



Board of Park Commissioners
Finance Committee
Wednesday, October 18, 2023 at 5:00 p.m.
Bristol Parks, Recreation, Youth & Community Services - 51 High Street, Bristol CT
Special Meeting Agenda

1. Call to Order
 - a. Attendance

2. Acceptance of Meeting Minutes
 - a. February 15, 2023 Special Meeting Minutes (ATTACHMENT A)

Documents:

[ATTACHMENT A.PDF](#)

3. Public Participation
4. Old Business
 - a. By Commissioners

5. New Business
 - a. Approve the 2024 Part-Time/Seasonal Employee Wage Chart and refer to the City of Bristol Salary Committee (ATTACHMENT B)

 - b. Review comparative CT Parks and Recreation fee schedules and

provide recommendations for a phased 3-year plan for increasing park/aquatics fee schedules with a recommendation to the Superintendent for FY 24-25 budget (ATTACHMENT C)

c. Review current parks/aquatics fee schedules (ATTACHMENT D)

d. Conduct a preliminary review of the BOE School Fields Maintenance and Management Plan and provide a recommendation to the Superintendent for FY 24-25 budget (ATTACHMENT E)

e. Review fund language and consider financial policy around the strategic use of the Friends of Bristol Parks and Recreation Fund and refer to Fund Development and Advocacy Committee

f. By Commissioners

Documents:

[ATTACHMENT B1.PDF](#)
[ATTACHMENT B2.PDF](#)
[ATTACHMENT C1.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)

6. Adjourn

Respectfully submitted,

Jazzya Coakley

Recording Secretary

Board of Park Commissioners



Board of Park Commissioners
Finance Committee

Wednesday, February 15, 2023 at 5:15 p.m.

Bristol Parks, Recreation, Youth & Community Services - 51 High Street, Bristol CT
Special Meeting Minutes

1. Call to Order

- a. Chair Robert Fiorito called the meeting to order at 5:16 p.m.
- b. Attendance

Present: Robert Fiorito, Chair
Sandra Bogdanski, Commissioner

Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

Absent: Robert Lawson, Commissioner

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Bogdanski to accept the December 21, 2022 Special Meeting Minutes.
Seconded by: Chair Fiorito, all in favor; motion carried.

3. Public Participation: None.

4. Old Business

- a. By Commissioners: None.

5. New Business

- a. **MOTION:** Made by Commissioner Bogdanski to approve the Superintendent's Bristol Blues Contract Recommendation and refer to full Board of Park Commissioners.
Seconded by: Chair Fiorito, all in favor; motion carried.
- b. By Commissioners:
 - i. Chair Fiorito inquired about implementing a Muzzy Field facility training for staff, especially in regard to proper field tarp usage; discussion followed.
 - ii. Superintendent Medeiros reviewed the Main Street Community Foundation Funds, which will be discussed further in the Board of Park Commissioners February Agenda.

6. Adjourn

- a. **MOTION:** Made by Chair Fiorito to adjourn the meeting at 5:33 p.m.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners



Subject: 2024 Minimum Wage Increase Changes to the BPRYCS Part-Time/Seasonal Wage Chart
To: Salary Committee
CC: Mark Penney, Director of Human Resources
Date Issued: 10/19/2023

On September 18, 2023 the State of Connecticut announced that beginning on January 1, 2024, Connecticut’s minimum wage will increase from the current rate of \$15.00 per hour to \$15.69 per hour as a result of the state’s first-ever economic indicator adjustment. In order to remain compliant and competitive, the City of Bristol Parks, Recreation, Youth & Community Services Department is presenting the following adjustments to the Part-Time/Seasonal Wage chart effective January 1, 2024.

Executive Summary of Proposed Changes

The following chart demonstrates position, current rates of pay and new rate proposals based on current position value. Accepting these changes allows us to comply with minimum wage requirement and maintain value proposition of the positions.

Salary Code	Position (s) Title	Current 01 Rate	Current 02 Rate	New 01 Rate	New 02 Rate	Comments
P01	Attendant Intern Laborer Office Staff Recreation Leader	\$15.40/hr	\$16.15/hr	\$16.09/hr	\$16.84/hr	Positions valued at .40 cents/hr (01) and \$1.15/hr (02) above the minimum wage
P02	Lifeguard	\$15.65/hr	\$16.65/hr	\$16.34/hr	\$17.34/hr	Position valued at .65 cents/hr (01) and \$1.65/hr (02) above the minimum wage
P03	Pony League Assistant Director	\$16.40/hr	\$17.15/hr	\$17.09/hr	\$17.84/hr	Position valued at \$1.40/hr (01) and \$2.15/hr (02) above the minimum wage
P04	Head Supervisor- Summer Camp	\$16.65/hr	\$17.40/hr	\$17.39/hr	\$18.09/hr	Position valued at \$1.65/hr (01) and \$2.40/hr (02) above the minimum wage
P05	Assistant Swim Coach	\$16.90/hr	\$17.65/hr	\$17.59/hr	\$18.34	Position valued at \$1.90/hr (01) and \$2.65/hr (02) above the minimum wage

