

Bristol, Connecticut

Annual Budget

Fiscal Year 2016
July 1, 2015 – June 30, 2016



***Ken Cockayne
Mayor***

*Prepared by the Comptroller's Office
Glenn S. Klocko, Comptroller*



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**City of Bristol
Elected and Appointed Officials
For Fiscal Year 2016**

Executive (Elected)

Mayor **Kenneth B. Cockayne**
(Member of Board of Finance, City Council and Chairman of the Joint Board)

Members of City Council (Elected)

7 Members

First District	Eric Carlson Calvin Brown
Second District	Henri Martin Rich Miecznikowski
Third District	Mary Fortier Ellen Zoppo-Sassu

Board of Finance (Appointed)

9 Members

Chairperson	Cheryl Thibeault
Vice Chairman	John Smith
Commissioners	Jake Carrier Derek Czenczelewski Mike Fiorini Mike LaMothe Vacant Vacant

Board of Education (Elected)

9 Members

Chairman	Lawerence Amara
Vice Chairperson	Genard Dolan
Secretary	Jill Fitzgerald
Commissioners	Jennifer Dube Karen Hintz Jeffrey Morgan Thomas O'Brien Karen Vibert Chris Wilson

Table of Contents- (continued)

General Government (Elected)

Registrar of Voters (D)	Kevin McCauley
Registrar of Voters (R)	Sharon Krawiecki
Treasurer	Thomas Barnes, Jr.

City of Bristol Component Unit (Entity)

Bristol/Burlington Health District	Charles Motes, Jr.
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Enterprise Fund

Water Department Superintendent	Robert Longo
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General Government

Assessor	Thomas DeNoto
Tax Collector	Teresa Babon
Purchasing Agent	Roger D. Rousseau
Comptroller	Glenn S. Klocko
Assistant Comptroller	Robin L. Manuele
Personnel Director	Diane Ferguson
Corporation Counsel	Edward Krawiecki, Jr.
Town and City Clerk	Therese Pac
Department of Aging, Director	Patricia Tomascak
Youth and Community Services Director	Eileen McNulty
City Planner	Alan L. Weiner
Planning Secretary and City Engineer	Paul A. Strawderman
Zoning Enforcement Officer	Monica Holloway
Police Chief	Thomas Grimaldi
Fire Chief	Jay Kolakoski
Civil Preparedness Director	Richard B. Ladisky
Building and Zoning Official	Guy Morin
Director of Public Works	Walter E. Veselka
Library Director	Deborah Prozzo
Superintendent of Parks and Recreation	Edward Swicklas
Bristol Development Authority Director	Justin Malley
Assistant Director PWD/WPC Manager	Brian W. Fowkes
Superintendent of Schools	Dr. Ellen Solek

BUDGET AWARD

National Recognition for the City of Bristol's Budget Documents

The City of Bristol's annual budget documents are submitted for review by the Government Finance Officers Association (GFOA). GFOA has established a program for the review of budget documents to ensure that budget documents serve four distinct functions by meeting certain criteria established by career budget officials from throughout the United States and Canada. The four functions that must be met are:

1-The budget must serve as a policy document for elected officials and administration to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.

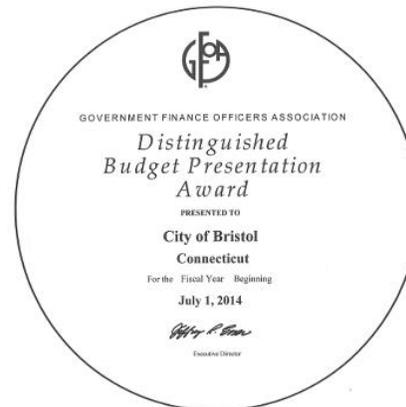
2-The budget must serve as an operations guide to the departments and agencies that receive funding through the budget. That includes identifying the resources (dollars and staffing) to be provided and the objectives to be met.

3-The budget must serve as a financial plan, divulging all sources of funding and how those sources will be used. The budget should show data for multiple years so that the new budget can be compared with prior year's data.

4-The budget must serve as a communications device to convey essential information to the diverse groups who use budget information - elected officials, the public, the news media, other governments, bond rating agencies and investors. The purpose is served through a variety of devices: charts and tables, summary explanations, a glossary, assumptions, policies, etc.

The City of Bristol has received GFOA's Distinguished Budget Presentation Award for its most recent budget document, the FY 2015 Annual Budget, and for the previous fifteen years.

The GFOA award is good for a single year. The City of Bristol believes its FY 2016 budget document will continue to conform with program requirements and will submit the document to GFOA to determine the City's eligibility for another award. Continued participation ensures that documents prepared by City staff continue to convey information in a usable form for the variety of groups that use the budget document.





Shown on the next two pages is the Mayor's Proclamation for the General Fund Budget that was adopted on May 18, 2015.

In addition, the Grand List is shown as well as the Mill-Rate Calculation sheet.

