,000
ADVERTISING & MARKETING	557700	Traditional sources such as Chamber Ad, electronic media such as CERC, materials for mailings and meetings, costs associated with new marketing initiatives	18,000
PROGRAM SUPPLIES	561800	Subscriptions for grant availability and economic development; necessary materials to carry out programs	1,500
OFFICE SUPPLIES	569000	Miscellaneous Office Supplies	1,600
CONFERENCES & MEMBERSHIPS	581120	Necessary conferences and meetings; necessary memberships (See list)	3,000
MISCELLANEOUS PROMOTIONS	581260	Marketing materials and supplies for community events	1,000
TRADE SHOWS	581270	Cost of booth space, materials for events	1,200
DOWNTOWN REVITAL. ACTIVITY	587467	Banners and replacement parts, small streetscape improvements	6,850
CONTINGENCY	589000	For use by Comptroller's Office	0
CITY HEALTH INSURANCE	591500	Per premium amounts provided by Comptroller's Office	66,870
			\$353,870.00

## CITY OF BRISTOL 2015-2016 BUDGET PROPOSAL

Bristol Development Authority

BDA	CDBG Rehabilitation Programs	1044102		2014	2015	2015	ACTUAL	2015	2016	AMT	PCT
				ACTUAL	ORIG BUD	REVISED BUD	2015	PROJECTION	REQUEST	CHANGE	CHANGE
1044102	514000	G2016	REGULAR WAGES & SALARIES	\$56,134	\$59,105	\$59,105	\$26,725	\$54,685	\$61,115	\$2,010	3.40%
1044102	515100	G2016	OVERTIME WAGES & SALARIES	\$343	300	300	\$3	300	400	100	33.33%
1044102	517000	G2016	OTHER WAGES	\$642	0	0	\$388	0	0	0	0%
1044102	520000	G2016	EMPLOYEE BENEFITS	\$0	0	0	\$0	0	0	0	0%
1044102	520100	G2016	LIFE INSURANCE	\$50	50	50	\$25	50	50	0	0%
1044102	520500	G2016	DISABILITY INSURANCE	\$22	46	46	-\$11	35	25	-21	-45.65%
1044102	520700	G2016	F.I.C.A.	\$3,434	3,665	3,665	\$1,634	3,390	3,790	125	3.41%
1044102	520750	G2016	MEDICARE INSURANCE	\$803	860	860	\$382	793	890	30	3.48%
1044102	554000	G2016	TRAVEL REIMBURSEMENT	\$829	800	800	\$326	900	1,000	200	25.00%
1044103	561800	G2016	PROGRAM SUPPLIES	0	0	0	0	0	1,500	1,500	100%
1044102	591500	G2016	CITY HEALTH INSURANCE	\$20,760	25,190	25,190	\$4,657	25,190	19,840	-5,350	-21.23%
TOTAL				\$83,018	90,016	90,016	\$34,128	85,343	88,610	-1,406	-1.56%

**Note:** Some salary costs are allocated in City Share. Costs are adjusted based on actual hours worked.

CITY OF BRISTOL, 2015-2016 BUDGET PROPOSAL  
 Bristol Development Authority

Bristol Development Authority - CDBG Housing Rehabilitation program Support Staff		1044102 BACK-UP WORKSHEET	
Account	Object	Description	Request
REGULAR WAGES & SALARIES	514000	Employee Salaries - Housing Rehabilitation and Project Specialist (99%)	61,115
OVERTIME WAGES & SALARIES	515100	Housing Rehabilitation Specialist, as needed.	400
OTHER WAGES	517000	None apply	0
EMPLOYEE BENEFITS	520000	Life and Disability insurance premiums; changing to distinct account numbers below	0
LIFE INSURANCE	520100	Life Insurance premiums	50
DISABILITY INSURANCE	520500	Disability Insurance premiums	25
FICA	520700	Payroll deduction at .062%	3,790
MEDICARE INSURANCE	520750	Payroll deduction at .0145%	890
TRAVEL REIMBURSEMENT	554000	Housing Rehabilitation and Project Specialist performs inspections and completes applications in homes throughout the City; attends HUD training and meetings	1,000
PROGRAM SUPPLIES	561800	Materials necessary to carry out Rehabilitation programs and other projects	1,500
CITY HEALTH INSURANCE	591500	Per premium amounts provided by Comptroller's Office	19,840
			\$88,610.00

**These costs are paid as City expenses, then reimbursed by HUD.**

99% CDBG Costs are indicated in 4102; the remaining 1% is included in 4101

**CITY OF BRISTOL 2015-2016 BUDGET PROPOSAL**

Bristol Development Authority

BDA		CDBG Planning and Administration 1044103		2014	2015	2015	ACTUAL	2015	2016	AMT	PCT
		ACTUAL	ORIG BUD	REVISED BUD	YTD	PROJECTION	REQUEST	CHANGE	CHANGE		
1044103	514000 G2016	REGULAR WAGES & SALARIES	70,498	72,445	72,445	34,619	73,820	76,120	3,675	5.07%	
1044103	515100 G2016	OVERTIME	0	500	500	0	300	500	0	0%	
1044103	517000 G2016	OTHER WAGES	0	0	0	0	0	0	0	0%	
1044103	520000 G2016	EMPLOYEE BENEFITS	0	0	0	0	0	0	0	0%	
1044103	520100 G2016	LIFE INSURANCE	84	135	135	42	135	90	-45	-33.00%	
1044103	520500 G2016	DISABILITY INSURANCE	24	55	55	-11	44	30	-25	-45.45%	
1044103	520700 G2016	F.I.C.A.	4,314	4,495	4,495	2,111	4,577	4,720	225	5.00%	
1044103	520750 G2016	MEDICARE INSURANCE	1,009	1,055	1,055	494	1,070	1,105	50	4.73%	
1044103	531000 G2016	PROFESSIONAL FEES & SERVICES	0	2,000	2,000	60	1,000	2,000	0	0%	
1044103	553000 G2016	TELEPHONE	1	50	50	0	50	50	0	0%	
1044103	553100 G2016	POSTAGE	245	400	400	186	400	400	0	0%	
1044103	554000 G2016	TRAVEL REIMBURSEMENT	148	825	825	270	825	895	70	8.48%	
1044103	555000 G2016	PRINTING & BINDING	600	150	150	0	150	600	450	300%	
1044103	557700 G2016	ADVERTISING	2,032	3,500	3,500	947	3,500	3,500	0	0%	
1044103	561800 G2016	PROGRAM SUPPLIES	45	1,160	1,160	588	1,000	1,160	0	0%	
1044103	569000 G2016	OFFICE SUPPLIES	629	1,410	1,410	160	1,200	1,410	0	0%	
1044103	581120 G2016	CONFERENCES & MEMBERSHIPS	649	1,000	1,000	324	800	1,000	0	0%	
1044103	587902 G2016	FAIR HOUSING/PLANNING	205	3,000	3,000	99	3,000	3,000	0	0%	
1044103	589000 G2016	CONTINGENCY	0	0	0	0	0	0	0	0%	
1044103	591500 G2016	CITY HEALTH INSURANCE	8,237	11,045	11,045	2,133	11,045	10,975	-70	-0.63%	
<b>TOTAL</b>			<b>88,719</b>	<b>103,225</b>	<b>103,225</b>	<b>42,022</b>	<b>102,916</b>	<b>107,555</b>	<b>4,330</b>	<b>4.19%</b>	

