

BRISTOL FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS MEETING, THURSDAY, OCTOBER 22, 2020
6:00 p.m.
1st Floor Meeting Room, 111 North Main Street, Bristol, CT
AGENDA

Meeting Link: [https://bristolct.my.webex.com/bristolct.my/j.php?
MTID=m5032343a82a4fc94aee5edb929ab5833](https://bristolct.my.webex.com/bristolct.my/j.php?MTID=m5032343a82a4fc94aee5edb929ab5833)
Meeting number: 132 612 9732
Password: 654321!
Host key: 718377

Join by video system

Dial

1326129732@bristolct.my.webex.com
You can also dial 173.243.2.68
and enter your meeting number.

Join by phone

+1-408-418-9388 United
States Toll
+1-617-315-0704 United States
Toll (Boston)

Access code: 132 612 9732

1. Call To Order
2. Employee Recognition
 - 2.I. R. Wentland Has Entered The Drop And Planned Retirement Date Is April 29, 2022
 - 2.II. The Fire Marshal Department Addition Of Autumn Swarts For The Principal Clerk Part Time.
3. Public Participation
 - 3.I. Introduction Of Fairfield Fire Chief Dennis McCarthy And Discussion Of The Firefighter Consortium Test
4. Communications
 - 4.I. Letter Received From Mr. J. Hilken

Documents:

[LETTER RECEIVED FROM MR. J. HILKEN.PDF](#)

5. Approval Of Meeting Minutes
 - 5.I. Meeting Minutes Of 09-24-2020

Documents:

[FIRE BOARD MINUTES 09-24-2020 DRAFT.PDF](#)

6. Review And Discussion Of The Various Reports
 - 6.I. September Reports 2020

Documents:

[ENGINE 1 SEPTEMBER 2020.PDF](#)

TOWER 1 SEPTEMBER 2020.PDF
ENGINE 2 SEPTEMBER 2020.PDF
ENGINE 3 SEPTEMBER 2020.PDF
ENGINE 4 SEPTEMBER 2020.PDF
ENGINE 5 SEPTEMBER 2020 MONTHLY.PDF
FMO SEPT MONTHLY.PDF

7. Review And Discussion Of The Incident Summary Report

8. Review And Discussion Of The Chief's Report

8.I. September Chief's Report

Documents:

[CHIEF REPORT SEPTEMBER 2020.PDF](#)

9. Committee Reports

- Apparatus
- Budget
- Building & Grounds
- Health and Safety
- Personnel
- Strategic and Long Term Planning
- City Council

10. Old Business

11. New Business

11.I. Uniform Proposal

Documents:

[UNIFORM PROPOSAL FOR FMO.PDF](#)

11.II. Board Of Finance Transfer Request - Hurst

Documents:

[BOF TRANSFER WITH ATTACHMENTS.PDF](#)

12. Adjourn

13. PER ORDER OF THE CHAIRWOMAN, MAYOR ELLEN ZOPPO-SASSU

Lisa Wilson, Admin Assistant

Bristol Fire Department

10.04.2020

DEAR CHIEF:

IM A CURRENT RESIDENT OF ROCKVILLE, MD. BUT, IM A FORMER, FUTURE RESIDENT OF TARRYTOWN, NY. IM ALSO A LIFE ACTIVE VOLUNTEER FIRE FIGHTER IN TARRYTOWN, NY FOR OVER 33 YEARS. AND, ID LIKE TO KNOW HOW THE B.F.O. OPERATES:

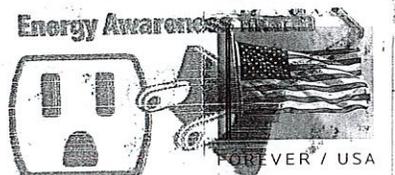
- ① HOW MANY FIRE STATIONS DO YOU HAVE?
- ② HOW MANY FIRE APPARATUS DO YOU HAVE?
- ③ WHAT IS THE UNIT# OF EACH FIRE APPARATUS?
- ④ HOW MANY FIRE CHIEFS DO YOU HAVE?
- ⑤ WHAT IS THE UNIT# OF EACH FIRE CHIEF?
- ⑥ WHO DISPATCHES FIRE CALLS TO THE FIRE STATIONS?
- ⑦ WHAT METHODS DO THE DISPATCHERS AT THE DISPATCH CENTER USE TO ALERT FIRE CALLS TO THE FIRE STATIONS?
- ⑧ WHAT DO THE DISPATCHERS AT THE DISPATCH CENTER ACTUALLY SAY UPON ACTUALLY BROADCASTING A FIRE CALL TO THE FIRE STATIONS?



