

**Cheryl Thibeault, Chairperson**  
**Mayor Ken Cockayne**  
**Jake Carrier**  
**Derek Czenczelewski**



**John Smith, Vice Chairman**  
**Mike Fiorini**  
**Mike LaMothe**  
**Paul Tonon**

**City of Bristol**  
**Board of Finance**

March 10, 2015

Ladies and Gentlemen:

The Board of Finance will hold a **Budget Hearing** on **Tuesday, March 17, 2015** at 6:00 p.m. in Council Chambers, City Hall, 111 North Main Street, Bristol, Connecticut. *No votes will be taken.*

<b>Department</b>	<b>Department Head</b>
Library	Debbie Prozzo
Parks & Recreation	Ed Swicklas

**Board of Finance  
Budget Hearing  
Table of Contents**

<b><u>Page</u></b>	<b><u>Department</u></b>
1	Main Library Revenue
2	Main Library Expenditures
3-7	Main Library Salaries
8-12	Main Library Budget Request
13	Children's Library Expenditures
14	Children's Library Budget Request
15	Manross Library Expenditures
16-19	Manross Library Salaries
20-22	Manross Library Request
23	Library Bequest Revenue
24	Library Bequest Expenditures
25	Parks & Recreation Revenue
26-29	Parks & Recreation Revenue Request
30	Parks & Recreation Expenditures
31-34	Parks & Recreation Salaries
35-43	Parks & Recreation Budget Request

03/10/2015 08:58  
 carmencolon

CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0016010 (0016010) MAIN LIBRARY							
0016010 421001 LIBR FINES	-24,659.98	-24,450.00	-24,450.00	-13,520.67	-20,236.00	-20,000.00	-18.2%
0016010 432029 LIBR GRANT	.00	.00	.00	-1,158.00	-1,158.00	.00	.0%
0016010 450102 COPIER CHG	-10,947.14	-10,500.00	-10,500.00	-5,691.07	-8,740.00	-9,000.00	-14.3%
0016010 450313 RENTALS	-1,020.00	-1,200.00	-1,200.00	-820.00	-960.00	-960.00	-20.0%
0016010 480001 TRUST	-2,325.94	-2,300.00	-2,300.00	-2,642.50	-3,570.00	-3,570.00	55.2%
TOTAL (0016010) MAIN LIBRARY	-38,953.06	-38,450.00	-38,450.00	-23,832.24	-34,664.00	-33,530.00	-12.8%
TOTAL (001) GENERAL FUND	-38,953.06	-38,450.00	-38,450.00	-23,832.24	-34,664.00	-33,530.00	-12.8%
GRAND TOTAL	-38,953.06	-38,450.00	-38,450.00	-23,832.24	-34,664.00	-33,530.00	-12.8%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE		
-----									
0016010	MAIN LIBRARY								
0016010	514000	REG WAGES	1,093,787.39	1,125,675.00	1,139,472.00	718,828.40	1,120,837.00	1,184,555.00	5.2%
0016010	515100	OVERTIME	26,678.28	37,130.00	37,830.00	21,599.51	37,130.00	41,310.00	11.3%
0016010	515200	PARTTIME	28,499.97	32,670.00	32,670.00	18,655.04	32,670.00	35,445.00	8.5%
0016010	517000	OTHER WAGE	9,325.83	9,260.00	9,310.00	3,973.17	9,260.00	10,910.00	17.8%
0016010	531000	PROF FEES	71,039.15	73,595.00	73,595.00	69,847.71	73,595.00	75,710.00	2.9%
0016010	541000	UTILITIES	100,341.00	106,705.00	106,705.00	104,500.00	105,500.00	106,500.00	-.2%
0016010	541100	WATER/SEWR	2,020.99	2,330.00	2,330.00	2,256.13	2,330.00	2,500.00	7.3%
0016010	542140	REFUSE	319.70	500.00	500.00	83.85	300.00	350.00	-30.0%
0016010	543000	REP & MAIN	34,247.12	37,500.00	40,163.75	28,106.28	34,000.00	30,000.00	-20.0%
0016010	543100	MV SERVICE	.00	150.00	150.00	86.05	150.00	150.00	.0%
0016010	544400	RENT/LEASE	258.00	265.00	268.00	268.00	268.00	280.00	5.7%
0016010	553000	TELEPHONE	4,564.30	3,540.00	6,940.00	6,940.00	6,940.00	7,000.00	97.7%
0016010	553100	POSTAGE	5,846.19	6,000.00	6,000.00	3,430.00	6,000.00	6,500.00	8.3%
0016010	554000	TRAV REIMB	255.06	400.00	400.00	140.55	400.00	400.00	.0%
0016010	555000	PRINT/BIND	7,493.98	4,800.00	4,800.00	4,800.00	4,800.00	5,400.00	12.5%
0016010	561400	MAINT SUPL	6,406.21	6,200.00	6,200.00	4,661.96	6,200.00	6,200.00	.0%
0016010	561800	PROG SUPPL	134,748.96	135,000.00	148,544.70	116,692.53	148,544.00	135,000.00	.0%
0016010	562200	NATURALGAS	17,886.81	29,700.00	29,700.00	24,445.82	24,446.00	23,000.00	-22.6%
0016010	562600	M/V FUELS	1,435.88	1,540.00	1,540.00	861.86	1,310.00	1,400.00	-9.1%
0016010	563000	M/V PARTS	648.08	500.00	500.00	30.41	500.00	500.00	.0%
0016010	569000	OFFIC SUPL	1,461.77	1,800.00	1,800.00	1,500.00	1,500.00	1,500.00	-16.7%
0016010	570400	13020 SEC SYSTEM	62,362.00	.00	6,208.00	6,208.00	6,208.00	.00	.0%
0016010	581120	CONF MEMB	.00	175.00	175.00	175.00	175.00	175.00	.0%
0016010	581135	SCHOOLING	239.00	300.00	300.00	190.00	300.00	300.00	.0%
TOTAL MAIN LIBRARY			1,609,865.67	1,615,735.00	1,656,101.45	1,138,280.27	1,623,363.00	1,675,085.00	3.7%
TOTAL GENERAL FUND			1,609,865.67	1,615,735.00	1,656,101.45	1,138,280.27	1,623,363.00	1,675,085.00	3.7%
GRAND TOTAL			1,609,865.67	1,615,735.00	1,656,101.45	1,138,280.27	1,623,363.00	1,675,085.00	3.7%