Note: Budgeted dollars unspent are re-programmed to other CDBG activities.

CITY OF BRISTOL, 2015-2016 BUDGET PROPOSAL  
 Bristol Development Authority

Bristol Development Authority - CDBG Planning and Administration		1044103 BACK-UP WORKSHEET	
Account	Object	Description	Request
REGULAR WAGES & SALARIES	514000	Employee Salaries - Executive Director (2%), Administrative Assistant (25%), Community Development Coordinator (90%), Housing Rehabilitation and Project Specialist (99%)	76,120
OVERTIME WAGES & SALARIES	515100	Hours as needed for Administrative Assistant to cover Public Hearings and evening meetings.	500
OTHER WAGES	517000	Does not apply	0
EMPLOYEE BENEFITS	520000	Life and Disability insurance premiums; changing to distinct account numbers below	0
LIFE INSURANCE	520100	Life Insurance premiums	90
DISABILITY INSURANCE	520500	Disability Insurance premiums	30
FICA	520700	Payroll deduction at .062%	4,720
MEDICARE	520750	Payroll deduction at .0145%	1,105
PROFESSIONAL FEES & SERVICES	531000	Includes consultants for mapping, Census data, federally mandated reports	2,000
TELEPHONE	553000	Allocated by Comptroller's Office	50
POSTAGE	553100	Annual mailings of CDBG request for proposal packets, various HUD correspondence.	400
TRAVEL REIMBURSEMENT	554000	Travel for meetings in Bristol and other cities, HUD meetings and training, Fair Housing events	895
PRINTING & BINDING	555000	Costs for any necessary color copies	600
ADVERTISING & MARKETING	557700	Federally mandated advertising requirements for Public Hearings, Citizen Participation, Environmental Review Record	3,500
PROGRAM SUPPLIES	561800	Subscriptions for federal and state updates in community development; materials necessary to carry out administration of CDBG programs	1,160
OFFICE SUPPLIES	569000	Miscellaneous Office Supplies, additional supplies for Consolidated Plan	1,410
CONFERENCES & MEMBERSHIPS	581120	Attendance at necessary conferences and meetings; necessary memberships	1,000
FAIR HOUSING PLANNING	587902	Federally mandated activities related to Affirmatively Furthering Fair Housing such as workshops provided by the CT Fair Housing Center	3,000
CONTINGENCY	589000	Used for unallocated federal funds	0
CITY HEALTH INSURANCE	591500	Per premium amounts provided by Comptroller's Office	10,975

107,555













**City of Bristol**  
**Salary Worksheet- FICA and Medicare**  
**FY 2015-2016**

DEPARTMENT: Bristol Development Authority

ORG CODE: F.I.C.A. 520700 0.062

MEDICARE 520750 0.0145

City Share/ HUD	Org Code	Total Rate	Position	Allocated Rate	FICA: .062	MED: .0145
.98	4101	\$86,660.00	Executive Director	\$ 84,927	5,265	1,231
.02	4103			\$ 1,734	108	25
1	4101	\$60,085.00	Grants Administrator	\$ 60,085	3,725	871
1	4101	\$45,686.00	Grants Assistant	\$ 46,245	2,867	671
.75	4101	\$40,130.00	Administrative Assistant	\$ 30,094	1,866	436
.25	4103			\$ 10,032	622	145
.10	4101	\$71,500.00	Community Development	\$ 7,150	443	104
.90	4103		Coordinator	\$ 64,350	3,990	933
.01	4101	\$61,730.00	Housing Rehab & Projects	\$ 618	38	9
.99	4102		Specialist	\$ 61,113	3,789	886
<b>TOTALS</b>					<b>\$ 22,714</b>	<b>\$ 5,312</b>

	FICA	MEDI
4101	14,205	3,322
4102	3,789	886
4103	4,719	1,104
<b>TOTALS</b>	<b>22,714</b>	<b>5,312</b>

ROUNDED TOTALS

4101	<b>14,205</b>	<b>3325</b>
4102	<b>3790</b>	<b>890</b>
4103	<b>4720</b>	<b>1105</b>
	<b>22715</b>	<b>5320</b>