Mr. John Hilken
717 Fallsgrove Dr., Apt. 114
Rockville, MD 20850-7783

CAPITAL DISTRICT 208

7 OCT 2020 PM 3 L





City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, September 24, 2020 at 6:00 p.m.

Council Chambers, City Hall, 111 North Main Street, Bristol, CT

Webex Meeting

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
Brittany Barney, Commissioner
Dana Jandreau, Commissioner
Harold Kilby, Commissioner
Sean Moore, Commissioner
Chief Mark Flynn

Absent: Dennis Crispino, Commissioner
Anthony Bentivengo, Commissioner

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Chairwoman Zoppo-Sassu.

2. EMPLOYEE RECOGNITION:

Chief Mark Flynn and Captain James Blaschke wanted to be certain to acknowledge the effort and support demonstrated by Deborah Prozzo and her staff in order to allow training within the library meeting rooms. This was a great benefit to the BFD. A huge thank you to Deborah Prozzo and the staff for allowing the training session to take place.

3. PUBLIC PARTICIPATION:

None

4. COMMUNICATIONS:

None

5. APPROVAL OF MEETING MINUTES

A motion was made by Commissioner Moore to approve the meeting minutes from August 20, 2020 and August 28, 2020; seconded by Commissioner Barney and unanimously approved.

6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:

Commissioner Barney wishes to thank the staff for a tremendous efforts during the storm of August 4, 2020. Deputy Chief Poggio did a fantastic job orchestrating and scheduling the crews.

7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

Mayor commented that Fire Marshal Lambert is doing a great job as the Acting Fire Marshal. He's very involved with site plan meetings and code enforcement.

A motion was made by Commissioner Kilby to accept the FMO August 2020 report and place on file; seconded by Commissioner Barney and unanimously approved.

8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT:

Commissioner Barney stated that the City Council did approve an amendment to add additional funds to the construction project for the electrical upgrades that are necessary.

Commissioner Jandreau requested an update on the construction project at headquarters. Chief Flynn will report additional information next month.

Captain Blaschke is working with the two (2) new recruits at the academy. Both of the recruits are doing very well and ahead of the curve. J. Terrier has been recognized for having great leadership skills. An air pack needed to be replaced; however they have not experienced any down time.

A motion was made by Commissioner Jandreau to accept the Chief's August 2020 report and place on file; seconded by Commissioner Kilby and unanimously approved.

9. COMMITTEE REPORTS:

- **Apparatus**
- **Budget**
- **Building and Grounds**
- **Health and Safety**
- **Personnel**

Commissioner Jandreau held a special meeting on August 18, 2020 with Commissioner Benvenuto regarding candidate # 22. As a result of the successful interview, it was moved to offer Anthony Quartto be made an offer to hire as a firefighter pending a successful completion of all pre-employment physicals and screenings. He has already passed all background and reference checks with the HR department.

A motion was made by Commissioner Jandreau to offer a letter of employment; seconded by Commissioner Kilby and unanimously approved.

Mayor would like the Fire Board to meet prior to the next Fire Board meeting to review and discuss the upcoming hiring strategy for the future. Chief Flynn will work directly with the Personnel Committee to develop a strategy.

- **Strategic and long term planning**

Mayor provided a verbal update as for the two (2) parcels of land

- **City Council**

Commissioner Barney stated that the tour of the firehouses was very informative for all Commissioners. Commissioner Kilby also was grateful for the event as it was an incredible experience. Commissioner Jandreau would like to set a meeting with the City Council to view the smokehouse.

10. OLD BUSINESS:

Commissioner Jandreau inquired of the status of the consortium. Mayor would like to invite Chief McCarthy of the Town of Fairfield to the October meeting. Captain Blaschke did visit the schools for career days.

1. Schedule an open house to attract individuals to the Fire Department
2. Implement career days at the schools.
3. To implement the Fire Hawks program.