\*\* END OF REPORT - Generated by Jodi McGrane \*\*

**City of Bristol**  
**Salary Worksheet- Regular Wages- 514000**  
**FY 2015-2016**

DEPARTMENT: MAIN LIBRARY

ORG CODE: 0016010

Union	Grade/ Step	Anniversary Date	Position	2014-2015 Budget	2014-2015 Projection	2015-2016 Request
BPSA	12-1	8/14/2013	Library Director	93,323	93,323	101,985
BPSA	6-6	8/6/2001	Suprv Children's Services	61,945	63,122	65,019
BPSA	5-1	1/2/2014	Programmer/PR Manager	44,691	46,795	51,228
NB	3-7	10/7/1997	Administrative Asst	53,265	53,265	53,630
L233	9-3	8/28/2013	Suprv Library Maintenance	49,086	50,644	52,818
L233	9-3	7/3/2005	Suprv of Info Services	50,351	51,309	52,920
L233	9-3	7/3/2005	Suprv of Circulation	50,351	51,309	52,920
L233	7-3	7/21/2014	Tech Services Coordinator	43,918	44,055	46,166
L233	6-2	6/3/2013	Computer Lab Supervisor	40,157	40,828	42,840
L233	6-3	5/5/2008	Asst Info Serv Librarian	40,695	41,474	42,840
L233	6-2	7/30/2012	Asst Children's Librarian	40,685	40,685	42,840
L233	6-3	9/8/2014	Floater/Reader's Adviso	40,692	41,473	42,840
L233	6-3	2/17/2011	Child Asst/Young Adult	40,692	41,473	42,840
L233	5-3	12/13/2010	Custodian/Maintenance	38,111	38,833	40,124
L233	5-1	Vacant	Children's Assistant	38,111	15,000	36,068
L233	5-3	7/3/2005	Children's Assistant	38,111	38,833	40,124
L233	5-3	7/7/2014	Children's Assistant	38,111	38,833	40,124
L233	4A-3	7/3/2005	Reference Asst/Historian	36,859	37,563	38,824
L233	4A-3	7/3/2005	Reference Assistant	36,859	37,563	38,824
L233	4-3	1/2/2005	Libtech Services Clerk	35,666	36,351	37,583
L233	4-3	1/2/2005	Circulation Clerk	35,666	36,351	37,583
L233	4-3	1/2/2010	Circulation Clerk	35,666	36,351	37,583
L233	4-2	10/6/2014	Circulation Clerk	35,666	36,351	36,206
L233	4-3	12/8/2008	Circulation Clerk	35,666	36,351	37,583
L233	4-3	11/22/2010	Circulation Clerk	35,666	36,351	37,583
L233	4-1	12/9/2014	Custodian	35,666	36,351	35,460
<b>TOTALS</b>				1,125,675	1,120,837	1,184,555

Unions are as follows:

- BPSA Supervisors
- L233 City Hall
- L773 Fire
- NB Non-Bargaining
- L754 Police
- L1338 PW/Parks/Water Dept.

**All positions must be approved by the salary committee before inclusion in the budget process. If there is a new position, include proper documentation with approvals.**

3



**BRISTOL PUBLIC LIBRARY  
SUNDAY HOURS OVERTIME PROPOSAL  
FY 2015-2016**

**SALARIES**

Hours 1:00 to 5:00 p.m.	
January 3, 10, 17, 24, 31	5
February 7, 14, 21, 28	4
March 6, 13, 20, 27	4
<b>Total Days</b>	<b>13</b>

**Positions Required**

1	Supervisor salary at double time	$\$26.88 \times 2 = \$53.76$ hourly
1	Assistant Librarian salary at double time	$\$21.76 \times 2 = \$43.52$ hourly
1	Children's Assistant salary at double time	$\$20.38 \times 2 = \$40.76$ hourly
1	Reference Assistant salary at double time	$\$19.72 \times 2 = \$39.44$ hourly
2	Circulation Clerk salary at double time	$\$19.09 \times 2 = \$38.18$ hourly
1	Custodian salary at double time	$\$20.38 \times 2 = \$40.76$ hourly
7	<b>Total Positions</b>	

**Salary Totals**

(Rounded up)

$\$53.76 \times 4$ hours =	\$215
$\$43.52 \times 4$ hours =	\$174
$\$40.76 \times 4$ hours =	\$163
$\$39.44 \times 4$ hours =	\$158
$\$38.18 \times 4$ hours =	\$153
$\$38.18 \times 4$ hours =	\$153
$\$40.76 \times 4$ hours =	\$163