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CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011031 (0011031) YOUTH SERVICES							
0011031 432026 YTH BUREAU	-49,917.00	-49,915.00	-49,915.00	-49,917.00	-49,917.00	-49,915.00	.0%
0011031 432147 ENHAN SERV	-7,455.00	.00	.00	-7,455.00	-7,455.00	.00	.0%
0011031 432150 JUV DIVERS	.00	.00	.00	-7,113.00	-14,227.00	.00	.0%
0011031 470010 YOUTH CONT	-183.00	.00	.00	.00	.00	.00	.0%
TOTAL (0011031) YOUTH SERVIC	-57,555.00	-49,915.00	-49,915.00	-64,485.00	-71,599.00	-49,915.00	.0%
TOTAL (001) GENERAL FUND	-57,555.00	-49,915.00	-49,915.00	-64,485.00	-71,599.00	-49,915.00	.0%
GRAND TOTAL	-57,555.00	-49,915.00	-49,915.00	-64,485.00	-71,599.00	-49,915.00	.0%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011031 (0011031) YOUTH SERVICES							
0011031 514000 REG WAGES	225,920.83	230,290.00	233,895.00	143,371.49	234,928.00	244,155.00	6.0%
0011031 515100 OVERTIME	1,893.83	1,575.00	1,575.00	972.12	1,600.00	1,640.00	4.1%
0011031 515200 PARTTIME	20,764.52	21,980.00	21,980.00	14,230.85	22,629.00	23,220.00	5.6%
0011031 517000 OTHER WAGE	2,581.33	2,585.00	2,585.00	2,581.33	2,611.00	2,650.00	2.5%
0011031 531000 PROF FEES	54,140.76	60,000.00	60,000.00	49,790.50	60,000.00	60,000.00	.0%
0011031 531115 JRB COORD	6,504.00	6,970.00	6,970.00	5,000.00	6,970.00	6,970.00	.0%
0011031 531120 PROJ AWARE	38,133.89	40,500.00	40,500.00	16,175.19	40,500.00	40,500.00	.0%
0011031 531135 ENHAN SERV	7,118.00	.00	.00	6,014.00	7,455.00	.00	.0%
0011031 541000 UTILITIES	6,853.71	8,420.00	8,420.00	8,420.00	8,420.00	8,640.00	2.6%
0011031 541100 WATER SEWR	291.18	300.00	300.00	300.00	300.00	300.00	.0%
0011031 543000 REP & MAIN	1,110.98	1,350.00	1,350.00	316.00	1,350.00	700.00	-48.1%
0011031 543100 MV SERVICE	2,339.52	1,145.00	1,145.00	520.00	1,145.00	1,075.00	-6.1%
0011031 553000 TELEPHONE	639.32	1,620.00	1,620.00	620.00	1,620.00	1,620.00	.0%
0011031 553100 POSTAGE	265.00	495.00	495.00	124.68	495.00	355.00	-28.3%
0011031 554000 TRAV REIMB	515.27	775.00	775.00	268.25	775.00	795.00	2.6%
0011031 555000 PRINT/BIND	192.00	300.00	300.00	.00	300.00	310.00	3.3%
0011031 561400 MAINT SUPL	53.91	500.00	500.00	.00	500.00	250.00	-50.0%
0011031 561800 PROG SUPPL	890.91	750.00	750.00	400.00	750.00	750.00	.0%
0011031 562100 HEATINGOIL	9,811.61	10,110.00	10,110.00	8,960.00	10,110.00	10,110.00	.0%
0011031 562600 MOT FUELS	1,142.98	1,450.00	1,450.00	662.25	1,450.00	1,150.00	-20.7%
0011031 569000 OFFIC SUPL	1,177.80	1,225.00	1,225.00	500.00	1,225.00	1,225.00	.0%
0011031 581120 CONF MEMB	475.00	475.00	475.00	475.00	475.00	475.00	.0%
0011031 581135 SCHOOLING	566.95	600.00	600.00	150.00	600.00	600.00	.0%
TOTAL (0011031) YOUTH SERVIC	383,383.30	393,415.00	397,020.00	259,851.66	406,208.00	407,490.00	3.6%
TOTAL (001) GENERAL FUND	383,383.30	393,415.00	397,020.00	259,851.66	406,208.00	407,490.00	3.6%
GRAND TOTAL	383,383.30	393,415.00	397,020.00	259,851.66	406,208.00	407,490.00	3.6%

\*\* END OF REPORT - Generated by Carmen Colon \*\*









Youth Services - 0011031					
Account	Object	Description	Revised	Request	Diff.
REGULAR WAGES	514000	4 Full time positions; rate determined by bargaining unit contracts.	234,928.00	244,155.00	9,227.00
OVERTIME WAGES & SALARIES	515100	Sr. Admin. Asst. by contract works a minimum of 2 hours overtime per month as recording secretary to the Youth Commission. In addition, she assists the Commission with three special events and must occasionally work overtime to meet deadlines for grant reporting. Admin. Asst.: 26 hrs./yr. x \$32.64 ~ \$849 Director: Overtime needed to respond to crisis situations, supervise staff to evaluate projects, and process grant and produce budget reports. 18 hrs. x \$43.92 ~ \$791	1,600.00	1,640.00	40.00
PARTTIME WAGES & SALARIES	515200	Increase due to bargaining unit contract step increase and increase in minimum wage. Programs & Admin. Asst.: Code 6/Step 3 @ .50 FTE = \$ 21,420 Part time Group Workers/Seasonal Programs: \$1,788 7 staff x 2.9 hrs.(avg.) x 5 wks. x \$16.30 ~ \$1,683 1 staff x 2.5 hrs. x 5 wks. \$9.375 avg.* ~ \$117 *increase in minimum wage mid year	22,629.00	23,220.00	591.00
OTHER WAGES	517000	Longevity bonus for 1 BPSA staff and 1 week vacation buy back in accordance with bargaining unit contract.	2,611.00	2,650.00	39.00