11. NEW BUSINESS:

Commissioner Kilby did attend the demonstration at Engine 4 with the new Hurst Jaws of Life. Kilby would like to try to find additional funds in order to purchase more equipment as the life saving equipment is necessary.

12. ADJOURNMENT

A motion was made by Commissioner Kilby to adjourn the meeting at 6:28 and seconded by Commissioner Jandreau and unanimously approved.

Respectfully submitted by:
Lisa Wilson

Engine #1

Monthly Report

September 2020

Summary

Engine -1 responded to 113 calls in the past month. These included 2 structure fires, 5 cooking related fire with little to no extension, 11 brush fires/ unauthorized burning, 1 chimney fire, 4 car fires, 10 MVA's ranging from general scene safety to extrication, 4 power lines down, 2 carbon monoxide investigations and 8 assisting PD / EMS.

Personnel

Nothing to report

Apparatus/Equipment

Nothing to report

Fire Stations/Facilities

Hq renovation/ upgrade is now in the fourth month. Window abatement and install is currently underway though upstairs sashes are still weeks from delivery. Correction of line set installation to prevent dripping has been completed, 90% of the ceiling tile has been installed, kitchen cabinets have been install but waiting for counter tops and the boiler is scheduled for start up the week of the 12th. Apparatus bay doors have been ordered but no time frame for install has been provided.

Miscellaneous

Conn Osha made a visit to Fire HQ today (10-6-2020). Representative stated it is just routine visit and no complaint was received. All documentation requested that is located here was provided. Appointment for Thursday with Training and equipment tech was set.

Respectfully submitted,

Jeff Neumann, Captain

Tower 1

Monthly Report

September 2020

Summary

Tower 1 responded to 63 incidents during the month of September. Notable calls included 3 building fires and numerous motor vehicle accidents. Crews have continued conducting exterior surveys of target hazards. These totaled 10 different occupancies for a duration of 7 hours. Crews have spent a great deal of time performing company level training on our specialized rescue equipment, including high angle rope rescue, pneumatic lifting bags, and vehicle rescue.

Apparatus/Equipment

Towers 1 and 2 and their respective equipment remained in service the entire month with no issues.

Fire Stations/Facilities

Several quality issues were brought to the attention of the contractors recently during the building project. These included weeping refrigerant lines for the AC, poorly positioned condensate drains, poor painting practices, job site messiness, and not securing window openings after removal. Some of these have been addressed, albeit with some resistance from the contractors, but progress still continues.

Miscellaneous

Please feel free to stop by to check on the progress of the construction project. Captain Neumann and I would be glad to show the progress or answer any questions.

Respectfully submitted,

James Plaster, Captain

Engine 2

Monthly Report

September, 2020

Summary

There has been much activity with maintenance and upkeep at Station 2 in the month of September. Public works has been completing some long overdue repairs, Air Temp performing routine boiler maintenance and the start of the installation of the new roof. Training is being done at the company level due to the Covid-19 restrictions. Station 2 personnel responded to 40 calls for service in the month of September.

Personnel

Firefighter Ryan Chapin was assigned to Station 2 on D shift in September for his rotational orientation.

Apparatus/Equipment

Brush 1 was towed to Station 4 when the brakes locked up during use at a call. The calipers had to be changed out by FET Kelly and was OOS for about a week. Engine 2 received a new battery powered Combination Hurst tool to replace the old gas powered unit. Training was done by all shifts prior to putting it in service. The HCN meter was taken to an outside vendor for service and calibration.

Fire Stations/Facilities

Fall is upon us and all shifts have begun their fall cleaning routines but some of the work will have to wait until the roofing contractors have finished. The roofing contractors began replacing the roof on the 23rd and will be here for about two weeks. Pat from Air Temp was here servicing the boilers to make sure they are working at peak efficiency. Public works has been working on replacing some of the light fixtures that had been out as well as changing out a GFCI outlet in the apparatus bay.

Miscellaneous

The roof replacement and all the maintenance being done lately is a welcome sight and hopefully will keep the building standing for years to come. The back ramp is still deteriorating but hopefully that will be next on the list of repairs in the spring.

Respectfully submitted,
Captain D. J. Simard

**Engine 3
September
Monthly Report
2020**

Summary

The members of Station 3 responded to 44 calls for service during the month of September. There were several walk-in medical issues handled by our members.