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P06	Water Safety Instructor	\$17.40/hr	\$18.65/hr	\$18.09/hr	\$19.34/hr	Position valued at \$2.40/hr (01) and \$3.65/hr (02) above the minimum wage
P07	Pony League Director	\$17.90/hr	\$18.90/hr	\$18.59/hr	\$19.59/hr	Position valued at \$2.90/hr (01) and \$3.90/hr (02) above the minimum wage
P08	Lead Lifeguard	\$18.40/hr	\$19.90/hr	\$19.09/hr	\$20.59/hr	Position valued at \$3.40/hr (01) and \$4.90/hr (02) above the minimum wage
P09	Summer Camp Assistant Director	\$18.65/hr	\$19.65/hr	\$19.34/hr	\$20.34/hr	Position valued at \$3.65/hr (01) and \$4.65/hr (02) above the minimum wage
P10	Paraprofessional	\$19.15/hr	\$20.15/hr	\$19.84/hr	\$20.84/hr	Position valued at \$4.15/hr (01) and \$5.15/hr (02) above the minimum wage
P11	Head Swim Coach Tennis Director	\$20.40/hr	\$21.40/hr	\$21.09/hr	\$22.09/hr	Position valued at \$5.40/hr (01) and \$6.40/hr (02) above the minimum wage
P12	Summer Camp Director	\$21.40/hr	\$22.40/hr	\$22.09/hr	\$23.09/hr	Position valued at \$6.40/hr (01) and \$7.40/hr (02) above the minimum wage
P13	Head Lifeguard	\$21.90/hr	\$23.40/hr	\$22.59/hr	\$24.09/hr	Position valued at \$6.90/hr (01) and \$8.40/hr (02) above the minimum wage
P14	Sound and Lighting Technician	\$21.90/hr	\$22.90/hr	\$22.59/hr	\$23.59/hr	Position valued at \$6.90/hr (01) and \$7.90/hr (02) above the minimum wage
Y01-01	Intern (Youth)	\$15.40/hr	N/A	\$16.09/hr	N/A	Positions valued at .40 cents/hr (01) above the minimum wage
Y02-01	Apprentice	\$15.00/hr	N/A	\$15.69/hr	N/A	Position valued at minimum wage
Y03-04	Outdoor Adventure Program Coordinator	\$29.74/hr	N/A	\$30.43/hr	N/A	Positions valued at \$14.74/hr (04) above the minimum wage
Y03-05	Outdoor Adventure Program Director	\$34.90/hr	N/A	\$35.59/hr	N/A	Positions valued at \$19.90/hr (05) above the minimum wage
Y04-01	Project Aware (Group Leader)	\$21.75/hr	N/A	\$22.44/hr	N/A	Positions valued at \$6.75/hr (01) above the minimum wage

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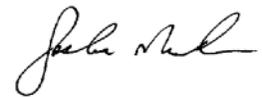
Y04-05	Project Aware (Coordinator)	\$29.75/hr	N/A	\$30.44/hr	N/A	Positions valued at \$14.75/hr (05) above the minimum wage
Y05-01	Social & Cultural Recreational Coordinator	\$26.25/hr	N/A	\$26.94/hr	N/A	Positions valued at \$11.25/hr (01) above the minimum wage
Y05-02	Technical Safety and Maintenance Coordinator/Facilitator	\$30.75/hr	N/A	\$31.44/hr	N/A	Positions valued at \$15.75/hr (02) above the minimum wage
Y06-02	Project Associate	\$25.50/hr	N/A	\$26.19/hr	N/A	Positions valued at \$10.50/hr (02) above the minimum wage

Organizational Modifications

We are additionally proposing the following organizational modifications to the Part-Time/Seasonal Wage Schedule:

- Adjust the Specialty Programs Varied Salary Code P15 by eliminating the current Step 01 (\$15.00/hr) and starting step 1 at \$20.00/hr while adding a new step 10 to reflect \$65.00/hr.
- Eliminate Facilitator I-III and reclassify as Pine Lake Adventure Park Facilitator with the Salary Code P15 Specialty Program Instructor to allow for greater range of flexibility in recruiting certified facilitators to run programs at Pine Lake Adventure Park when that re-opens in 2024.

Sincerely,



Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services

City of Bristol
 51 High Street
 Bristol, CT 06010
 860-584-6160
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Swim Coach Asst	SWM CASST	3519	P05	\$ 17.59	\$ 18.34		General Fund- PT Aquatics	0017024-515200
Swim Coach Asst Revolving Acct	SWM CA RV	3506	P05	\$ 17.59	\$ 18.34		Revolving Account- Aquatics	1067029-450615
Swim Coach Head	SWM CHEAD	3520	P11	\$ 21.09	\$ 22.09		General Fund- PT Aquatics	0017024-515200
Swim Coach Head Revolving Acct	SWM CHD RV	3507	P11	\$ 21.09	\$ 22.09		Revolving Account- Aquatics	1067029-450615
Technical Safety & Maintenance Coordinator/Facilitator	TSMaintCDR	3565	Y05-02			\$ 31.44	Special Revenue Fund-Pine Lake Challenge	1321032-515300
Tennis Director	TENNIS DIR	3521	P11	\$ 21.09	\$ 22.09		General Fund- PT Recreation	0017023-515200
Tennis Director Prgm (USTA, Misc.)	TDIR PRGM	3533	P11	\$ 21.09	\$ 22.09		Revolving Account- Recreation (Youth Programs)	1067030-584133
Water Safety Instructor (WSI)	WSI	3522	P06	\$ 18.09	\$ 19.34		General Fund PT- Aquatics	0017024-515200
Water Safety Inst Private Lesson	WSI PL	3535	P06	\$ 18.09	\$ 19.34		Revolving Account- Aquatics Programs	1067029-584135