**Total 1 Sunday    \$ 1,179**

**Total 13 Sundays    \$15,327**

5





## Detail Report FY 2015-2016 -- Main Library

### REGULAR WAGES

- 26 full time employees: 3 BPSA, 1 NB, 23 L233. BPSA contract included a 1.9% increase with an additional \$250 step increase. L233 settled their contract with a 1.9% increase along with an additional \$275 step increase. NB anticipates a 1.9% increase with an additional \$250 step increase.
- 7 positions will have step increases per union contracts

**TOTAL \$1,184,555**

### OVERTIME WAGES AND SALARIES

- 17 positions will put in 453 hours of overtime to cover staff shortages due to vacations and vacancies per union contract.
- 3 custodial positions will put in 300 hours of overtime to deal with snow removal, call backs due to alarms, and other emergencies per union contract.
- Sunday Hours for 13 Sundays, January – March 2016

**TOTAL \$41,310**

### PARTTIME WAGES AND SALARIES

- 4 part time library page positions, typically high school students, put in a total of 18 hours a week each to shelve books and other materials at minimum wage. Minimum wage increases to \$9.15 on 7/1/15 and \$9.60 on 1/1/16.

**TOTAL \$35,445**

### OTHER WAGES

- 12% shift differential for night Custodian/Maintenance per union contract
- 6% shift differential for night Custodian per union contract
- Adjusted salary increase for Custodian/Maintenance to cover vacation time for Supervisor of Maintenance per union contract
- BPSA buy-back of one vacation week for one position per union contract

**TOTAL \$10,910**

**GRAND TOTAL \$1,272,220**

## PROFESSIONAL FEES AND SERVICES

- Securitas provides one security guard M-Th from 4:00 – 8:00 p.m. & Sat. 9:00-5:00 per contract
- Membership to Library Connection (Consortium that serves the Capital Region of libraries, over 200 members)
- Continued funding for Adult Programming at the Main Library for book discussions and special events on a monthly basis
- Programming for Young Adult

**TOTAL \$75,710**

## PUBLIC UTILITIES

- According to the Economic Forecast, the City purchases electric generation through participation in a contract governed by the Capitol Region Council of Governments with fixed pricing of **7.587** cents per kWh, for the period through December 2016.

Distribution costs are independent of the generation charges and are subject to rates established by DPUC. Generation and distribution costs are expected to represent 60% and 40% of the cost respectively for electricity.

The City's representative from **CL&P** has indicated that there *may be an application for a rate increase* for these charges.

**TOTAL \$106,500**

## WATER AND SEWAGE CHARGES

- According to the Water Department, water usage and sewer rates will have up to a 3% increase.

**TOTAL \$2,500**

## REFUSE

- The Library was charged \$241.65 for disposal of 7.76 tons of material over the last 12 months. We are classified as "City Chargeable" which means we pay \$0.045 per pound for everything over 100 Lbs, except for standard non-chargeable items (leaves for example).

**TOTAL \$350**

## **REPAIRS AND MAINTENANCE**

- The Bureau of Labor Statistics has reported in its CPI guideline an increase of 0.7% for the twelve month period ending October 2014 for clothing and uniforms. This trend is expected to continue for the foreseeable future according to the Economic Forecast.
- Service contracts for elevator, fire alarm system, and security system.
- Addition of service contract with 3M for maintenance of RFID Detection System
- Grounds-keeping and landscaping
- General maintenance on eight-year old building with heavy public use

**TOTAL \$30,000**

## **MOTOR VEHICLE SERVICE & REPAIR**

- Routine maintenance including oil changes, for regular wear and tear on 2007 Ford F150 truck

**TOTAL \$150**

## **RENTS & LEASES**

- Yearly rental of post office box with a 2% increase per U.S. Postal Service

**TOTAL \$280**

## **TELEPHONE**

- The Library has been paying a significantly higher phone bill as we wait for city Hall to transfer to Voice Over Internet Protocol. We have been informed by the IT Dept. to continue to pay our bill at this higher rate.

**TOTAL \$7,000**

## **POSTAGE**

- There are no known rate adjustments for mailing services from the U.S. Postal Service in January 2015. Other associated postal costs (e.g. carrier services) are additionally expected to increase by 1.6% (equal to the rate of inflation as published by the Postal Regulatory Commission) according to the Economic Forecast.

**TOTAL \$6,500**

## TRAVEL REIMBURSEMENT

- The Internal Revenue Service announced beginning on Jan. 1, 2015, the standard mileage rates for the use of a car will be **57.5** cents per mile for business miles driven
- Attendance at out-of-town Consortium meetings
- Outreach services by children's Dept. staff
- Three trips to MLSC (Middletown Library Service Center) for the return and pickup of State Library materials to supplement the Manross Library audio and large print collections.
- Per union contract

**TOTAL \$400**

## PRINTING & BINDING

- While the library has transitioned to printing to primarily photocopiers rather than printers reflecting a savings, we are producing more flyers and publicity for the increased number of adult programs and the addition of a quarterly newsletter for both libraries.

**TOTAL \$5,400**

## MAINTENANCE SUPPLIES & MATERIALS

- Biggest expenditures in this category include cleaning products, paper goods, and lighting.
- General maintenance as expected in an eight-year old building with heavy public use

**TOTAL \$6,200**

## PROGRAM SUPPLIES

- Bulk of Program Supplies goes towards our main vendor for books and media items which is Baker & Taylor. Both libraries also have a lease program with them for high-demand items.
- Online databases, subscription services, and other digital content

**TOTAL \$135,000**

## NATURAL GAS

- The City of Bristol has, for several years, participated in a contract governed by the CT Region Council of Governments ("CRCOG") to obtain favorable pricing by consolidating volumes with other municipalities. Bristol's annual consumption of this commodity has been approximately 500,000 ccf, with the Board of Education accounting for roughly two thirds of said consumption. Due to significant changes in the natural gas market, the municipalities within CRCOG have elected to temporarily purchase natural gas directly through Yankee Gas for the period through June 2016. It is expected that the net effect of purchasing natural gas through Yankee Gas will be **no change** in overall cost to end users.