PROFESSIONAL FEES & SERVICES	531000	<p>Requesting level funding to meet the demand for services.</p> <p>INDIVIDUAL, GROUP &amp; FAMILY COUNSELING: \$45,000</p> <p>Serving approximately 45 youth and their families per year facing high-risk situations such as, violence, child endangerment or suicidality, necessitating intervention services. Families are not able to access behavioral health care or are under-insured though the severity and complicated nature of issues poses safety risks and requires a high level of attention. Services include clinical work, education, referrals, service coordination, advocacy, outreach to homes and schools, and crisis intervention as needed. Request Level funding; Professional Fees funding has been reduced by 19% in the past several years which resulted in families having to wait for services and fewer numbers being served. Direct Services and Case Management: 25 hrs x 48 wks x \$37.50 avg.= \$45,000</p> <p>CLINICAL &amp; CULTURAL CONSULTATION /LIC. ACCRED. \$ 5,400</p> <p>It is imperative for staff to have access to up-to-date training, techniques and clinical consultation to review risk factors and client progress.</p> <p>SPECIAL PROJECTS &amp; GRANT COORD/EVALUATION &amp; TRACKING:</p> <p>In addition, assistance is needed to compile data and evaluate services and support projects. Activities include, but not limited to: data collection, tracking and analysis, grant writing and editing, evaluation and report writing, website &amp; graphic design, program promotion, community organizing, resource development: \$5,000</p> <p>ENRICHMENT, DIVERSITY, PREVENTION PROGRAMMING: Successful model programs that support collaboration with regional districts to promote multi-cultural awareness, neighborhood safety and youth leadership skills and decreases high risk behavior. Training/Instruction/Facilitation for 3 programs: \$4,600</p> <p>Youth Services requests to maintain the current service level.</p> <p>In FY 2014, \$1,365 was transferred to Motor Vehicle Repair and a payment for \$2,200 was carried over.</p>	60,000.00	60,000.00	0.00
JRB COORDINATION	531115	<p>Youth Services provides case management to juveniles arrested and as well as Families With Service Needs diverted from the court system by the schools or police. The Coordinator is responsible for family interviews, performing background studies, finding appropriate sites for community service, monitoring the juveniles' progress, and providing weekly reports and making recommendations to the Juvenile Review Board (JRB). INTERVIEWER/COORDINATOR 7 hrs. x ~50 wks. x \$20.00 = \$6,970</p>	6,970.00	6,970.00	0.00
PROJECT AWARE	531120	<p>PROJECT AWARE funds 13-15 social development, career training and life skills programs providing direct services to 170-210 unduplicated children and supplemental benefits to family members and peers. Programming is determined by and overseen by the Youth Commission. Project Aware was reduced 42% during the economic recession resulting in a decrease of number of youth served and collaborations with community agencies; juvenile crime increased. A restorative increase was received last year. Youth Services is requesting to maintain level funding and has been working to raise additional funds.</p>	40,500.00	40,500.00	0.00

JUVENILE DIVERSION	531125	State Grant Funds specifically for Youth Service Bureaus to enhance services to juveniles who have committed a misdemeanor offense or have Families With Service Needs (FWSN) .	14,227.00	0.00	-14,227.00
ENHANCEMENT SERVICES	531135	State Grant Funds specifically for Youth Service Bureaus to enhance services to youth and parents in accordance with the YSB charge by Statute. Level funding is expected in the second year of a 2-year State funding cycle.	7,455.00	0.00	-7,455.00
PUBLIC UTILITIES	541000	CL&P (electricity): Request is based on monthly median cost of \$720 per month.	8,420.00	8,640.00	220.00
WATER & SEWER CHARGES	541100	Water & Sewer: \$75 (avg.) x 4 quarters = \$300	300.00	300.00	0.00
REPAIRS & MAINTENANCE	543000	Fire safety, security and alarm inspection: AA Security System (\$156 yearly maint plus \$320 for service calls); Southern NE Fire Protection (\$195).	1,350.00	700.00	-650.00
MOTOR VEHICLE SERVICE & REPAIR	543100	Service, cleaning and fluids for 3 vehicles (\$270). Purchase of 5 new tires and service [(\$110 x 5) + \$75 = \$625] and brakes (\$180).	1,145.00	1,075.00	-70.00
TELEPHONE	553000	Frontier: \$135 mo. x 12 months = \$1,620	1,620.00	1,620.00	0.00
POSTAGE	553100	Based on current year expenses and factoring the postage rate as indicated by economic forecast. Heavy volume mailing during 3rd & 4th quarters.	495.00	355.00	-140.00
TRAVEL REIMBURSEMENT	554000	Mileage reimbursement for (3) staff travel an average of 40 miles per 11.5 mos. reimbursed at a rate of \$.575/mile	775.00	795.00	20.00
PRINTING & BINDING	555000	Business Cards: 2 boxes x \$80 = \$160 Commemorative Program Booklet or Brochures = \$150	300.00	310.00	10.00
MAINT SUPPLIES & MATERIALS	561400	Estimate for annual cost of cleaning products, paper goods and maintenance supplies.	500.00	250.00	-250.00
PROGRAM SUPPLIES	561800	Easel paper, markers, certificates, props for activities, journals, electronic devices, therapeutic crafts and educational materials and supplies. Two telephone headsets for staff performing heavy telephone and computer work. Request for level funding.	750.00	750.00	0.00
HEATING OIL	562100	Based on a year's usage and the economic forecast. Estimate ~ 3,325 gal. x \$3.04 = \$10,108	10,110.00	10,110.00	0.00
MOTOR FUELS	562600	Projected mileage for 3 vans: approx. 6,900 mi. @ 15 mi./gal. (avg.) ~ 460 gal. x \$2.50 = \$1,150. Budget based on fuel usage reports received over the past 18 months on (2) minivans (1) 12 passenger van and economic forecast.	1,450.00	1,150.00	-300.00
OFFICE SUPPLIES	569000	BYS stretches its office supply budget to the bare minimum to meet the every day supplies needs such as pens, pencils, certificates, flash drives, staples, tape, paper clips, envelopes, paper, batteries, etc. \$945 Additional items to office supplies include fax supplies: 1 Drum @ \$160 plus 4 toner cart. \$120 = \$280	1,225.00	1,225.00	0.00

CONFERENCES & MEMBERSHIPS	581120	BYS is a member of the statewide Connecticut Youth Service Bureau Association and is charged annual fee of \$475. One of the many benefits to membership is lobbying efforts for State funding. The results of these efforts has yielded an increase in annualized funds to the CT Youth Service Bureaus the past decade, and in the past two years, YSBs have received level funding along with additional Enhancement and Diversion funds to supplement our efforts. Our lobbyist is actively working to maintain our funding level.	475.00	475.00	0.00
SCHOOLING & EDUCATION	581135	Staff are responsible for the safety and welfare of youth residing in moderate to high risk situations and assume professional and personal responsibility and liability. Maintaining an adequate degree of professional development training and practice techniques is essential. Professional development training for 4 full time staff at \$150 per person.	600.00	600.00	0.00
			420,435.00	407,490.00	-12,945.00

