



Youth Commission
Wednesday, February 8, 2023 at 6:00 p.m.
Bristol Parks, Recreation, Youth and Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

1. Call to Order

- a. Attendance

2. Acceptance of meeting minutes

- a. December 14, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)

3. Public Participation

4. Youth and Community Services Supervisor's Reports

- a. Year-to-Date Financials
Documents: Attachment B (Pg. 5)
- b. Youth and Community Services Supervisor's Report

5. Old Business

- a. Final Draft of the Youth Recognition Awards Nomination Application
- b. By Commissioners

6. New Business

- a. Update on Bristol Eliminating Substance Use Together from Drug Free Communities Project
Coordinator, Michael Tingley
- b. By Commissioners

7. Adjourn

Respectfully submitted,
Jazzya Coakley
Recording Secretary
Youth Commission

Topic: Youth Commission
Time: Feb 8, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://bristolct.gov.zoom.us/j/88673161527?pwd=S0duRXM4RFdPcUZ0L3d6bHIDWkVaZz09>

Meeting ID: 886 7316 1527
Passcode: 661101
One tap mobile
+13126266799,,88673161527# US (Chicago)

+16469313860,,88673161527# US

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 886 7316 1527

Find your local number: <https://bristolct-gov.zoom.us/j/kdMvbgdsm6>



Youth Commission
Wednesday, December 14, 2022 at 6:00 p.m.
Bristol Parks, Recreation, Youth and Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to Order

- a. Secretary, Dr. Corey Nagle, called the meeting to order at 6:01 p.m.
- b. Attendance

Present: Officer Matthew Gotowala, Chairman
Deborah Ahl, Vice Chair
Dr. Corey Nagle, Secretary
Ryan Broderick, Commissioner
Jonathan Lukasiewicz, Commissioner
Jolene Lusitani, City Council Member
Richard Kilby, Commissioner
Renee Singleton, Commissioner
Lance Washington, Commissioner

Stephen Bynum, Youth & Community Services Supervisor
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

Absent: Makayla Cervantes, Commissioner
Ramon Peters, Commissioner

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Kilby to accept the October 12, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Washington, all in favor with the exception of Secretary Nagle and Commissioner Broderick whom abstained; motion carried.

3. Public Participation: None.

4. Youth and Community Services Supervisor’s Reports

- a. Youth & Community Services Supervisor Bynum reviewed the Year-to-Date Financials
- b. **MOTION:** Made by Commissioner Kilby to accept and place the Youth and Community Services Supervisor’s Report on file.
Seconded by: Vice Chair Ahl, all in favor; motion carried.

5. Old Business

- a. Youth & Community Services Supervisor Bynum provided update on the Holiday Gift Giving Program Update, discussion followed.
- b. By Commissioners: None.

6. New Business

- a. **MOTION:** Made by Commissioner Broderick to accept the 2023 Youth Recognition Awards Nomination Application.
Seconded by: City Council Member Lusitani, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Kilby to approve the 2023 Meeting Calendar.
Seconded by: Vice Chair Ahl, all in favor; motion carried.
- c. Commissioners completed the City of Bristol Conflict of Interest Acknowledgement Forms.
- d. **MOTION:** Made by Commissioner Kilby to approve the Superintendent's FY 23-24 Youth & Community Services Budget Recommendation and refer to the Comptroller's Office.
Seconded by: Vice Chair Ahl, all in favor; motion carried.
- e. By Commissioners: None.

7. Adjourn

- a. **MOTION:** Made by Vice Chair Ahl to adjourn the meeting at 6:50 p.m.
Seconded by: City Council Member Lusitani, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
Youth Commission

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017025 YOUTH & COMMUNITY SERVICES							
0017025 432026 YOUTH SERVICES B	-41,930	189	-41,741	-30,938.50	.00	-10,802.50	74.1%*
0017025 432147 ENHANCEMENT SERV	-12,970	80	-12,890	.00	.00	-12,890.00	.0%*
0017025 432157 YOUTH SERVICES S	0	-7,246	-7,246	.00	.00	-7,246.00	.0%*
0017025 450301 WELFARE EVICTION	-7,500	0	-7,500	-696.00	.00	-6,804.00	9.3%*
0017025 514000 REGULAR WAGES &	278,170	0	278,170	132,580.20	.00	145,589.80	47.7%
0017025 515100 OVERTIME WAGES &	5,500	0	5,500	4,203.63	.00	1,296.37	76.4%
0017025 515200 PARTTIME WAGES &	3,500	0	3,500	.00	.00	3,500.00	.0%
0017025 517000 OTHER WAGES	2,955	0	2,955	2,546.74	.00	408.26	86.2%
0017025 531000 PROFESSIONAL FEE	35,000	-12,970	22,030	4,695.00	16,967.50	367.50	98.3%
0017025 531115 JRB COORDINATION	8,225	0	8,225	5,837.50	2,387.50	.00	100.0%
0017025 531120 PROJECT AWARE	41,930	-189	41,741	4,081.75	19,968.30	17,690.95	57.6%
0017025 531135 ENHANCEMENT SERV	0	12,890	12,890	9,374.28	2,992.20	523.52	95.9%
0017025 531136 YOUTH SERVICES S	0	7,246	7,246	.00	.00	7,246.00	.0%
0017025 541000 PUBLIC UTILITIES	9,500	0	9,500	5,834.16	3,665.84	.00	100.0%
0017025 541100 WATER & SEWER CH	800	0	800	283.34	516.66	.00	100.0%
0017025 543000 REPAIRS & MAINTN	2,000	0	2,000	591.13	1,408.87	.00	100.0%
0017025 553000 TELEPHONE	680	0	680	332.31	167.69	180.00	73.5%
0017025 561400 MAINT SUPPLIES &	300	0	300	.00	.00	300.00	.0%
0017025 561800 PROGRAM SUPPLIES	750	0	750	919.95	.00	-169.95	122.7%*
0017025 562100 HEATING OIL	7,300	0	7,300	1,368.04	5,931.96	.00	100.0%
0017025 562600 MOTOR FUELS	1,200	0	1,200	533.12	.00	666.88	44.4%
0017025 581120 CONFERENCES & ME	2,300	0	2,300	874.75	225.25	1,200.00	47.8%
0017025 581240 WELFARE EVICTION	8,000	0	8,000	7,493.81	400.00	106.19	98.7%
0017025 581745 NONREIMBURSEABLE	2,300	0	2,300	923.87	1,300.00	76.13	96.7%
0017025 587232 RELOCATION COSTS	35,000	0	35,000	89,195.51	7,456.90	-61,652.41	276.1%*
TOTAL YOUTH & COMMUNITY SERVICES	383,010	0	383,010	240,034.59	63,388.67	79,586.74	79.2%
TOTAL GENERAL FUND	383,010	0	383,010	240,034.59	63,388.67	79,586.74	79.2%
TOTAL REVENUES	-62,400	-6,977	-69,377	-31,634.50	.00	-37,742.50	
TOTAL EXPENSES	445,410	6,977	452,387	271,669.09	63,388.67	117,329.24	
GRAND TOTAL	383,010	0	383,010	240,034.59	63,388.67	79,586.74	79.2%

** END OF REPORT - Generated by Jazzya Coakley **