**TOTAL \$23,000**

## **MOTOR FUELS**

- According to the Economic Forecast, a rate of **\$2.50** should be accommodated for the year with an average of 525 miles driven by the library truck per year.

**TOTAL \$1,400**

## **MOTOR VEHICLE PARTS**

- Routine replacement of parts on a 2007 Ford F150 truck due to wear and tear.

**TOTAL \$500**

## **OFFICE SUPPLIES**

- According to the Economic Forecast, the current market for paper products is stable due to ample of available production material with just a **1.0%** increase for the year. The library shows a slight decrease due to less paper products through the switch to email notification.

**TOTAL \$1,500**

## **CONFERENCES & MEMBERSHIPS**

- Institutional membership in the CT Library Association, professional organization

**TOTAL \$175**

## **SCHOOLING & EDUCATION**

- Electrical Continuing Education Class and renewal of Electrician's License for Supervisor of Maintenance.
- Library-related classes for upgrade of skills

**TOTAL \$300.00**

03/10/2015 09:05  
 carmencolon

CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0016011 (0016011) CHILDREN'S LIBRARY							
0016011 531000 PROF FEES	6,774.00	7,200.00	7,200.00	5,849.50	7,200.00	6,700.00	-6.9%
0016011 561800 PROG SUPPL	56,918.33	52,000.00	58,646.01	48,659.86	58,000.00	52,000.00	.0%
TOTAL (0016011) CHILDREN'S L	63,692.33	59,200.00	65,846.01	54,509.36	65,200.00	58,700.00	-.8%
TOTAL (001) GENERAL FUND	63,692.33	59,200.00	65,846.01	54,509.36	65,200.00	58,700.00	-.8%
GRAND TOTAL	63,692.33	59,200.00	65,846.01	54,509.36	65,200.00	58,700.00	-.8%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

## **Detail Report FY 2015-2016 – Children’s Library**

### **PROFESSIONAL FEES AND SERVICES**

- Covers contracts for professional entertainers, storytellers, authors, etc.

**TOTAL \$6,700**

### **PROGRAM SUPPLIES**

- Books, DVDs, audio, and other materials for borrowing and in-house use
- Materials to support programs including summer reading and storytimes (which attracted over 26,668 children this past fiscal year)

**TOTAL \$52,000**

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0016012 (0016012) MANROSS LIBRARY	-----						
0016012 514000 REG WAGES	154,992.81	173,445.00	177,325.00	114,609.81	173,445.00	182,575.00	5.3%
0016012 515100 OVERTIME	9,469.65	4,210.00	13,410.00	6,580.14	6,581.00	4,565.00	8.4%
0016012 515200 PARTTIME	42,518.85	46,685.00	37,565.00	25,565.26	46,685.00	47,505.00	1.8%
0016012 517000 OTHER WAGE	2,137.58	2,675.00	2,722.00	107.31	2,675.00	2,760.00	3.2%
0016012 531000 PROF FEES	20,457.40	20,000.00	20,000.00	19,665.50	20,000.00	20,000.00	.0%
0016012 541000 UTILITIES	27,620.54	27,200.00	27,200.00	27,200.00	27,200.00	27,000.00	-.7%
0016012 541100 WATER/SEWR	350.51	480.00	480.00	480.00	480.00	500.00	4.2%
0016012 543000 REP & MAIN	5,264.04	4,900.00	4,900.00	4,588.20	4,900.00	5,100.00	4.1%
0016012 553100 POSTAGE	.00	400.00	400.00	400.00	400.00	.00	-100.0%
0016012 561400 MAINT SUPL	1,638.01	1,400.00	1,400.00	906.96	1,400.00	1,000.00	-28.6%
0016012 561800 PROG SUPPL	42,375.38	49,000.00	67,291.55	49,009.75	49,010.00	49,000.00	.0%
0016012 561800 15021 PROG SUPPL	.00	.00	4,550.00	4,550.00	.00	.00	.0%
0016012 562200 NATURALGAS	11,168.87	19,800.00	19,800.00	15,000.00	15,000.00	15,000.00	-24.2%
0016012 570905 15021 SMALLEQUIP	.00	.00	11,043.00	3,624.96	.00	.00	.0%
TOTAL (0016012) MANROSS LIBR	317,993.64	350,195.00	388,086.55	272,287.89	347,776.00	355,005.00	1.4%
TOTAL (001) GENERAL FUND	317,993.64	350,195.00	388,086.55	272,287.89	347,776.00	355,005.00	1.4%
GRAND TOTAL	317,993.64	350,195.00	388,086.55	272,287.89	347,776.00	355,005.00	1.4%

\*\* END OF REPORT - Generated by Carmen Colon \*\*









## Detail Report -- Manross Library

### REGULAR WAGES

- 4 full time employees: 1 BPSA, 3 L233
- 1 position will have a step increase per union contract

**TOTAL \$182,575**

### OVERTIME WAGES AND SALARIES

- 3 positions will put in 149 hours to cover staff shortages due to vacations and vacancies per union contract.
- 1 custodial position will put in 10 hours of overtime to deal with snow removal, call backs due to alarms, and other emergencies per union contract.