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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0014012 (0014012) COMMUNITY SERVICES							
0014012 450301 REIMBURSE	-5,489.78	-2,500.00	-2,500.00	-10,537.80	-10,600.00	-4,000.00	60.0%
TOTAL (0014012) COMMUNITY SE	-5,489.78	-2,500.00	-2,500.00	-10,537.80	-10,600.00	-4,000.00	60.0%
TOTAL (001) GENERAL FUND	-5,489.78	-2,500.00	-2,500.00	-10,537.80	-10,600.00	-4,000.00	60.0%
GRAND TOTAL	-5,489.78	-2,500.00	-2,500.00	-10,537.80	-10,600.00	-4,000.00	60.0%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

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CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0014012 (0014012) COMMUNITY SERVICES							
0014012 514000 REG WAGES	43,797.03	43,920.00	32,815.00	13,117.01	28,868.00	44,415.00	1.1%
0014012 515100 OVERTIME	67.39	180.00	180.00	200.60	201.00	190.00	5.6%
0014012 515200 PARTTIME	.00	.00	11,105.00	11,104.21	11,105.00	.00	.0%
0014012 531000 PROF FEES	.00	200.00	7,064.00	5,631.50	5,632.00	620.00	210.0%
0014012 543000 REP & MAIN	1,360.00	1,700.00	1,700.00	1,700.00	1,870.00	2,040.00	20.0%
0014012 553000 TELEPHONE	19.35	150.00	150.00	5.94	6.00	.00	-100.0%
0014012 553100 POSTAGE	163.72	300.00	300.00	154.15	300.00	300.00	.0%
0014012 554000 TRAV REIMB	278.89	330.00	330.00	175.17	330.00	330.00	.0%
0014012 561400 MAINT SUPL	37.46	80.00	80.00	.00	80.00	80.00	.0%
0014012 569000 OFFIC SUPL	265.70	400.00	400.00	400.00	400.00	400.00	.0%
0014012 581120 CONF MEMB	280.00	280.00	280.00	280.00	280.00	280.00	.0%
0014012 581240 EVIC AUC	6,161.39	10,000.00	10,000.00	8,103.50	10,000.00	10,000.00	.0%
0014012 581745 INCIDENTAL	1,998.00	2,000.00	2,000.00	590.43	2,000.00	2,000.00	.0%
0014012 587232 RELOCATION	11,605.20	12,000.00	34,500.00	40,539.91	45,000.00	22,000.00	83.3%
TOTAL (0014012) COMMUNITY SE	66,034.13	71,540.00	100,904.00	82,002.42	106,072.00	82,655.00	15.5%
TOTAL (001) GENERAL FUND	66,034.13	71,540.00	100,904.00	82,002.42	106,072.00	82,655.00	15.5%
GRAND TOTAL	66,034.13	71,540.00	100,904.00	82,002.42	106,072.00	82,655.00	15.5%

\*\* END OF REPORT - Generated by Carmen Colon \*\*





Community Services					
Account	Object	Description	Revised	Request	Diff.
REGULAR WAGES	514000	Salary for October through December at 7/1, increase of 1.9% from Jan to Jun (Calculations for 2016 including 1.9% increase and increased step on October 10 anniversary date totals \$44,415)	43,920.00	44,415.00	495.00
OVERTIME WAGES & SALARIES	515100	Time to facilitate eviction related activities and assist with Fair Housing initiatives. Eviction and relocation related activities have increased this fiscal year. Moving and storage activities or people in urgent needs to relocate after a condemnation need to be addressed in the present time. (12 occurrences x .5 hr. x \$20.64) = \$123.84 plus (2 hours x 1.5 x \$20.64 = 61.92) Totals 185.96	180.00	190.00	10.00
PROFESSIONAL FEES & SERVICES	531000	Consultation and training with Fair Housing or relocation related issues. \$200 Contractual fee for monitoring eviction pickup of personal property. 12 hours @ \$35 per occasion totalling \$420.00	200.00	620.00	420.00
REPAIRS & MAINTENANCE	543000	Pest control at storage facilities. City facility and private storage facility: 24 treatments x \$85.00 = \$2,040.00	1,700.00	2,040.00	340.00
TELEPHONE	553000		150.00	0.00	(150.00)
POSTAGE	553100	Level Funding. Postage costs have been conservative thus far this year and an error with the postage machine resulted in the Department not being charged for postage. An increase in the volume of postage and the cost for mailing is anticipated.	300.00	300.00	0.00
TRAVEL REIMBURSEMENT	554000	Mileage reimbursement for staff who must travel to storage facilities several times per month and provider meetings several times per year. Average 48 mi. x 12 mos. X \$.575 ~ \$330.	330.00	330.00	0.00
MAINT SUPPLIES & MATERIALS	561400	Level funding.	80.00	80.00	0.00
OFFICE SUPPLIES	569000	Level funding.	400.00	400.00	0.00
CONFERENCES & MEMBERSHIPS	581120	Connecticut Local Administrators of Social Services (C.L.A.S.S.) membership dues. CLASS provides a forum for coordinators to become informed on the State Department plans and how to access entitlement services available to local citizens. CLASS affords a medium for the municipal agents to identify and discuss the mutual needs, trends and problems of the citizenry, and alternative solutions. Members receive eight free trainings in: victim services; elderly protective services; energy assistance; housing assistance programs, and; updates in eviction and relocation regulations. The Department's Coordinator relies on these trainings to be able to perform her duties by accessing medical, financial and relocation services for citizens and file the necessary paper work.	280.00	280.00	0.00
WELFARE EVICTIONS & AUCTIONS	581240	Fees for storage facilities; mandate to store residents personal property following an eviction or relocation. Private storage unit @ \$496.00 x 12 mos. \$5952.00 Plus an additional private unit @ \$297 x 6 mos. \$1782.00 totalling \$7735.00	10,000.00	7,735.00	(2,265.00)
NONREIMBURSABLE INCIDENTALS	581745	Emergency assistance with basic needs and items to assist with employability.	2,000.00	2,000.00	0.00