Specialty Programs Set Rate	Short Desc	Job Class Code	Salary Code	Step	Hourly Rate	Hourly Rate	Accounts	Account Number
Special Needs Director	SPG ND DIR	3518	P15	Step 03	\$ 25.00		General Fund- PT Recreation	0017023-515200

Specialty Programs Varied Rate	Short Desc	Job Class Code	Salary Code	Accounts			Account Number	
Aquatics Instructor	AQ I	3538	P15	General Fund- PT Aquatics			0017024-515200	
Aquatics Instructor Prgm	AQ I REV	3539	P15	Revolving- Aquatics Programs			1067029-584135	
Art Instructor	ART INT	3542	P15	Revolving-Arts & Culture			1067033-450622	
Certified Nurse	CRT NURSE	3509	P15	General Fund- PT Recreation			0017023-515200	
Drug Free Community Program Instructor	DFC PG INT	3567	P15	Drug Free Comm Grant-PT Wages			1061031-515200-20G03	
Facilitator (PLAP)	FACLTR I	3561	P15				Special Revenue Fund-Pine Lake Challenge	1321032-515300
Recreation Program Instructor	REC PG INT	3516	P15	General Fund- PT Recreation			0017023-515200	
Recreation Prgm Inst Adult	REC PI ADT	3537	P15	Revolving- Recreation (Adult)			1067028-584143	
Recreation Prgm Inst Youth	REC PI YTH	3536	P15	Revolving- Recreation (Youth)			1067030-584133	

Specialty Prgms Varied Rate - P15

Step	Hourly Rate
01	\$ 20.00
02	\$ 25.00
03	\$ 30.00
04	\$ 35.00
05	\$ 40.00
06	\$ 45.00
07	\$ 50.00
08	\$ 55.00
09	\$ 60.00
10	\$65.00

General Fund Accounts (Part Time Wages)	
Administration	0017021-515200
Recreation	0017023-515200
Aquatics	0017024-515200
Youth & Community Services	0017025-515200
Revolving Account (Part Time Wages/Expense Accounts)	
Recreation (Camps)	1067026-584141
Recreation (Special Events)	1067027-584142
Recreation (Youth Programs)	1067030-584133
Recreation (Adult Programs)	1067028-584143
Aquatics Programs	1067029-584135
Aquatics Special Events	1067032-584144
Credit Card	1067031-589105
Special Revenue Fund (Part Time Wages/Expense Accounts)	
Pine Lake Challenge Course	1321032-515300