Personnel

The crew of A Shift helped with an unresponsive 3 week old baby. They gave care until EMS arrived on scene.

Apparatus/Equipment

The mechanic inspected the fan and shroud on Engine 3, they will be replaced in the near future.

Fire Stations/Facilities

We are looking into having a cabinet person fix some of the cabinet drawers in the kitchen to help us make it through to the new firehouse. Still waiting to hear about fixing the insufficient AC unit.

Miscellaneous

Nothing this month.

Respectfully submitted,
David Butkus, Captain

Engine 4 Monthly Report September 2020

Summary

Engine 4 responded to 60 calls during September. Engine 4's crews conducted 2 surveys over 2 hours, including apartments and commercial buildings.

Personnel

Nothing to report

Apparatus/Equipment

Engine 4's thermal imaging camera screen failed. The new thermal camera has much better picture quality, compared to then approximately 15 year old camera it replaced. Unfortunately the power unit on our hydraulic cutting tool (The Jaws) has failed its annual service testing, conducted by a third party. The unit is still in service at this time, but is in need of replacement. Efforts will be made to call for a backup unit whenever it would be called into service. This will reduce the impact of an interruption in services to the community; of course there will always be some risk until it can be replaced.

Fire Stations/Facilities

Air Temp has started the maintenance schedule of Engine 4's boiler.

Miscellaneous

Engine 4 hosted the Fire Prevention office and Chief during the renovation of their offices at Headquarters. Now that the space is empty again the Fire Officer class has moved to Engine 4 after starting in the meeting room in the City's Library. The class involves personnel from our department and others. Covid protocols are being implemented to make for a safer environment for the students as well as Engine 4's personnel.

Respectfully submitted,

Todd Correll

Todd Correll, Captain

Engine Co.5
Monthly Report
September 2020

Summary

Engine Company 5 responded to 62 calls for service for the month of September. Company 5's surveys this month include, 3 Schools, 2 Apartments and 2 Shopping Plazas.

Personnel

All Station 5 personnel are currently in their assigned positions. There are several vacancies at Station 5 created from promotions.

Apparatus/Equipment

Engine 5 has a portable radio out of service again this month for inability to transmit. Engine 5 was out for several minor repairs this month and is back in service. A new battery powered hurst tool was put in service this month replacing the old gasoline powered unit. This compact unit is much smaller and takes up less space on the truck giving us more storage space.

Fire Stations/Facilities

Station 5 had its boiler repaired this month after the system was inspected and a leaking boiler collar was discovered. The Plymo-Vent was discovered to be leaking in rain water after heavy rains at the close of the month, this was passed along to DPW. After last month's tropical storm it was discovered that the generator at Station 5 is not wired properly, we did not have power to critical circuits like the house radios. This issue is being looked at by DPW but has not been resolved yet.

Miscellaneous

Nothing to report.

Captain E.Scott England

Chief M. Flynn

FIRE MARSHAL'S OFFICE
CITY OF
BRISTOL FIRE DEPARTMENT

MONTHLY REPORT

September 2020





Kristopher Lambert, Fire Marshal Elect

Mark Flynn, Fire Chief

**FIRE PREVENTION BUREAU
CITY OF BRISTOL FIRE DEPARTMENT
MONTHLY REPORT
September 2020**

TO: Mark Flynn, Fire Chief and Bristol Fire Board Members
FROM: Kristopher Lambert, Fire Marshal Elect
SUBJECT: Monthly Report – September 2020

INCIDENTS

There were two hundred and fifteen (215) incidents for the month of September 2020 that required computer-generated reports communicated to the State Fire Marshal's Office. There were eight (8) investigations of fire/explosions by this office. Total estimated loss for the period is \$62,235 dollars.

82 Cypress St.
121 Farmington Ave.
181 Camp St.
Barnes Highway/City Line
60 Middle St.
14 Willoughby St.
895 Mathews St.
Barnes Highway

There were zero (0) civilian injuries and seven (7) Firefighter injuries reported during this period (Fire Fighter injuries reported were for the purpose of exposure tracking only). There were zero (0) mutual aid calls given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

REVIEWS, MEETINGS, MISC.