Account	Object	Description	Revised	Request	Diff.
RELOCATION COSTS	587232	Fees associated with condemnations per city ordinance and state statute. Assistance varies based on the number of condemnations and residents eligible for services. Increase in cost due to the increased level of activity being taken through Code Enforcement to address blighted, neglected, or unsafe properties in the City. For 2016, the current liability is \$10,957.25. An estimated liability of approximately \$12,000.00 exists based on historical data.	45,000.00	23,000.00	(22,000.00)
		The Community Services Department's has a relatively small budget. Thus, the cost in dollars to conduct business primarily linked to condemnations, relocations, and evictions yields a high percentage in terms of a requested budget increase.			
		<b>Total</b>	<b>\$104,540</b>	<b>81,390.00</b>	<b>(23,150.00)</b>

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CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(132) PINE LAKE CHALLENGE COURSE F	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
1321032 (1321032) PINE LAKE CHALLENGE COURS							
1321032 422004 CHALLENGE	-112,278.17	-165,880.00	-165,880.00	-47,644.31	-148,995.00	-153,245.00	-7.6%
1321032 460000 INT INCOME	-149.15	-300.00	-300.00	-72.58	-250.00	-275.00	-8.3%
TOTAL (1321032) PINE LAKE CH	-112,427.32	-166,180.00	-166,180.00	-47,716.89	-149,245.00	-153,520.00	-7.6%
TOTAL (132) PINE LAKE CHALLE	-112,427.32	-166,180.00	-166,180.00	-47,716.89	-149,245.00	-153,520.00	-7.6%
GRAND TOTAL	-112,427.32	-166,180.00	-166,180.00	-47,716.89	-149,245.00	-153,520.00	-7.6%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(132) PINE LAKE CHALLENGE COURSE F	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
1321032 (1321032) PINE LAKE CHALLENGE COURS							
1321032 515200 PARTTIME	2,479.51	.00	.00	.00	.00	.00	.0%
1321032 515300 SEASONAL	112,624.30	130,000.00	130,000.00	67,589.73	127,500.00	127,500.00	-1.9%
1321032 531000 PROF FEES	4,587.00	21,250.00	21,250.00	6,559.60	9,000.00	12,500.00	-41.2%
1321032 543200 EQUIP MAIN	3,250.00	4,030.00	4,030.00	2,200.00	4,030.00	4,030.00	.0%
1321032 553000 TELEPHONE	781.21	840.00	840.00	800.00	915.00	960.00	14.3%
1321032 553100 POSTAGE	137.74	275.00	275.00	63.32	275.00	275.00	.0%
1321032 555000 PRINT/BIND	.00	500.00	500.00	.00	500.00	500.00	.0%
1321032 561400 MAINT SUPL	1,985.41	2,750.00	2,750.00	1,134.22	1,750.00	2,000.00	-27.3%
1321032 561800 PROG SUPPL	2,530.84	5,100.00	5,100.00	2,186.75	3,800.00	4,250.00	-16.7%
1321032 569000 OFFIC SUPL	124.00	350.00	350.00	150.00	350.00	350.00	.0%
1321032 581135 SCHOOLING	280.00	1,085.00	1,085.00	590.00	1,085.00	1,155.00	6.5%
TOTAL (1321032) PINE LAKE CH	128,780.01	166,180.00	166,180.00	81,273.62	149,205.00	153,520.00	-7.6%
TOTAL (132) PINE LAKE CHALLE	128,780.01	166,180.00	166,180.00	81,273.62	149,205.00	153,520.00	-7.6%
GRAND TOTAL	128,780.01	166,180.00	166,180.00	81,273.62	149,205.00	153,520.00	-7.6%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

Pine Lake Challenge Course- Fund 132

Account	Object	Description	Request
PARTTIME-CHALLENGE COURSE	515200		0
SEASONAL WAGES	515300	PLCC employs 35 seasonal professionals and apprentices.	127,500.00
PROFESSIONAL FEES & SERVICES	531000	Inspection \$1,000; Equipment repair, upgrade & replacement (cables, attachment points, platforms, staples) \$1,500; Co-facilitation of custom workshops for clients \$2,200; Program transportation contracted to deliver client services and custom workshops \$2,250; A 5-day adventure-based training in advanced skills and rescue training and/or counseling and multi-cultural facilitation \$2,275; Reimbursements for reimbursement for cancellations \$1,275; Marketing/fund-raising \$1,500. Expenses are paid for by fees collected or other revenue such as grant funds.	12,500.00
EQUIPMENT MAINTENANCE CONTR	543200	(3) Port-o-lets serviced for 13 services @ \$310 = \$4,030.	4,030.00
TELEPHONE	553000	Mobile Service (2 phones) @ \$80/month.	960.00
POSTAGE	553100	No increase deemed necessary at this time; current expenses are under budgeted amount.	275.00
PRINTING & BINDING	555000	Business cards, brochures, promotional DVD's.	500.00
MAINT SUPPLIES & MATERIALS	561400	General maintenace supplies to clean, repair and preserve the outdoor facilitiy and portable equipment. Examples of needed items include, but are not limited to: hardware and lumber for minor repairs and upkeep, signage, and trash clean up supplies.	2,000.00
PROGRAM SUPPLIES	561800	Ropes (4/\$300), helmets, (2/\$75) carabineers and rapid links, belay devices (\$175), heavy tarps (2/\$50), props, game items, arts & crafts, consumable supplies (\$1,000). Customer luncheons/snacks (paid for by client fees; most clients programs and workshops are scheduled for a full day and include lunch that is delivered to the program site \$1,200). Promotion supplies and staff uniforms (\$425).	4,250.00
OFFICE SUPPLIES	569000	Paper, pens, envelopes, markers, easel paper, CDs, etc.	350.00
SCHOOLING & EDUCATION	581135	Required certification training for coordinator (\$280) and facilitator training @ \$625. - 12-18 staff are required to meet minimum skill training. In addition, individual supervisory/management team members attend specialized trainings and conferences for advanced state-of-the-art technical skills, risk management and to promote our program (\$250).	1,155.00
		<b>Total</b>	<b>\$153,520</b>