City/Town	Population	Field Use (local non-profits)	Field Use (for-profit)	Stadium Rental (non-profit)	Stadium Rental (for profit)	Outdoor Pavilion	Indoor Pavilion	Park Space	Showmobile	Banner
Avon	18,302	\$70/hr. softball or baseball field 4 hr. max (\$50/hr. multi-use fee) R, \$160/hr. all purpose field 4hr. Max (\$85/hr. multi-use fee) R, \$95/hr. softball or baseball field 4hr. Max (\$60/hr. multi-use fee) NP/NR, \$210/hr. all purpose field 4hr. Max (\$100/hr. multi-use fee) NP/NR	\$130/hr. softball or baseball 4 hr. max (\$85/hr. multi-use fee) NR \$320/hr. all purpose field 4hr. Max (\$165/hr. multi-use fee) NR			\$100/hr. NP/R, \$150/hr. NP/NR, \$185/hr. FP/NR 7hr. max	N/A			
Berlin	19,866						Community Center \$25 for 4 hrs or \$30 over 4hrs. Plus a \$50 deposit			
Bethel	10,012					\$100 R				
Bloomfield	20,486	\$30/2 hrs. R or \$60/2 hrs. NR soccer fields, \$50/game R or \$100/game NR baseball field,		Softball Stadium \$50/game R or \$60/game NR, \$150/hr. R ot \$300/hr. NR Auditorium			\$40/hr. R or \$80/hr. NR Activity Room, \$60/hr. R or \$120/hr. NR Multi-purpose Room, \$100/hr. R \$200/hr. NR The Great Room			
Branford	28,005	\$100 (R)	For-profit no permitted	N/A	N/A	\$100 (R)	Community House - \$100 for 4 hour max time slot parties w/ refundable deposit of \$100, \$25 for 2 hour time slot association meetings (R)			
Bristol	60,833	Adult only- \$25/practice, \$35/game	\$25/practice, \$100/game	\$125/day + staffing	\$225/day + staffing	\$25 (R) \$50 (NP), \$100 (FP)	\$150 for 1hr, \$50+ each hr	Free +staffing	\$600 +	\$50 (NP), \$100 (FP)
Bridgeport	148,654									
Bridgewater	1,727						Recreation Center \$50-\$300 based on # of people (200 max. count) \$50 non-refundable deposit. (R)			
Brookfield	17,002	Fields only available for town league usage at no charge.	For-profit no permitted.	Town Hall Bandstand (Amphitheater) \$90/day (R) (NP)	Town Hall Bandstand (Amphitheater) \$190/day (NRF) (FP), \$240/day (NRF) (FP)	\$140/day (R) (NP), \$175/day (FP), \$225/day (NRF), \$275/day (NRF) all w/ \$75 refundable deposit	Community Room \$190/3 hrs. (R) (NP), \$275 /3 hrs. (FP), \$390/3 hrs. (NRF), \$475/3 hrs. (NRF)			
Canton	10,292	BOE, Youth, and Park & Rec teams no charge, \$35/3 hrs. (R), \$50/3 hrs. (NR)	\$50/hr. w/ 3 hr. min.	Auditorium \$40/hr. (R) (NP), \$60/hr. (FP) on weekends and after hours w/ a 4 hr. min. and a \$250 refundable deposit		\$15/hr.	Community Center Multi-Purpose Room \$40/hr. (R) (NP), \$60/hr. (FP) on weekends and after hours w/ \$250 refundable deposit			
Cheshire	29,179	\$25/hr, \$40/hr with lights	\$75/hr, \$90/hr with lights				Cheshire rents out their park with pavilions included for \$150-\$400 from 10am-7:45 pm			
Coventry	12,414					\$12/hr (R), \$5/hr (TNP), \$10/hr (ONP), \$23/hr (NR)	\$45/hr (R), \$90/hr (NR) w/ \$100 refundable deposit			
Cromwell	13,905	BOE, Youth, and Park & Rec teams no charge, \$25/hr (R) (NP), Tennis Courts \$10/hr	\$50/hr (NR) (FP)			\$50/4 hrs. (R), \$100/4 hrs. (NR) w/ \$100 deposit				
Danbury	86,518	Only for city use.	Only for city use.	BOE	BOE	\$520 4/hr+30\$ each hr (R,NR,NP,FP)	Banquet hall \$750/day on Sat and \$680/day on Fri and Sun		No	
East Haddam	8,988					\$15/hr.				
East Hartford	51,045			Auditorium \$200 for 4 hours (R) \$50+ each hr, \$300 (NR) \$75+ each hr	Auditorium \$450 for 4 hours (FP) \$113+ each hr	\$40 R, \$100 NR	Community room \$60 for 4hr (R) \$15+ each hr, \$80 (NR) \$20+ each hr, \$225 (FP) \$57+ each hr			
East Windsor	11,375					\$175/4 hr. min. (R), \$225 (NR) w/ \$50 refundable cleaning deposit	\$350/4 hr. min. (R), \$550 (NR) w/ \$50 refundable cleaning deposit			
Easton Park	7,605	\$70/hr. (R) (NP)				\$50 (R), \$100 (NR)	\$50 (R), \$100 (NR)			
Farmington	26,712	\$40/hr turf fields, \$45/hr baseball fields, \$35/hr multi-purpose fields/courts, \$25/hr light use	\$50/hr turf fields, \$55/hr baseball fields, \$45/hr multi-purpose fields/courts, \$25/hr light use							
Fairfield	61,512									
Greenwich	63,518	I feel like we should remove them, because they are more geared toward camping site/picnic rentals								
Hamden	61,169					\$50/4hrs (R/NP), \$75/6hr (R/NP), \$100/4hrs (NR/FP), \$150/6hrs (NR/FP)				
Groton	38,411					\$25/4hrs Small Pavilion or \$50/hrs Large Pavilion	Community room \$25/hr			
Manchester	59,713									
Meriden	60,850	No set fee schedule. Starting point \$85/hr (R first choice)	No set fee schedule. Starting point \$85/hr	N/A	N/A	\$85/hr Mon-Sat, \$100/hr Sun for Amphitheater, Gazebo, Band shell	Indoor Cultural Center not for rent, only used for meetings or city functions.	Free		
Middletown *Currently setting/re-structuring their fees)	47,717					\$25/day (R,NR,NP,FP)	Currently building indoor community center (gym/pavilion/multi-purpose center)			
Milford	52,044	\$100 per use, \$150 per use w/ electricity *Additional fees for safety fencing and dumpsters if required		Auditorium \$1,500 Mon-Thurs, \$2,500 Fri-Sat, \$2,000 Sun *\$500 cleaning fee. & add. fees optional		\$100 per use, \$150 per use w/ electricity *Additional fees for safety fencing and dumpsters if required		Free (R), \$5/hr, \$40/day, \$250 Season Pass (NR)		
New Britain	74,135					\$20 (R), \$30 (NR), \$100/4hrs Pavilions at Chesley Park Splash Pad				
New Haven	134,023					\$65-\$75 (R) \$130-\$150 (NR)				

Norwalk	91,184	Their rental facilities and pricing are a bit more upscale in terms of looks, pricing and capacity- maybe take Norwalk off the list since they don't really align with the facilities we have?							
Norwich	40,125	Fee of \$40 per hour with a max of \$240 for the day							
Plainville	17,525					\$30 uncovered (R), \$50-\$75 (R), \$125 any site (NR)			
Southington	43,501	No fee, \$25/hr for lights (R) (NP)	\$50/day, \$25/hr lights (FP) (NR at Director's Discretion)			All pavilions/parks free of charge except Recreation Park \$50 (R)	Southington Drive-In Community Pavilion \$50-\$150 based on headcount (RNP), \$250 RFP		
Stamford	135,470	I found their Seamless doc facility rental application on their webpage but no rates were listed							
Waterbury	114,403	\$70 first hr + \$40 each additional hour							
West Hartford	64,083					Amphitheater \$25/hr	\$150 (R), \$175 (NR) * 20/hr custodial expense		