**TOTAL \$4,565**

### PARTTIME WAGES AND SALARIES

- 2 part time library page positions, typically high school students, put in a total of 18 hours a week each to shelve books and other materials at minimum wage.
- 1 Lead Custodian @ 20 hours per week per union contract
- 1 Library Clerk @ 12 hours per week per union contract

**TOTAL \$47,505**

### OTHER WAGES

- BPSA buy-back of one vacation week for one position per union contract
- L233 Buy-back of one vacation week for 2 positions per contract

**TOTAL \$2,760**

**GRAND TOTAL \$237,405**

## **PROFESSIONAL FEES AND SERVICES**

- Securitas provides one security guard M-Th from 4:00 – 8:00 p.m. & Sat. 9:00-5:00 per contract
- Programming for Adults, Children, and Young Adults year round

**TOTAL \$20,000**

## **PUBLIC UTILITIES**

- Out of about \$28,000, Manross Library spends about \$12,000 to CL&P for distribution, and about \$16,000 to Transcanada for the actual electricity. Based on the Economic Forecast, there will a rate reduction relevant to the Transcanada part, and only for 6 months, from January to June 2015. Applying the rate reduction to the Transcanada to half of the year, we will reduce by \$800.

**TOTAL \$27,000**

## **WATER AND SEWAGE CHARGES**

- According to the Water Department, water usage and sewer rates show an increase of 3%.

**TOTAL \$500**

## **REPAIRS AND MAINTENANCE**

- Service contracts with security, elevator, and fire alarm systems
- Maintenance of grounds including landscaping
- Indoor maintenance including electrical

**TOTAL \$5100**

## **POSTAGE**

- Incorporate this with Main Library postage since all postage goes out from there

**TOTAL eliminate**

## **MAINTENANCE SUPPLIES & MATERIALS**

- Biggest expenditures in this category include cleaning products, paper goods, and lighting.
- General maintenance as expected in a 39-year old building with heavy public use

**TOTAL \$1000**

**PROGRAM SUPPLIES**

- The growth in e-books and downloadable audio books allows for a slight decrease in the area of book purchasing since it will not be necessary to own as many print copies.
- Materials to support all programming including summer reading, storytimes, school visits, life-long learning events

**TOTAL \$49,000**

**NATURAL GAS**

- Bristol participates in a contract governed by the CT Regional Council of Governments and this reflects an increase of approximately 2% according to the Economic Forecast.

**TOTAL \$15,000**

03/10/2015 09:18  
carmencolon

CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0016014 (0016014) LIBRARY BEQUEST							
0016014 480002 GOODSSELL	-10,847.67	-15,250.00	-15,250.00	-17,635.00	-23,980.00	-11,990.00	-21.4%
TOTAL (0016014) LIBRARY BEQU	-10,847.67	-15,250.00	-15,250.00	-17,635.00	-23,980.00	-11,990.00	-21.4%
TOTAL (001) GENERAL FUND	-10,847.67	-15,250.00	-15,250.00	-17,635.00	-23,980.00	-11,990.00	-21.4%
GRAND TOTAL	-10,847.67	-15,250.00	-15,250.00	-17,635.00	-23,980.00	-11,990.00	-21.4%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

03/10/2015 09:16  
 carmencolon

CITY OF BRISTOL  
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
 bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0016014 (0016014) LIBRARY BEQUEST							
0016014 561800 PROG SUPPL	5,474.04	15,250.00	34,527.92	27,041.87	27,050.00	11,990.00	-21.4%
TOTAL (0016014) LIBRARY BEQU	5,474.04	15,250.00	34,527.92	27,041.87	27,050.00	11,990.00	-21.4%
TOTAL (001) GENERAL FUND	5,474.04	15,250.00	34,527.92	27,041.87	27,050.00	11,990.00	-21.4%
GRAND TOTAL	5,474.04	15,250.00	34,527.92	27,041.87	27,050.00	11,990.00	-21.4%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

03/10/2015 08:44  
carmencolon

CITY OF BRISTOL  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1  
bgnyrpts

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0017000 (0017000) PARKS & RECREATION							
0017000 450103 POOL CHG	-184,109.55	-177,925.00	-177,925.00	-139,766.80	-178,000.00	-175,090.00	-1.6%
0017000 450105 SUMMER REC	-61,707.10	-60,450.00	-60,450.00	-5,874.85	-60,500.00	-61,275.00	1.4%
0017000 450106 FALL REC	-12,645.00	-10,970.00	-10,970.00	-8,526.00	-8,550.00	-9,950.00	-9.3%
0017000 450107 WINTER CHG	-26,125.00	-18,560.00	-18,560.00	-17,784.02	-17,785.00	-16,125.00	-13.1%
0017000 450311 MUZZY RENT	-12,740.11	-9,000.00	-9,000.00	-15,221.99	-15,250.00	-10,000.00	11.1%
0017000 450321 RENTALS	-8,438.00	-2,000.00	-2,000.00	-1,620.66	-2,500.00	-3,500.00	75.0%
0017000 450322 CONCES/MIS	-12,405.42	-9,280.00	-9,280.00	-4,510.00	-9,300.00	-11,175.00	20.4%
0017000 450400 CHG SVCS	-4,079.20	-1,000.00	-1,000.00	-30.00	-500.00	-500.00	-50.0%
0017000 470021 CONT PARK	.00	.00	.00	-100.00	.00	.00	.0%
0017000 480003 PARK TRUST	-463,213.03	-372,965.00	-372,965.00	-272,666.78	-375,000.00	-399,130.00	7.0%
0017000 480003 13039 PARK TRUST	-9,718.08	.00	.00	.00	.00	.00	.0%
0017000 480003 14019 PARK TRUST	-10,000.00	.00	.00	-7,981.00	-7,981.00	.00	.0%
0017000 480004 PK GOODSEL	-20,421.00	-20,490.00	-20,490.00	-15,735.00	-20,490.00	-21,960.00	7.2%
TOTAL (0017000) PARKS & RECR	-825,601.49	-682,640.00	-682,640.00	-489,817.10	-695,856.00	-708,705.00	3.8%
TOTAL (001) GENERAL FUND	-825,601.49	-682,640.00	-682,640.00	-489,817.10	-695,856.00	-708,705.00	3.8%
GRAND TOTAL	-825,601.49	-682,640.00	-682,640.00	-489,817.10	-695,856.00	-708,705.00	3.8%