- **The Mayor's Proclamation is the official statement issued by the Mayor at the end of the budget process and is recorded by the City Clerk as official language for the General Fund budget adoption.**
- **The Grand List is shown as a reference to the City's net taxable property. This is useful in determining City growth. The Assessor's Grand List includes any exemptions or appeals granted by the Board of Assessment Appeals.**
- **The Mill-Rate Calculation sheet shows a comparison between the 2014-2015 adopted budget and the 2015-2016 adopted budget. The amounts shown reflect all the deductions made to the Grand List and include an uncollectible tax amount, which gives the City a tax revenue collection estimation for the next budget year.**



May 18, 2015

**MAYOR KENNETH B. COCKAYNE DECLARES BUDGET EFFECTIVE
AT MAY 18, 2015 JOINT BOARD MEETING**

“WHEREAS, Section 25(l) of the City Charter provides that upon completion of the budget by the Board of Finance, the same shall be submitted to a joint meeting of the City Council and the Board of Finance; and

WHEREAS, the budget as prepared and passed by the Board of Finance was presented to a joint meeting duly called and;

WHEREAS, no revisions were made and the budget was approved at said Joint Meeting;

THEREFORE, the budget as prepared by the Board of Finance, is the budget of the City of Bristol for the fiscal year beginning July 1, 2015 and ending June 30, 2016.”

Mayor Cockayne presented the official adopted budget for the 2015-2016 fiscal year to Town and City Clerk Therese Pac.

**GENERAL CITY TAX RATE OF 34.61 MILLS LAID ON THE
GRAND LIST OF 2014**

On motion of Commissioner Smith and seconded by Commissioner Thibeault, it was voted: “That a tax rate of 34.61 mills be laid on the Grand List of 2014 for the General City to wit: \$185,005,865 grand list with the first payment due and collectible the 1st day of July, 2015 and the second payment to be due and collectible on the 1st day of January, 2016.”

**MAYOR OR ACTING MAYOR AND CHAIRMAN OF BOARD OF
FINANCE AUTHORIZED TO SIGN RATE BOOKS**

On motion of Commissioner Smith and seconded by Commissioner Thibeault, it was voted: “That the Mayor or Acting Mayor and the Chairman of the Board of Finance be authorized to sign the necessary rate books for the Tax Collector.”



October 1, 2014 Grand List Post Board of Assessment Appeals

	<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
Real Estate	\$3,231,077,627	\$ 44,580,338	\$3,186,497,289
Personal Property	528,925,800	264,001,614	264,924,186
Motor Vehicle	373,950,241	3,441,800	370,508,441
Total	\$4,133,953,668	\$ 312,023,752	\$3,821,929,916
Net Assessment Freeze			209,020
Net Assessment Elderly Program			65,358,422
Elderly Frozen Taxes			6,000
Owner Elderly Benefit			382,480
Vet/Disability Exemptions			1,349,432
Personal Property Mfg. State Reimbursement			- 0 -
Estimated Enterprise Zone State Reimbursement			174,167

Real Estate and Motor Vehicle Vet Exemptions, Social Security Disability Exemption, and Enterprise Zone Assessments are included in total exemptions and are reimbursed by the State.



**CITY OF BRISTOL, CONNECTICUT
GENERAL FUND MILL RATE RECAP
FOR 2015-2016 BUDGET WITH COMPARISON TO LAST YEAR**

				2014-2015 JOINT BOARD APPROVED BUDGET	2015-2016 JOINT BOARD APPROVED BUDGET
GROSS BUDGET				\$185,140,615	\$185,005,865
LESS ESTIMATED REVENUES.....				<u>(54,737,730)</u>	<u>(54,994,550)</u>
NET FINANCED BY TAXATION.....				<u>\$130,402,885</u>	<u>\$130,011,315</u>
	APPROVED 2014-2015 BUDGET OCTOBER 1, 2013 GRAND LIST		APPROVED 2015-2016 BUDGET OCTOBER 1, 2014 GRAND LIST		
TOTAL NET ASSESSMENT					
OF NON-ELDERLY.....	3,767,352,881 X	34.61 MILLS	3,756,571,494 X	34.61 MILLS	130,388,083
PLUS: ELDERLY FROZEN TAXES.....				6,000	4,000
PLUS: TOTAL NET ASSESSMENT					
ELDERLY PROGRAM.....	67,715,241 X	34.61 MILLS	65,358,422 X	34.61 MILLS	2,343,624
LESS: OWNER ELDERLY BENEFIT....				<u>(391,027)</u>	<u>(330,000)</u>
GROSS TAX REVENUES.....	3,835,068,122 X	34.61 MILLS	3,821,929,916 X	34.61 MILLS	132,346,682
LESS: RESERVE FOR UNCOLLECTIBLES		1.47%		1.47%	<u>(1,943,797)</u>
NET TAX REVENUES.....				<u>\$130,402,885</u>	<u>\$130,011,315</u>

APPROVED - 2014-2015 BUDGET	
NET TAXABLE GRAND LIST	= \$3,835,068,122
DEPT OF HEALTH POPULATION	= 60,603
1 MILL	= \$3,835,068
MILL RATE	= 34.61

APPROVED - 2015-2016 BUDGET	
NET TAXABLE GRAND LIST	= \$3,821,929,916
DEPT OF HEALTH POPULATION	= 60,603
1 MILL	= \$3,821,930
MILL RATE	= 34.61

2014-2015 BUDGET	
GENERAL PROPERTY TAX AT 34.61 MILL RATE	
WILL GENERATE \$130,402,885 OF REVENUE OR	
\$ 2,151.76 TAX DOLLARS PER CAPITA COMPUTED	
AT 70% OF ESTIMATED FULL VALUE \$3.46	
PER \$100 OF ASSESSED VALUATION	

2015-2016 BUDGET	
GENERAL PROPERTY TAX AT 34.61 MILL RATE	
WILL GENERATE \$130,011,315 OF REVENUE OR	
\$2,145.30 TAX DOLLARS PER CAPITA	
COMPUTED AT 70% OF ESTIMATED FULL VALUE = \$3.46	
PER \$100 OF ASSESSED VALUATION	