- ****** Until further notice this office is open to the general public by appointment only. Moving forward, we strongly recommend keeping this practice in place due to the tightness of our office space and hallway, which do not lend themselves to safe social distancing. The hallway creates a confined area, and there isn't a way to maintain the recommended six foot distance within the office space.
- Twelve (12) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended four (4) formal Site Plan Committee meeting in September to coordinate details for future Plan Review submittals in the City of Bristol. Six (6) other site meetings attended by staff were conducted with insurance company fire investigators.
- Approximately ten (10) visitors were received at Fire Headquarters to speak with Fire Prevention Bureau Personnel (utilizing proper social distancing procedures by conducting business outdoors while wearing masks, and maintaining a six foot minimum distance).

- There were approximately one hundred thirty one (131) Fire Prevention Bureau business related calls managed by the staff.
- On September 18th the Fire Marshal's Office moved back to Fire Headquarters. It was a smooth transition, however, the on-going renovation to the Fire Marshal's Office has proven to be challenging.
- ******I received notification that the upcoming Fire Code Inspector class will be 100% on line starting October 28th. Details to follow in next month's report.
- Eleven (11) letters requesting Inspections were generated and mailed.

TRAINING CLASSES

- Members of the Fire Marshal's Office earned ten (10) hours of continuing education credits this month.

INSPECTIONS AND PERMITS

- 34 Apartment building inspections (93 units)**
- 3 Assembly occupancy inspections
- 4 Business occupancy inspections
- 2 Fire Alarm Inspections
- 2 Automatic sprinkler system inspections
- 2 Certificate of Occupancy
- 2 Liquor license inspections
- 6 Mercantile inspections
- 6 Modifications
- 2 Hood & duct inspections
- 0 Special Amusement/Assembly inspection
- 0 Industrial inspection
- 1 Educational Inspection
- 15 Complaint Inspections
- 0 Health Care / Nursing Home / Group Home Inspections
- 2 Day Care inspections
- 0 Recreation/Summer Camp
- 1 Blasting permit
- 0 Gasoline station inspection
- 1 Residential Board / Care
- 0 Tent inspections

****** In larger residential occupancies, where the building construction is modular in design and contains similar apartments with like layouts and amenities, representative apartments are chosen at random to determine compliance with the Connecticut State Fire Safety Code (CSFSC) and the Connecticut State Fire Prevention Code (CSFPC). With smaller occupancies, we do commonly enter as many units as possible where access is granted and time permits. The corresponding figures represent the number of occupancies and the total number of units affected by the inspection. In order to remain compliant with the current inspection requirements, I strongly recommend increasing the number certified personnel in this office to six (6).

F.M.O. STAFF VEHICLES

- Fire 3 - 2013 Ford Explorer - White
- Fire 4 - 2012 Ford Expedition - Red
- Fire 5 - 2011 Dodge Grand Caravan - White
- Fire 6 - 2013 Ford Expedition - Red

Mileage and fuel usage reports are generated automatically and submitted by the mechanic.

Incident Summary Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Total Number of Calls:	Fire: 173	EMS: 42	Exposures: 0	Unknown: 1	All: 215
Average Calls per day:	Fire: 5.7	EMS: 1.4			All: 7.1
Total number of arson calls:	1				
Estimated Dollar Loss:	Fire: \$ 62,205	Other: \$ 30		All: \$ 62,235	Arson: \$ 0
Estimated Value:	Fire: \$ 154,805	Other: \$ 0		All: \$ 154,805	Arson: \$ 0
Percentage Saved:	Fire: 59.8%	Other: 0.0%		All: 0.0%	Arson: 0.0%
Total Injuries:	Fire Service: 7	Civilian: 0		EMS: 0	Arson: 0
Total Fatalities:	Fire Service: 0	Civilian: 0		EMS: 0	Arson: 0
Total aid given calls:	1				
Total aid received calls:	0				

