

Mayor's Task Force on HIV/AIDS/HVC
Tuesday, March 28, 2023
0830am
Meeting Agenda

Special Meeting

Zoom Link

Topic: Mayors Task Force HIV/AIDS
Time: This is a recurring meeting.
Join Zoom Meeting
<https://bristolct.gov.zoom.us/j/84408391259>
Meeting ID: 844 0839 1259

2023 MAR 23 PM 4:07
TOWN AND CITY CLERK
BRISTOL, CT

RECEIVED

Agenda

- I. Moment of Silence
 - II. Introductions
 - III. Review of previous minutes
Note: Due to this being a special meeting, we can review the minutes but not vote on them
 - IV. Forum Update
 - a. Advertising Update
 - i. Utilizing Social Media Platforms
 - ii. Flyers
 - iii. Newspapers
 - b. CEU applications
 - i. CT Certification Board
 - 1. Application submitted on 3.20.23
 - 2. Must have in 30 days prior
 - 3. Confirm Received on 3.23.23
 - 4. Payment is due
 - a. Will pay electronically
 - b. Submit for reimbursement to Bristol Town Hall
 - ii. Merck
 - 1. Letter of agreement
 - 2. Exhibitor letter
 - 3. City of Bristol W-9
 - iii. NASW application
 - 1. Submitted, March 14, 2023 – Copies available if needed
 - 2. F/U with Traci Gomila
 - a. Will notify chairperson if approved/not approved
- IV. Nursing
 - 1. 3 Contact Hours
 - 2. Questions for group from Jennifer
 - 3. Flyer has been updated to reflect contact hours
 - 4. Jennifer will be at event to facilitate contact hours
 - 5. QR code for nurses
 - a. Complete for contact hours
 - 6. List of evidenced based references needed
 - 7. Commercial Support Agreement from Merck

Next Meeting
April 27, 2023
0830
Zoom In-Person

Mayor's Task Force on HIV/AIDS/HVC
Tuesday, March 28, 2023
0830am
Meeting Agenda

Special Meeting

- c. Cost:
 - i. Sponsored by Merck
 - 1. Am F/U with Deanna Walsh
 - 2. Letter of Agreement with Merck
 - 3. Exhibitor Agreement with Merck
 - a. Must have to get reimbursed through Merck
 - b. Exhibitor Agreement must mention amount of money requested
 - i. Requested \$1500.00
 - 4. City of Bristol W-9
- d. IT needs
 - i. Powerpoint
 - ii. Projector
 - iii. Thumb drives
 - iv. Other
- e. Forum Food
 - i. Use money from Merck
 - ii. Budget
 - iii. Menu Discussion
 - iv. Order through Cravins
 - v. Cravins will invoice Bristol Town Hall
- f. Name Badges
- g. Packets
 - i. Discussion
- h. Registration Update
 - i. 22 to date
 - ii. Expect an increase
- i. Supplies Needed
- j. Table Requests
 - i. Bristol Hospital
 - ii. DPH
 - iii. Merck
 - iv. Wheeler Health
 - 1. Wheelerbago
 - v. HIV screening

V. Old Business

- a. Supply Relocation
- b. Youth Event
- c. World's AIDS Day

VI. New Business

- a. Attendance policy review
- b. Meeting with Mayor Update
 - i. Direction of Task Force -- BBHD cross over
 - ii. Quarterly Meeting
 - iii. Remove Mayor from Task Force name

Next Meeting
April 27, 2023
0830
Zoom In-Person