City/Town	Population	Indoor Pool Rates	Outdoor Pool Rates (Resident)	Outdoor Pool Rates (Non-Res)	Pool Membership (Resident)	Pool Membership (Non-Resident)	Pool Rentals (Birthday-R)	Pool Rentals (Birthday-NR)	Pool Rentals (NR)	Pool Rentals (PR)	
Avon	18,302		N/A	Non-residents not permitted	\$80 for 1, \$140 for 2, \$196 for 3, \$244 for 4, \$288 for 5, \$328 for 6, Seniors \$42 (10-15% discounts offered for renewals & early-bird new memberships)	Non-residents not permitted					
Bristol	60,833	\$7 (A), \$3(C), \$6 (C/5)	\$2 (A), \$1 (C), \$1.50 (C/5)	\$8 (A), \$4 (C), \$6 (C/5)	\$40 (A), \$25 (C), \$35 (C/5)	\$80 (A), \$50 (C), \$70 (C/5)	\$180/per hour	\$240/hr	\$100/hr, \$200 (after hours)	\$200/hr, \$300 (after hours)	
Bethel	10,012										
Bloomfield	20,486				\$15 youth, \$25 ages 18+, \$15 Seniors	\$30 youth, \$50 ages 18+			Pool Picnic Area \$50/4 hrs.	Pool Picnic Area \$100/4 hrs.	
Branford	28,005	Daily passes not offered	Daily passes not offered	Non-residents not permitted	Family \$150 (2-6 members), \$75 Individual, \$50 Senior	Non-residents not permitted	N/A	N/A	N/A	N/A	
Bridgeport	145,654	Swim program set to begin at High Horizons Magnet School indoor pool free of charge TBD 2022									
Bridgewater	1,727	No aquatics facilities									
Brookfield	17,002	*See Brookfield YMCA pricing for indoor memberships ranging from \$40-\$93 monthly									
Canton	10,292	Household (up to 6 members) \$135, Individual \$70, Senior \$25									
Cheshire	28,731	\$8 (AR), \$11 (ANR), \$6 (V3), \$9 (NR V5)	No outdoor pool	N/A	Family Pass \$380 Annual/\$265 Seasonal, Adult Pass \$220 Annual/\$145 Seasonal, Youth Pass \$135 Annual/\$100 Seasonal, Senior \$135 Annual/\$100 Seasonal, Senior Couple \$230 Annual/\$145 Seasonal	Household (up to 6 members) \$180, Individual \$85, Senior \$35	\$175/2 hrs.	\$260/2 hrs.	w/out pool pass ** If there are organized games an additional fee of \$20-\$60 for lifeguards will be added based on headcount	\$190 (NR w/out pool pass) ** If there are organized games an additional fee of \$20-\$60 for lifeguards will be added based on headcount	Annual/\$320 Seasonal, Business Indiv. Pass \$295 Annual/\$150 Seasonal, Business Youth \$150
Conventry	12,414	Beach facilities w/ only parking fees.									
Danbury	86,518	Community Center pool	No outdoor pools, only town beach	N/A	Community Center pool for \$1 a month as of 2019	N/A	N/A	N/A	N/A	N/A	
East Haddam	8,988										
East Hartford	51,045	Indoor pools offered at the highschools. Admission is free to residents.	Outdoor seasonal pool. Admission is free to residents.	Non-Residents not allowed at this time	Admission is free to residents.	Non-Residents not allowed at this time	N/A	Non-Residents not allowed at this time	N/A	N/A	
East Windsor	11,375	East Windsor Park (Lake) Season Pass - Family \$30, Individual \$25, (NRV) \$100									
Easton Park	7,605	No aquatics facilities.									
Farmington	26,712	Farmington Field Club is their recreational facility. They offer picnic areas, tennis courts, 3 pools, a clubhouse, and a playground. They provide no fee information. You have to send an email to get an application to become a member.									
Fairfield	63,512										
Greenwich	63,518										
Hamden (indoor high school pool)	61,169	\$2	\$5		Family \$75, Adult \$50, Senior \$15, Youth \$15	Family \$150, Adult \$75, Senior \$30, Youth \$30					
Groton (no pools)	38,411										
Manchester	59,711	(R) Youth ages 0-20 Free, Adults \$50, Seniors \$10 *Valid for one year									
Meriden	60,850	Two indoor pools offered at the high schools. Daily passes and family passes are not offered.	One outdoor seasonal pool. \$15 (A), \$5 (Y) *Valid for one year	\$25 (A), \$15 (Y) *Valid for one year	Indoor: \$15 (A), \$5 (Y) *Valid for one year	Indoor: \$25 (A), \$15 (Y) *Valid for one year	Not offered.	Not offered.	Not offered.	Not offered.	
Middletown	47,737	Currently building an indoor pool.	Seasonal outdoor pool. Do not offer daily rate. Pool pass only.	Seasonal outdoor pool. Do not offer daily rate. Pool pass only.	\$25 Family (R), \$15 Individual (R), Seniors Free (R) * Valid June-March	\$50 Family (NR), \$30 Individual (NR) *Valid June-March	N/A	N/A	N/A	N/A	
Milford (Boys & Girls Club)	52,044	\$15 (Y), \$30 (A), \$50 (F), \$25 (S) *per month with a \$25 annual fee									
New Britain	74,135	No public indoor pool. *See New Britain YMCA pricing for indoor memberships ranging from \$13-\$72 a month	\$4 (A), \$3 (Y), Ages 5 & Under Free		Outdoor Pool Membership: \$50 per family or \$30 per individual						
New Haven	134,023										
Norwalk	91,184										
Norwich (no public indoor or outdoor pools)	40,125	No public indoor pool *See Norwich YMCA pricing for indoor memberships ranging from \$12.50-\$82 a month (annual options avail.)	No outdoor pools.	N/A	No public indoor pools. *See Norwich YMCA pricing for indoor memberships ranging from \$12.50-\$82 a month (annual options avail.)	N/A	N/A	N/A	N/A	N/A	
Plainville	17,525	\$125									
Southington	43,501	No public indoor pools. *See Southington YMCA pricing for indoor memberships ranging from \$21-\$97 a month	Seasonal outdoor pools. Admission is free for residents.	Non-residents may come as a guest of a resident (1)	No public indoor pools. *See Southington YMCA pricing for indoor memberships ranging from \$21-\$97 a month.	N/A	N/A	N/A	N/A	N/A	
Stamford	135,470	Seasonal outdoor pool and beach, not rates given.									
Waterbury	114,403	Indoor pools accessed through the high school and are not open to the public. They do offer a Learn to Swim program at no cost at scheduled times.	Seasonal outdoor pool. Admission is free for residents.	Non-residents not permitted	*See Waterbury YMCA pricing for indoor memberships ranging from \$63-\$876 annually	Non-residents not permitted	N/A	N/A	N/A	N/A	
West Hartford	64,083	\$10 (RA), \$7 (RV), \$15 (NRA), \$10 (NRV)									
		Individual \$43, Senior Indiv. \$36, Family \$55, Senior Couple \$43 **Per month									
		Individual \$63, Senior Indiv. \$36, Family \$78, Senior Couple \$69 **Per month									