\*\* END OF REPORT - Generated by Carmen Colon \*\*

**REVENUE**

**2015 – 2016**

Muzzy Field	\$ 10,000
Park Miscellaneous	500
Summer Recreation	61,275
Fall Recreation	9,950
Winter Recreation	16,125
Facility Rentals	3,500
Concessions (Page, Muzzy, Stocks, Rockwell)	11,175
Aquatics	175,090
Trust Funds*	399,130
<b>TOTAL REVENUE</b>	<b>\$ 686,745</b>
<b>Goodsell</b>	<b>\$21,960</b>
<b>TOTAL REVENUE</b>	<b>\$ 708,705</b>

*Total Trust Properties	=	\$399,130
Goodsell (\$21,960)	=	\$421,090
Trust B (\$23,655)	=	\$444,745

**ANTICIPATED REVENUE**

**2015 - 2016**

<b><u>Summer Recreation:</u></b>	<b><u>\$ 61,275</u></b>
Tennis Instruction (200 x \$25)	5,000
Dance Lessons (30 x \$25)	750
Gymnastics (80 x \$25)	2,000
Art Instruction (80 x \$25)	2,000
Summer Fun Camp (1,375 x \$30)	43,500
Sports Clinics (165 x \$25)	4,125
Pony League Program (110 x \$30)	3,300
Aerobics (20 x \$30)	600
<b><u>Fall Recreation:</u></b>	<b><u>\$ 9,950</u></b>
Youth Tennis (50 x \$25)	1,250
Lil Basketball (25 x \$25)	625
Basketball Skills (45 x \$25)	1,125
Sport Fun (35 x \$25)	875
Gymnastics (50 x \$25)	1,250
Fitness (20 x \$30 x 2)	1,200
Pee Wee Tennis (30 x \$25)	750
Arts & Crafts (25 x \$25)	625
SuperSitters (25 x \$25)	625
Dance (25 x \$25)	625
Flag Football (40 x \$25)	1,000
<b><u>Winter Recreation:</u></b>	<b><u>\$ 16,125</u></b>
Tennis Instruction (50 x \$25)	1,250
Indoor Soccer (30 x \$25)	750
Arts & Crafts (25 x \$25)	625
Lil Basketball (32 x \$25)	800
Basketball Skills (45 x \$25)	1,125
Gymnastics (75 x \$25)	1,875
Pee Wee Tennis (40 x \$25)	1,000
Dance (20 x \$25)	500
Flag Football (70 x \$25)	1,750
Girls Basketball (30 x \$25)	750
Adult Volleyball (60 x \$25)	1,500
Fitness (35 x \$30 x 2 sessions)	2,100
SuperSitters (24 x \$25)	600
Sports Fun (60 x \$25)	1,500

**Miscellaneous:** **\$ 500**

**Facility Rentals/Permits** **\$ 3,500**

**Concessions:** **\$ 11,175**

Muzzy, Stocks, Page and Rockwell

**Muzzy Rental:** **\$ 10,000**

**AQUATICS REVENUE:** **\$175,090**

**Page Pool:** **\$ 24,258**

Learn-To-Swim Program 17,875

Daily Admissions 5,978

Boys and Girls Club Camp 410

**Rockwell Pool:** **\$ 16,599**

Learn-To-Swim Program 8,625

Daily Admissions 6,754

Paddle Boats Admission 820

Boys and Girls Club Camp 400

**Dennis Malone Aquatic Center:** **\$ 43,910**

Adult Pass - Annual 14,500

Senior Pass - Annual 11,750

Child Pass – #1 and/or #2 Annual 8,050

College Pass Annual 850

Seasonal Adult Passes: 3,150

Seasonal Senior Passes: 930

Seasonal Child Passes: 600

Seasonal College Passes: 325

Individual Admissions 3,800

**Programs:** **\$ 75,792**

Learn-To-Swim Program 48,000

Water Exercise 9,900

Specialized Lessons: (20 x \$35) 700

Fall/Winter Splash Team 14,552

Summer Splash Team 2,640

**Rentals:** **\$ 14,528**

Birthday Rentals 3,400

Little League Rental – 98 hrs. @ \$75/hr. 7,350

St. Pauls Swim Team 1,748

L.S. Mills Swim Team 2,300

**TOTAL REVENUE** **\$287.613**

**TRUST REVENUE**

**2015-2016**

*Goodsell Park	\$21,960
#DeWitt Page Park Endowment	\$136,206
#May Page Rockwell – Trust A	\$128,789
May Page Rockwell – FBO Rockwell Park	\$24,759
Peck Park	\$12,957
Nettie Rockwell Boulevard	\$15,387
Nettie Rockwell – FBO Playground	\$54,246
Nettie Rockwell – FBO Rockwell Park	\$26,788
**May Page Rockwell – Trust B	<u>\$23,655</u>
	<b>\$ 444,747</b>

\*Goodsell - \$21,960 - is included in Park Budget

\*\*Trust B – \$23,655 -is Page Pool Depreciation Account

# Estimated values.

**TOTAL REVENUE**

**\$399,130**

PROJECTION: 21601 2015-2016 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