02/19/2015 08:18  
 JodiMcGrane

CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE		
-----									
0011011	MAYOR'S OFFICE								
0011011	514000	REG WAGES	147,561.58	153,720.00	153,720.00	86,548.07	136,945.00	146,250.00	-4.9%
0011011	515100	OVERTIME	183.87	400.00	400.00	3.10	5.00	400.00	.0%
0011011	515100	15001 OVERTIME	.00	.00	.00	9,722.84	9,725.00	.00	.0%
0011011	515200	PARTTIME	10,149.94	12,515.00	12,515.00	8,168.00	12,515.00	14,000.00	11.9%
0011011	531000	PROF FEES	6,200.00	6,500.00	6,500.00	6,500.00	6,500.00	20,500.00	215.4%
0011011	553000	TELEPHONE	1,296.74	1,600.00	1,600.00	984.84	1,600.00	1,600.00	.0%
0011011	553100	POSTAGE	51.04	350.00	350.00	25.04	250.00	250.00	-28.6%
0011011	554000	TRAV REIMB	1,008.96	1,100.00	1,100.00	999.96	1,100.00	1,100.00	.0%
0011011	555000	PRINT/BIND	1,567.75	2,000.00	2,000.00	1,337.50	2,000.00	2,000.00	.0%
0011011	561800	PROG SUPPL	590.21	600.00	600.00	378.60	600.00	600.00	.0%
0011011	569000	OFFIC SUPL	696.89	700.00	700.00	650.80	700.00	700.00	.0%
0011011	570600	15001 OFFIC RENO	.00	.00	.00	19,589.43	19,600.00	.00	.0%
0011011	570900	15024 MASS NOTIF	.00	.00	13,500.00	.00	13,500.00	.00	.0%
0011011	581120	CONF MEMB	45,609.36	46,600.00	46,600.00	43,812.36	46,600.00	46,600.00	.0%
0011011	589100	MISC	3,535.29	3,700.00	3,700.00	3,385.20	3,700.00	3,700.00	.0%
TOTAL MAYOR'S OFFICE			218,451.63	229,785.00	243,285.00	182,105.74	255,340.00	237,700.00	3.4%
TOTAL GENERAL FUND			218,451.63	229,785.00	243,285.00	182,105.74	255,340.00	237,700.00	3.4%
GRAND TOTAL			218,451.63	229,785.00	243,285.00	182,105.74	255,340.00	237,700.00	3.4%

\*\* END OF REPORT - Generated by Jodi McGrane \*\*





**Mayor's Office- 0011011**

<b>Account</b>	<b>Object</b>	<b>Description</b>	<b>Request</b>
Regular Wages	514000	Employee Salaries- Mayor & Executive Assistant	\$146,250
Overtime	515100	Executive Assistant- as needed	\$400
Part time Wages	515200	Salary Committee & City Council approved a part-time, non-benefited position of an Administrative Aide for 15-20 hour/week. Increase to cover absences of Executive Assistant as needed for sick and vacation.	\$14,000
Professional Fees	531000	Nutmeg TV for City Council Meetings \$500-\$600/month - \$7,000 Annual Fee for Emergency Notification System - \$13,500	\$20,500
Telephone	553000	Long Distance & Fax Charges for Office & Mayor's Cell Phone	\$1,600
Postage	553100	Office Postage	\$250
Travel Reimbursement	554000	\$83.33/month for Mayor mileage reimbursement	\$1,100
Printing & Binding	555000	Office Envelopes, Business Cards, Stationary, Printing of Mayor's Tax Flyer in Tax Bills	\$2,000
Program Supplies	561800	Supplies for City/Mayor's Office Events	\$600
Office Supplies	569000	Miscellaneous Office Supplies	\$700
Conference & Membership	581120	CT Conference of Municipalities \$42,230 - no increase Miscellaneous Mayor's Conferences - Chamber, NVCOG etc	\$46,600
Miscellaneous	589100	\$266.67/month for Mayor's Expenses & any additional expenses	\$3,700
		<b>Total</b>	<b>\$237,700</b>

02/17/2015 09:06  
carmencolon

CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011010 (0011010) CITY COUNCIL							
0011010 515200 PARTTIME	57,732.48	57,900.00	57,900.00	35,527.68	57,900.00	58,290.00	.7%
TOTAL (0011010) CITY COUNCIL	57,732.48	57,900.00	57,900.00	35,527.68	57,900.00	58,290.00	.7%
TOTAL (001) GENERAL FUND	57,732.48	57,900.00	57,900.00	35,527.68	57,900.00	58,290.00	.7%
GRAND TOTAL	57,732.48	57,900.00	57,900.00	35,527.68	57,900.00	58,290.00	.7%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

02/18/2015 10:51  
JodiMcGrane

CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0011030 CENTRAL CT REGIONAL PLANNING							
0011030 531000 CCRPA	29,235.16	28,985.00	28,985.00	3,871.00	3,871.00	25,955.00	-10.5%
TOTAL CENTRAL CT REGIONAL PL	29,235.16	28,985.00	28,985.00	3,871.00	3,871.00	25,955.00	-10.5%
TOTAL GENERAL FUND	29,235.16	28,985.00	28,985.00	3,871.00	3,871.00	25,955.00	-10.5%
GRAND TOTAL	29,235.16	28,985.00	28,985.00	3,871.00	3,871.00	25,955.00	-10.5%

\*\* END OF REPORT - Generated by Jodi McGrane \*\*



January 20, 2015

Kenneth Cockayne, Mayor  
City of Bristol  
111 N. Main Street  
Bristol, CT 06010

RE: Dues for FY2015-2016

Dear Mayor Cockayne:

At its January 16, 2015 meeting, NVCOG presented a preliminary FY 2015-2016 budget. This preliminary budget represents a reduction in dues from .483¢ (FY 2013-2014 Dues to CCRPA) to .363¢ per capita multiplied by the 2010 U.S. Census population count for your municipality. Southbury and Cheshire's dues exclude institutional population. Although this budget hasn't formally been accepted by the board, we feel that this is a safe working figure. Given that the state budget is not yet set, you may want to use the current year's figure for budgeting purposes, but we have every reason to anticipate a reduction in that figure to .363¢ per capita.