Bristol Incident Loss Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident-Exp#	Alm Date	Time	Incident Type	Est Loss	Est Value
20-0001728-000	09/02/2020	00:48:16	131 Passenger vehicle fire 82 CYPRESS ST /00082 CYPRESS ST/BRISTOL, CT 06010	\$8,050	\$8,050
20-0001821-000	09/13/2020	15:04:13	131 Passenger vehicle fire 121 FARMINGTON AVE /PRICE CHOPPER/BRISTOL, CT 06010	\$3,000	
20-0001856-000	09/20/2020	19:53:04	111 Building fire 181 CAMP ST /181 CAMP ST/BRISTOL, CT 06010	\$10,000	
20-0001868-000	09/23/2020	02:16:18	131 Passenger vehicle fire BARNES HWY HWY & CITY LINE /BARNES HWY/CITY LINE CITY/BRISTOL, CT	\$10,250	
20-0001880-000	09/24/2020	15:24:38	131 Passenger vehicle fire 60 MIDDLE ST /CVS/BRISTOL, CT 06010	\$19,655	\$19,455
20-0001890-000	09/26/2020	08:09:52	511 Lock-out 311 WASHINGTON ST /311 WASHINGTON ST/BRISTOL, CT 06010	\$30	
20-0001897-000	09/26/2020	21:33:13	131 Passenger vehicle fire 895 MATTHEWS ST /TYLER RIDGE CONDOS/BRISTOL, CT 06010	\$1,000	\$2,500
20-0001900-000	09/27/2020	05:17:51	111 Building fire 14 WILLOUGHBY ST /14 WILLOUGHBY ST/BRISTOL, CT 06010	\$1,250	\$124,800
20-0001906-000	09/27/2020	18:22:09	131 Passenger vehicle fire BARNES HWY HWY & LINCOLN AVE /BARNES HWY/LINCOLN AVE/BRISTOL, CT	\$9,000	
Total Incident Count	9		Total Est Loss/Value	\$62,235	\$154,805

Bristol Monthly Incident Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident Type	Count	Avg Resp Time	Aid Given	Aid Rec'd	Exposures
	1	00:00:03	0	0	0
1 Fire	31	00:04:00	0	0	0
3 Rescue & Emergency Medical Service Incident	42	00:04:15	0	0	0
4 Hazardous Condition (No Fire)	41	00:04:44	0	0	0
5 Service Call	38	00:04:49	0	0	0
6 Good Intent Call	16	00:05:01	0	0	0
7 False Alarm & False Call	46	00:04:59	0	0	0
Total Incident Count:	215	Avg Resp Time:	00:04:36		

Bristol Monthly Incident Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.46%	\$0	0.00%
	1	0.46%	\$0	0.00%
1 Fire				
111 Building fire	3	1.39%	\$10,000	16.39%
113 Cooking fire, confined to container	5	2.32%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	1	0.46%	\$0	0.00%
131 Passenger vehicle fire	7	3.25%	\$50,955	83.55%
140 Natural vegetation fire, Other	1	0.46%	\$0	0.00%
141 Forest, woods or wildland fire	1	0.46%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	7	3.25%	\$0	0.00%
143 Grass fire	1	0.46%	\$0	0.00%
150 Outside rubbish fire, Other	3	1.39%	\$0	0.00%
151 Outside rubbish, trash or waste fire	2	0.93%	\$0	0.00%
	31	14.41%	\$60,955	99.95%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	10	4.65%	\$0	0.00%
320 Emergency medical service, other	2	0.93%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	0.46%	\$0	0.00%
322 Motor vehicle accident with injuries	9	4.18%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.46%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	10	4.65%	\$0	0.00%
331 Lock-in (if lock out , use 511)	7	3.25%	\$0	0.00%
354 Trench/below-grade rescue	1	0.46%	\$0	0.00%
372 Trapped by power lines	1	0.46%	\$0	0.00%
	42	19.53%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.46%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.46%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.46%	\$0	0.00%
413 Oil or other combustible liquid spill	1	0.46%	\$0	0.00%
420 Toxic condition, Other	1	0.46%	\$0	0.00%
422 Chemical spill or leak	2	0.93%	\$0	0.00%
424 Carbon monoxide incident	2	0.93%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	8	3.72%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.46%	\$0	0.00%
444 Power line down	7	3.25%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.46%	\$0	0.00%