(001) GENERAL FUND	2014 ACTUAL	2015 ORIG BUD	2015 REVISED BUD	2015 ACTUAL	2015 PROJECTION	2016 REQUEST	PCT CHANGE
-----							
0017000 (0017000) PARKS & RECREATION							
0017000 514000 REG WAGES	998,643.68	1,093,925.00	1,113,765.00	682,801.87	1,113,765.00	1,143,170.00	4.5%
0017000 515100 OVERTIME	86,044.38	92,040.00	93,910.00	73,700.69	93,373.00	97,195.00	5.6%
0017000 515200 PARTTIME	322,820.52	225,335.00	506,705.00	394,098.89	506,705.00	528,065.00	134.3%
0017000 515300 SEASONAL	173,357.56	281,370.00	.00	.00	.00	.00	-100.0%
0017000 517000 OTHER WAGE	18,802.81	26,080.00	26,570.00	23,781.91	26,080.00	26,270.00	.7%
0017000 531000 PROF FEES	30,292.87	36,000.00	36,000.00	28,716.00	36,000.00	36,000.00	.0%
0017000 531000 12900 PROF FEES	.00	.00	2,922.50	2,922.50	2,923.00	.00	.0%
0017000 541000 UTILITIES	124,417.03	165,000.00	165,000.00	164,996.01	165,000.00	165,000.00	.0%
0017000 541100 WATER SEWR	37,376.88	42,000.00	57,000.00	57,000.00	57,000.00	46,500.00	10.7%
0017000 542140 REFUSE	5,364.36	6,340.00	6,340.00	2,353.25	5,000.00	5,840.00	-7.9%
0017000 543000 REP & MAIN	49,855.65	48,000.00	74,818.00	65,507.12	74,521.00	48,000.00	.0%
0017000 543000 14016 REP & MAIN	17,291.00	.00	.00	.00	.00	.00	.0%
0017000 543000 14019 REP & MAIN	9,987.80	.00	8,012.00	3,289.78	9,988.00	.00	.0%
0017000 543000 14049 REP & MAIN	.00	.00	8,000.00	8,000.00	8,000.00	.00	.0%
0017000 543100 MV SERVICE	8,116.05	9,000.00	9,000.00	4,381.78	9,000.00	9,000.00	.0%
0017000 552100 INSURANCE	38,230.69	40,645.00	40,645.00	38,437.45	40,645.00	43,895.00	8.0%
0017000 553000 TELEPHONE	3,586.34	3,950.00	6,850.00	6,158.89	6,850.00	5,200.00	31.6%
0017000 553100 POSTAGE	635.02	1,000.00	1,000.00	363.72	1,000.00	1,000.00	.0%
0017000 554000 TRAV REIMB	.00	295.00	295.00	.00	295.00	305.00	3.4%
0017000 555000 PRINT/BIND	71.95	100.00	100.00	100.00	100.00	100.00	.0%
0017000 557700 ADVERTISNG	375.30	1,300.00	1,300.00	79.56	1,300.00	1,300.00	.0%
0017000 561400 MAINT SUPL	91,041.62	90,000.00	90,000.00	79,501.51	90,000.00	90,000.00	.0%
0017000 561800 PROG SUPL	61,949.59	64,555.00	70,590.00	31,962.60	70,590.00	65,000.00	.7%
0017000 562100 HEATINGOIL	31,593.03	21,280.00	21,280.00	41,280.00	41,280.00	17,150.00	-19.4%
0017000 562200 NATURALGAS	33,034.68	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	.0%
0017000 562600 MOT FUELS	26,795.70	37,025.00	37,025.00	20,612.93	33,000.00	31,180.00	-15.8%
0017000 563000 MOT VEH PT	19,516.48	20,000.00	20,000.00	18,203.77	20,000.00	20,000.00	.0%
0017000 563100 TIRES	2,652.68	3,000.00	3,000.00	2,965.58	3,000.00	3,000.00	.0%
0017000 569000 OFFIC SUPL	686.48	950.00	950.00	700.00	950.00	950.00	.0%
0017000 570900 OTH CAP OU	.00	.00	30,000.00	16,000.00	.00	.00	.0%
0017000 570905 PARKEQUIP	3,747.07	4,000.00	27,860.00	5,220.00	27,860.00	4,000.00	.0%
0017000 581120 CONF MEMB	143.00	500.00	500.00	194.00	500.00	500.00	.0%
0017000 581200 VANDALISM	1,174.16	5,500.00	5,500.00	1,196.39	5,500.00	5,500.00	.0%
TOTAL (0017000) PARKS & RECR	2,197,604.38	2,355,190.00	2,500,937.50	1,810,526.20	2,486,225.00	2,430,120.00	3.2%
TOTAL (001) GENERAL FUND	2,197,604.38	2,355,190.00	2,500,937.50	1,810,526.20	2,486,225.00	2,430,120.00	3.2%
GRAND TOTAL	2,197,604.38	2,355,190.00	2,500,937.50	1,810,526.20	2,486,225.00	2,430,120.00	3.2%

\*\* END OF REPORT - Generated by Carmen Colon \*\*



**REGULAR WAGES & SALARIES**

**514000**

**TOTAL = \$1,143,170**

B.P.S.A.	\$ 279,913
Local #233	46,210
Local #1338	817,047

**OVERTIME WAGES**

**515100**

**TOTAL = \$97,195**

Pool Maintenance	\$ 11,076
Refuse, Bathrooms, Emergency	5,206
Winter Operations	26,514
Recreation Activities	11,590
Ballfields	30,828
Meetings, Events-Admin.	11,981

