



Board of Park Commissioners

Policy & Strategy Committee

Monday, October 16, 2023 at 3:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

Special Meeting Agenda

1. Call to Order
 - a. Attendance

2. Acceptance of Meeting Minutes
 - a. May 2, 2023 Special Meeting Minutes (ATTACHMENT A)

Documents:

[ATTACHMENT A.PDF](#)

3. Public Participation

4. Old Business
 - a. By Commissioners

5. New Business

a. Review 2024 Policy Manual Draft and discuss amendments to existing policies (ATTACHMENT B)

b. Approval of new policies:

- o Operational Coordination and Cooperative Agreements
- o Overall Planning Functions within the Agency
- o Recruitment and Promotion Process
- o Maintenance and Upkeep Standards for Park Lease Agreements
- o Staff Liaison to Law Enforcement Officers & Emergency Call List

- o Utilization of Technology
- o Marketing and Communication Plan
- o Code of Conduct/Spectator Policy
- o Low Mow Policy

c. Review CAPRA Progress Report (ATTACHMENT C)

d. Review draft park lease agreements and discuss modifications (ATTACHMENT D)

e. Schedule workshop for process planning on the 2025-2027 BPRYCS Strategic Plan for January 2024

f. By Commissioners

Documents:

[ATTACHMENT B.PDF](#)
[ATTACHMENT C1.PDF](#)
[ATTACHMENT C2.PDF](#)
[ATTACHMENT C3.PDF](#)
[ATTACHMENT D1.PDF](#)
[ATTACHMENT D2.PDF](#)
[ATTACHMENT D3.PDF](#)

6. Adjourn

Respectfully submitted,

Jazzya Coakley

Recording Secretary

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