The **Master Fee Schedule Grid** represents the full rental schedule for park and recreation amenities under Board of Park Commissioner jurisdiction:

Service	Insurance Requirement	Resident Rate	Bristol Non-Profit Rate	Non-Resident Rate	For-Profit or Non-Bristol Organization Rate
Field/Court Rentals	COI Required	Youth-FREE Adults- \$25.00/per practice/game \$35/w lights)	Youth- FREE Adults- \$25.00/per practice/game \$35/w lights)	\$25/per practice \$100/per game	\$25/per practice \$100/per game
Muzzy Field Rentals	COI Required	\$135/day (+ \$50/hr staffing)	\$135/day (+ \$50/hr staffing)	\$235/day (+ \$50/hr staffing)	\$235/day (+ \$50/hr staffing)
Outdoor Pavilion Rentals	N/A	\$25 (4hrs)	\$50 (4hrs)	N/A	\$100 (4hrs)
Mrs. Rockwell Pavilion	COI Required (for non-private parties)	\$300 (4hr rental) + \$75/each additional hr	\$300 (4hr rental) + \$75/each additional hr	N/A	\$400 (4hr rental) + \$75/each additional hr
Perry J. Spinelli Pavilion	COI Required (for non-private parties)	\$350 (4hr rental) + \$75/each additional hr	\$350 (4hr rental) + \$75/each additional hr	N/A	\$450 (4hr rental) + \$75/each additional hr
Indoor Pavilion Rentals	COI Required (for non-private parties)	\$150 for 1 st hour + \$50/additional hours	\$150 for 1 st hour + \$50/additional hours	\$150 for 1 st hour + \$50/additional hours	\$150 for 1 st hour + \$50/additional hours
Park Rental for Special Events	COI required	FREE	FREE	FREE	\$235/day (+ \$50/hr staffing)
Showmobile Rental	COI Required	\$600+ (depending on services added)	\$600+ (depending on services added)	\$725+ (depending on services added)	\$600+ (depending on services added)

Banner Requests	N/A	\$25	\$25	N/A	\$50
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Additional charges may be assessed at the discretion of the Superintendent or designee (i.e. lights/electricity, bathrooms, maintainers, police, etc.)