**PART-TIME WAGES & SALARIES**

**515200**

**TOTAL = \$ 528,065**

Head Guard \$17/hr x 22hrs x 25wks x 2	\$18,700
Head Guard \$17.30/hr x 22hrs x 25wks x 2	19,030

Maintenance: \$27,792

Playgrounds: 93,792

Pools: Summer 129,993

Pools – Year Round 42 weeks 129,786

Instruction 42 weeks 26,944

Recreation: 82,028

**OTHER WAGES**

**517000**

**TOTAL = \$ 26,270**

Shift Differential – 12% - #1338	\$ 5,270
B.P.S.A. Bonuses – (1)	\$ 1,000
Code Differentials	\$ 20,000

**PROFESSIONAL FEES & SERVICES**

**531000**

**TOTAL = \$ 36,000**

Recreation	\$35,000
(clinics/officials, etc.)	
Pool Recertifications	\$ 1,000

**PUBLIC UTILITIES**

**541000**

**TOTAL = \$ 165,000**

Page Park	\$ 33,450
Memorial Boulevard (3 Aerators)	\$ 6,500
Muzzy Field	\$ 36,850
Rockwell Playground	\$ 5,750
Rockwell Park	\$ 12,300
Recreation	\$ 7,250
Dennis Malone Aquatic Center	\$ 62,900

**WATER & SEWER**

**541100**

**TOTAL = \$ 46,500**

Page Park	\$ 12,500
Memorial Boulevard	\$ 400
Muzzy Field	\$ 3,000
Rockwell Playground	\$ 16,000
Rockwell Park	\$ 600
Recreation	\$ 9,000
Dennis Malone Aquatic Center	\$ 5,000

**CITY REFUSE**

**542140**

**TOTAL = \$ 5,840**

Solid Waste Removal - \$60.00/ton x 64 tons  
New Program – Pay As You Throw - \$2000

**REPAIRS & MAINTENANCE**

**543000**

**TOTAL = \$ 48,000**

Page Park	\$4,045
Muzzy Field	2,850
Rockwell Playground	1,000
Rockwell Park	1,900
Recreation	2,100
Dennis Malone Aquatic Center	21,000
Administration	2,200
Garage	3,700
Electronics, Furnaces, Lights, Cameras, Spray Parks	9,205

**MOTOR VEHICLE SERVICE & REPAIRS**

**543100**

**TOTAL = \$ 9,000**

**LIABILITY INSURANCE**

**552100**

**TOTAL = \$ 43,895.00**

**TELEPHONE**

**553000**

**TOTAL = \$ 5,200**

Includes all park phones plus two dedicated  
Fire Alarm lines, internet lines for Dennis Malone  
Aquatic Center and Rockwell Service Building, and  
Summer camp phones

**POSTAGE**

**553100**

**TOTAL = \$ 1,000**

**TRAVEL REIMBURSEMENT**

**554000**

**TOTAL = \$ 305**

Recreation Coordinator – 22 miles/month @\$ .575/mi	\$ 152.00
Aquatic Director – 22 miles/month @\$ .575/mi	\$ 152.00

**PRINTING & BINDING**

**555000**

**TOTAL = \$ 100**

**ADVERTISING**

**557700**

**TOTAL = \$ 1,300**

**MAINTENANCE SUPPLIES & MATERIALS**

**561400**

**TOTAL = \$ 90,000**

Birge Pond/Hoppers	\$ 1,150
Peck Park	\$ 400
Page Park	\$16,250
Memorial Boulevard	\$ 3,000
Muzzy Field	\$18,400
Rockwell Playground	\$ 3,400
Rockwell Park	\$14,000
Recreation	\$12,100
Dennis Malone Aquatic Center	\$12,900
Garage	\$ 8,400

**PROGRAM SUPPLIES**

**561800**

**TOTAL = \$ 65,000**

Peck Park	\$ 500
Page Park	\$17,030
Memorial Boulevard	\$ 1,000
Muzzy Field	\$ 1,500
Rockwell Playground	\$ 4,860
Rockwell Park	\$ 3,500
Recreation	\$ 6,650
Goodsell Account	\$21,960
Dennis Malone Aquatic Center	\$ 5,400
Administration	\$ 1,000
Birges Pond/Hoppers Nature Preserve	\$ 1,100
Pine Lake	\$ 500

**HEATING FUELS**

**562000**

**TOTAL = \$ 17,150**

Page Pavilion - 3,000 gallons x \$2.45/gal.	\$ 7,350
Rockwell Pav. - 2,000 gallons x \$2.45/gal.	\$ 4,900
Rockwell Park - 2,000 gallons x \$2.45/gal.	\$ 4,900

**NATURAL GAS**

**562200**

**TOTAL = \$36,000**

**MOTOR FUELS**

**562600**

**TOTAL = \$ 31,180**

Gasoline	- 9,000 gallons @ \$2.50/gal.	\$ 22,500
Diesel	- 3,500 gallons @ \$2.48/gal.	\$ 8,680

**MOTOR VEHICLE PARTS**

**563000**

**TOTAL = \$ 20,000**

**TIRES & CHAINS**

**563100**

**TOTAL = \$ 3,000**

**OFFICE SUPPLIES**

**569000**

**TOTAL = \$ 950**

**CONFERENCES & MEMBERSHIPS**

**581120**

**TOTAL = \$ 500**

**VANDALISM**

**581200**

**TOTAL = \$5,500**

**SMALL EQUIPMENT**

**570905**

**TOTAL = \$ 4,000**