NVCOG's FY2015-2016 anticipated dues request for Bristol will be \$21,953.00

Thank you for your continued support of NVCOG.

Sincerely,

Rick Dunne  
Executive Director

cc: Glenn Klocko, Comptroller

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**Farmington River Watershed Association, Inc.**

749 Hopmeadow Street, Simsbury, Connecticut 06070  
(860) 658-4442 Fax (860) 651-7519 www.frwa.org

July 1, 2014

Mayor Kenneth B. Cockayne  
City of Bristol  
111 North Main Street  
Bristol, CT 06010

Re: Request for FY 14-15 Support

Dear Mayor Cockayne,

On behalf of the Farmington River Watershed Association (FRWA), I am writing to ask the City of Bristol for its support of our efforts to protect the Pequabuck River for FY 14-15 at the rate of \$3,871.

As you know, the Pequabuck River (a key tributary to the Farmington) has improved dramatically over the past 30 years, but it remains a challenge to improve and protect its water quality. We envision the Pequabuck as a "destination" for businesses, recreation, and a pivot-point for civic pride. We wish to continue working with the Pequabuck River Watershed Association, the City of Bristol, and other partners to implement the Pequabuck River Management Plan in Bristol (as well as Farmington, Harwinton, Plainville, and Plymouth). We greatly appreciate the City's endorsement of this plan. We look forward to any opportunities to partner in implementing it.

Over the past year, FRWA has continued its efforts to protect the Farmington River Watershed with projects such as these:

- **Dam Removal** - FRWA served on the Advisory Committee convened by the CCRPA to draft a grant proposal to CT DEEP to explore design alternatives for fish passage past the Bristol Brass Dam. We also supported the subsequent grant proposal to the CT Environmental License Plate Fund to fund the engineering design for full removal. Now that dam removal has been funded, we look forward to assisting in any way we can with the implementation.
- **Streambank Improvement** - Belts of native vegetation at water's edge, often called streambank buffers, help to reduce the amount of polluted stormwater runoff pouring into our waterways. FRWA works with volunteer groups to install buffers and maintain native floodplain plants. It's a low-tech, low-cost, truly grassroots form of watershed management. If you know of a site location that might need improvements please call the office!
- **Water Quality Monitoring** - FRWA monitors water quality throughout the Farmington River and its key tributaries for bacteria, nutrients, and metals. FRWA also works with the CT DEP and volunteers to assess aquatic insect populations as indicators of water quality.
- **Stormwater Management** - FRWA supports the City of Bristol in implementing its Storm Water Management Plan. Implementing the Plan is required by the DEEP. FRWA provided extensive comments to Engineer Mark Austin in developing the Plan, and the Plan includes several areas - especially public education on stormwater issues - where FRWA is cited to play a large role in developing content and making public presentations. We remain committed to providing such services upon request.



- **Affordable GIS Mapping** - FRWA provides its professional GIS mapping services at competitive rates to towns in the watershed. Sometimes this service is covered by town dues or external grants, but we can provide additional GIS mapping on a fee-for-service basis as well. FRWA's GIS Specialist Jeff Bolton would happily work with you on projects of mutual interest.
- **Technical Support** - FRWA is always glad to provide technical advice, should it be requested, to provide ideas on ways to reduce flooding or stormwater runoff problems in Bristol. We look forward to working with you and will support funding from the State to enable Bristol to address some of these chronic problem areas.

These are just a few examples of what we are doing at FRWA to establish a current and comprehensive understanding of watershed health while passing this valuable knowledge to you and your community.

Consistent with last year we are asking all of our member large towns to support us at the 8¢ per capita rate, to sustain the ongoing work of the Farmington River Watershed Association. For the City of Bristol dues have been calculated as follows:

Town Population:	60,477 (source: 2010 Census)
% of Town in Watershed:	80%
Membership Charge Per Capita:	8¢ per capita
Dues:	$60,477 \times 0.80 \times 0.08 = \$3,871$

FRWA greatly values our partnership with the Pequabuck River Watershed Association and the City of Bristol, and we hope you will ensure that this partnership will continue to thrive into the future. Please contact me directly at any time at 860.658.4442, extension 205, if you would like to discuss this request or any issues regarding the Pequabuck or Farmington Rivers. Thank you!

Sincerely,

*Eileen Fielding*  
 Eileen Fielding  
 Executive Director

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
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0011034 COMMUNITY PROMOTIONS							
0011034 581770 PROMOTIONS	13,000.00	25,000.00	25,000.00	10,800.00	25,000.00	25,000.00	.0%
0011034 583100 CITY PROMO	1,463.66	5,000.00	5,000.00	597.30	5,000.00	5,000.00	.0%
0011034 583100 14017 CITY PROMO	10,000.00	.00	.00	.00	.00	.00	.0%
0011034 583100 14018 CITY PROMO	10,000.00	.00	.00	.00	.00	.00	.0%
0011034 583100 15017 CITY PROMO	.00	.00	5,000.00	5,000.00	5,000.00	.00	.0%
0011034 583130 MUZZY	6,315.80	.00	23,684.00	22,049.00	23,684.00	.00	.0%
TOTAL COMMUNITY PROMOTIONS	40,779.46	30,000.00	58,684.00	38,446.30	58,684.00	30,000.00	.0%
TOTAL GENERAL FUND	40,779.46	30,000.00	58,684.00	38,446.30	58,684.00	30,000.00	.0%
GRAND TOTAL	40,779.46	30,000.00	58,684.00	38,446.30	58,684.00	30,000.00	.0%

\*\* END OF REPORT - Generated by Jodi McGrane \*\*