Bristol Monthly Incident Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
451 Biological hazard, confirmed or suspected	3	1.39%	\$0	0.00%
460 Accident, potential accident, Other	2	0.93%	\$0	0.00%
463 Vehicle accident, general cleanup	10	4.65%	\$0	0.00%
	41	19.06%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	2	0.93%	\$0	0.00%
511 Lock-out	17	7.90%	\$30	0.04%
520 Water problem, Other	2	0.93%	\$0	0.00%
521 Water evacuation	1	0.46%	\$0	0.00%
522 Water or steam leak	2	0.93%	\$0	0.00%
531 Smoke or odor removal	1	0.46%	\$0	0.00%
542 Animal rescue	1	0.46%	\$0	0.00%
551 Assist police or other governmental agency	1	0.46%	\$0	0.00%
552 Police matter	1	0.46%	\$0	0.00%
561 Unauthorized burning	10	4.65%	\$0	0.00%
	38	17.67%	\$30	0.04%
6 Good Intent Call				
600 Good intent call, Other	5	2.32%	\$0	0.00%
611 Dispatched & cancelled en route	3	1.39%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	1.39%	\$0	0.00%
631 Authorized controlled burning	1	0.46%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.46%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.46%	\$0	0.00%
653 Smoke from barbecue, tar kettle	1	0.46%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.46%	\$0	0.00%
	16	7.44%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	0.93%	\$0	0.00%
730 System malfunction, Other	3	1.39%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.46%	\$0	0.00%
733 Smoke detector activation due to	7	3.25%	\$0	0.00%
735 Alarm system sounded due to malfunction	4	1.86%	\$0	0.00%
736 CO detector activation due to malfunction	3	1.39%	\$0	0.00%
740 Unintentional transmission of alarm, Other	3	1.39%	\$0	0.00%
743 Smoke detector activation, no fire -	4	1.86%	\$0	0.00%
744 Detector activation, no fire -	1	0.46%	\$0	0.00%
745 Alarm system activation, no fire -	17	7.90%	\$0	0.00%

Bristol Monthly Incident Report

Alarm Date Between {09/01/2020} And {09/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
746 Carbon monoxide detector activation, no CO	1	0.46%	\$0	0.00%
	46	21.39%	\$0	0.00%

Total Incident Count: 215

Total Est Loss:

\$60,985

Completed Fire Inspection Assignments Month of **September 2020
Fire Marshal Elect Lambert**

Fire Alarm Inspections -

Sprinkler Inspections - 2

Commercial Inspections:

Assembly -

Business -

Day Care -

Dormitories -

Educational - 1

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile - 6

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liquor License Inspections -

Hood and Duct Inspections -

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections- Buildings 12 @ 60 Units

Residential Completed Inspections -

Fire Investigations - 2

Meetings - 7

Complaints - 7

Certificate of Occupancy –

Certificate of Compliance -

Plan Reviews - 5

Modifications -

Blasting Permit -

Phone Messages - 29

OEDM Training - 2 hrs.

Continuing Education Training - 4 hrs.

Completed Fire Inspection Assignments Month of September Fire Inspector Buzzell

Fire Alarm Inspections - 4

Sprinkler Inspections - 1

Commercial Inspections - 5

Assembly -

Business -

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects- 1

Group Home -

Health Care -

Industrial -

Mercantile -

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections -

Hood and Duct Inspections -

Gas Station - 2

LPG Point of Sale/Bulk Storage -

Residential Inspections - 17

Residential Completed Inspections -

Fire Investigations - 4

Meetings - 1

Complaints - 10

Plan Reviews -

Modifications -

Blasting Permit -

Phone Messages – 50+

OEMD Training –

Department Training –

Public Fire Education – 20+

Completed Fire Inspection Assignments Month of September 2020

Fire Inspector Yacovino

Fire Alarm Inspections - 2

Sprinkler Inspections -

Commercial Inspections -

Assembly -

Business -

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile - 1

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liquor License Inspections - 1

Hood and Duct Inspections - 1

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections- Buildings 19 @ 93 Units