The **Aquatics Master Fee Schedule Grid** represents the full rental schedule for aquatics facilities under Board of Park Commissioner jurisdiction:

Service	Insurance Requirement	Resident Rate	Bristol Non-Profit Rate	Non-Resident Rate	For-Profit or Non-Bristol Organization Rate
Daily Rates for DMAC	N/A	(A) \$7.00 (C) \$3.00 (S/C) \$6.00	N/A	(A) \$7.00 (C) \$3.00 (S/C) \$6.00	N/A
Daily Rates for Page & Rockwell Pool	N/A	(A) \$2.00 (C) \$1.00 (S/C) \$1.50	N/A	(A) \$8.00 (C) \$4.00 (S/C) \$6.00	N/A
Adult Membership (18-59)	N/A	\$40.00	N/A	\$80.00	N/A
Child Membership (6-17)	N/A	\$25.00	N/A	\$50.00	N/A
Seniors (60+)	N/A	\$35.00	N/A	\$70.00	N/A
College Students	N/A	\$35.00	N/A	\$70.00	N/A
Children Under 5	N/A	FREE	N/A	FREE	N/A
DMAC Rental (includes lifeguards)	COI Required (Private citizen birthday rentals do not)	\$180/per hour (\$50 facility deposit check)	\$100/per hour \$200/per hour (outside of normal operating hours)	\$240/per hour (\$50 facility deposit check)	\$200/per hour \$300/per hour (outside of normal operating hours)



BOE School Fields Maintenance and Management Plan (Adopted May 2023)

Executive Summary: The City of Bristol Parks, Recreation, Youth and Community Services (BPRYCS) Department and the Bristol Board of Education (BOE) will be integrating maintenance and scheduling functions of BOE school fields to the BPRYCS Department. The plan is aligned with the *BPRYCS Strategic Action Plan Strategic Goal 6 to increase public access to recreational and park spaces through critical community partnerships including the Board of Education* in order to address playable field deficits identified in the *2020 City Parks Master Plan*. Key benefits of the integration include:

- Centralization of city ball field calendars and permitting functions which allows the public to view field availability, submit requests and receive permits via MyREC software.
- Opportunity to leverage the expertise, training and certification of the BPRYCS parks, grounds and facilities staff to improve the quality of school ball fields which increases user safety and expands access for sports organizations to more playable fields.

Due to the varied conditions of the BOE school fields (*Appendix B*) and limited resources we are adopting a multi-year phased approach (*Appendix A*). The phased approach reflects the expected level of care to be provided based on available resources and resources to be requested from the city. The plan also calls for a re-organization of existing Parks, Grounds and Facilities staff into two teams supported by the Parks, Grounds and Facilities Supervisor and an Athletics and Ballfields Supervisor (*Appendix C*). The re-organization creates specialized tracks that leverages staff expertise in the various areas of parks maintenance.

Review Process: This plan shall be reviewed on an annual basis by department personnel and the Board of Park Commissioners. Financial requests for additional personnel and equipment shall be made through the city's fiscal year budgeting process with endorsement from appropriate boards and commissions.

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Appendix A: Phased Approach to maintenance and management of BOE fields

Years	Level of Care/Service	Required Resources
<p>Year 1 (2023)</p> <p><i>Effective July 1, 2023</i></p>	<ul style="list-style-type: none"> • Scheduling and permitting of elementary school, middle school, and BAIMS field • Maintenance of ballfield (<i>in-field only</i>) for priority middle school fields • Maintenance of BAIMS field • Provide consultation to BOE staff in relation to best practices for other fields when feasible 	<ul style="list-style-type: none"> • General ballfield maintenance materials (i.e. Clay, paint) provided by the BOE • BOE outdoor workers to continue to cut fields and support the work of Parks when needed • (1) additional ABI machine w/attachments estimated at \$38,000.00 • (1) sod cutter estimated at \$5,200.00 • (1) additional FTE Park Maintainer • Creation of an Athletics and Ballfields Supervisor position to oversee the expanded responsibilities
<p>Years</p>	<p>Expanded Level of Care/Service includes all items above but adds:</p>	<p>Additional Required Resources</p>
<p>Year 2-3 (2024-2025)</p>	<ul style="list-style-type: none"> • Expanded maintenance of additional ballfields for priority middle school fields • Rebuild and maintain 1-2 priority elementary school fields • Scheduling and permitting of elementary and middle school soccer fields 	<ul style="list-style-type: none"> • Ballfield maintenance materials line item transferred from BOE to the Parks budget • Additional funding for materials to rebuild 1-2 fields • (2) additional FTE Park Maintainers
<p>Year 4-5+ (2026-2027+)</p>	<ul style="list-style-type: none"> • Scheduling and permitting of High School fields and turf • Integration of care of all school grounds 	<ul style="list-style-type: none"> • Flowers contract is terminated with appropriate funds transitioned to Parks Budget • Additional equipment to supplement Flowers machines • (3) additional FTE Park Maintainers

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Appendix B: BOE School Field Inventory and Current Conditions

Name of School	Fields (& Recreational Amenities)	Acreage	Current Field Condition	# of rental hours annually
BAIMS	1 multi-use field	3.57	3	250.50
Chippens Hill Middle	1 softball, 1 hard ball, & 2 soccer fields	8.08	2	979.25
Edgewood	1 little league baseball field	1.05	0	0
Greene- Hills	1 softball, 1 hard ball, & 1 soccer fields	3.17	2.5	529.50
Hubbell	1 softball, 1 hard ball	1.6	0	0
Ivy Drive	Site is completely abandoned lots of field space but needs full rebuild. May have been a softball field at one time	4.67	0	185
Mountain View	1 softball field	4.52	0	0
Northeast Middle	1 softball, 1 hard ball	6.07	1.5	700
South Side	1 softball field	2.03	2	185
Stafford	1 softball field	1.65	0	185
West Bristol	1 softball, 1 hard ball, & 1 soccer fields	7.29	2.5	774.50
Total:		43.70		3,788.75

Note: The BOE will continue to use contracted services for the high school fields and turf for the time being with an eventual 3-5 year goal to phase them out of the contract and integrate them into BPRYCS.

Scoring Criteria

- 0- Requires complete rebuild to be playable
- 1- Poor. Requires significant work to make playable
- 2- OK. Passable but needs maintenance to get it to a playable level
- 3- Good. Requires some basic maintenance but generally ready to play

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Appendix C: Proposed Re-Organizational Changes

The Parks, Grounds and Facilities Maintenance crew will continue to report to the Rockwell Maintenance Building. Staff will be re-organized into specialized tracks in either **parks, grounds and facilities** care or **ballfields and athletics**. The chart below reflects a high level overview of focus areas for each team. Each team will be managed by a parks supervisor.

Table 1. Overview of Focus Areas

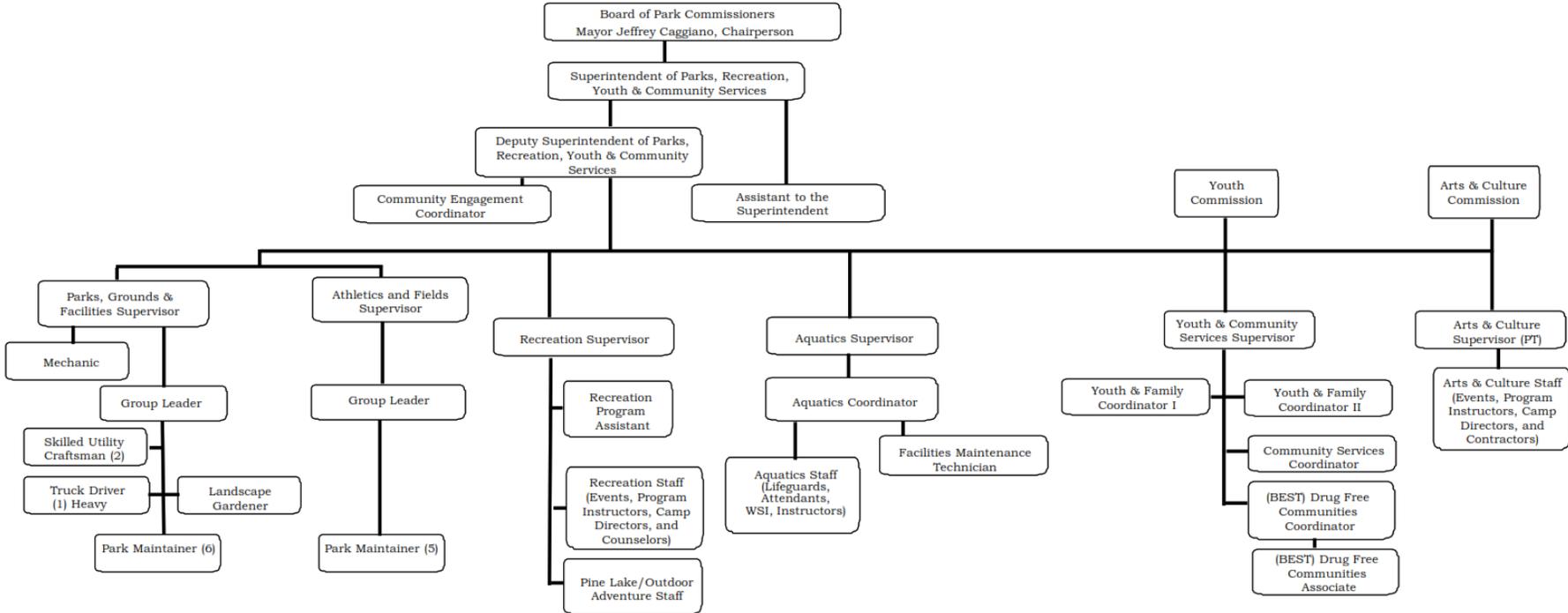
Parks, Grounds & Facilities Supervisor	Athletics & Ballfields Supervisor
<ul style="list-style-type: none"> • Care and maintenance of all park grounds (non-ball fields); mowing, plowing, and tree care. • Care for all recreational amenities including splash parks, playgrounds, pavilions • Responsible for prepping park sites for community rentals and special events • Custodial care and maintenance of all indoor facilities (excluding Muzzy Field Stadium) • Maintenance on all parks vehicle fleet and equipment 	<ul style="list-style-type: none"> • Maintenance and care of Muzzy Field Stadium • Maintenance and care of park ballfields • Care and maintenance of BOE School Ball Fields • Implementation of IPM plan for BOE school fields • Processes ballfield schedules in consultation with Superintendent/Deputy • Responsible for prepping ball fields for community use and special events

Table 2. Overview of Team Breakdowns

Parks, Grounds & Facilities Team	Athletics & Ballfields Team
<ul style="list-style-type: none"> • (1) Group Leader • (2) Skilled Utility Workers • (1) Heavy Truck Driver • (1) Mechanic • (1) Landscape Gardener • (5) Park Maintainers 	<ul style="list-style-type: none"> • (1) Group Leader • (4) Park Maintainers

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Appendix D: Updated BPRYCS Organization Chart



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