Residential Completed Inspections -

Fire Investigations -

Meetings - 8

Complaints - 3

Plan Reviews - 7

Modifications - 4

Blasting Permit -

Phone Messages - 47

OEMD Training -

Fire 6 - Actual Mileage -as of, Gallons -

**BRISTOL FIRE MARSHAL'S OFFICE
2020 MONTHLY INSPECTIONS/REVIEWS/PERMITS**

Description	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
Apartment Buildings	21	16	16	8	17	12	14	15	34				153
Number of units	89	257	55	65	103	59	103	100	93				924
Assembly occupancy	6	8	4	3	7	10	3	7	3				51
Automatic sprinkler	3	4	4	5	3	3	2	5	2				31
Blasting permits	1	1	1	1	0	1	1	0	1				7
Business occupancy	6	14	6	2	6	9	5	10	4				62
Carnival/Amusement/Special Amuse	0	0	0	0	0	1	0	2	0				3
Day care	2	0	1	0	0	1	0	2	2				8
Fire alarm systems	5	6	2	5	6	6	6	11	2				49
Fire works	0	0	0	0	0	5	0	0	0				5
Food truck	0	0	0	0	0	0	0	0	0				0
Gasoline stations	1	0	0	0	0	1	3	5	0				10
Industrial (manuffactory) occupancy	1	0	0	0	1	0	3	1	0				6
Hood and duct	1	2	1	1	2	2	1	4	2				16
Liquor license inspections	5	3	3	0	1	4	3	5	2				26
L.P.G. Point of Sale / Bulk	0	0	0	0	0	0	0	0	0				0
Mercantile	6	4	3	6	7	12	5	5	6				54
Miscellaneous/Hotel/Motel/Dorm	0	0	0	1	0	0	0	0	0				1
Nursing home/health care/group home	0	3	1	1	0	2	9	3	0				19
Plan reviews	14	26	11	19	25	15	9	30	12				161
Recreation/Summer camp	0	0	0	0	0	2	0	0	1				3
Residential board and care	1	1	1	0	0	0	1	1	0				5
Educational	0	0	0	0	0	2	6	9	1				18
Site plans / meetings	16	9	3	5	8	19	20	5	12				97
Storage	0	1	0	0	0	0	0	0	0				1
Tanks (above/underground)	0	0	0	0	0	0	0	0	1				1
Tent inspection (incl.mobile/food prep	0	0	0	0	4	4	1	0	0				9
Complaints	0	0	0	5	13	15	12	11	15				71
Fire Investigations	3.00	2.00	0.00	0	3	6	8	7	8				37
Total	92	98	57	57	87	111	112	120	96	0	0	0	830

Note: The number of units for apartment buildings are not included in the totals.

Fire Chief's Report

September-2020

Summary

The Bristol Fire Department responded to 215 calls for service, with a total of 487 responses, including the Fire Marshal's Office. This is a difference of 18 more calls from this time period last year. No interior surveys were completed in September due to Covid-19 restrictions.

Personnel

Firefighters Anthony Bentivengo and Jordan Terrier began Recruit Class 66 at the CT Fire Academy on Tuesday, September 8th. We have received very positive reports on their progress. Graduation is scheduled for Friday, December 18th.

New hire Anthony Quarto has been hired and will start Monday, October 19th on A Shift. He is already Recruit Certified so he will not have to attend the Recruit Class.

Employee Recognition

I would like to recognize all the First Responders who lost their lives on and since 9/11 as a result of working at Ground Zero.

Fire Stations/Facilities

The Headquarters Renovation Project: Work continues to progress. Weekly meetings are held at 08:00 every Thursday morning with the principal players to provide updates and address any concerns. Clerk of the Works (Retired BFD Lt) Don Nadeau continues to stay on top of the project ensuring the Fire Department's concerns and best interests are properly handled. The second floor HVAC has been completed and is functioning well. The ceiling work along with the kitchen are progressing as materials and equipment are made available. The first floor offices' HVAC and ceiling portions of the project have been completed and are functioning well. On Friday September 18th the Fire Marshal's Office and Chief's Office returned to HQ. Windows are being removed, PCB contaminated caulk is being abated by a licensed abatement contractor, and new window frames and some glass are being installed. Some materials are delayed due to Covid-19 issues. The project is scheduled to be completed on 11/31/2020.

Station 2 Roof Project: Work began the week of September 21st and was completed the following week. Two water leaks were found during the project and the contractor responded quickly when notified.

Apparatus

Both Tower 1 and Tower 2 received their annual service testing. Both passed the testing and remain in full service.

Meetings and Public Functions

Tuesday October 1st Emergency Manager's meeting, Bristol Cares meeting, Site Planning meeting, Wednesday 2nd Pre-Recruit Class PT test run with new hires Bentivengo and Terrier and Lt Dufour, Project 109 meeting, meeting with Deborah Prozzo at Main Library, Thursday 3rd HQ Project Meeting, Station 5 meeting on issues with condensate lines on HVAC, Food Distribution, Friday 4th CFA Recruit Class Webinar, Tuesday 8th Site Planning meeting, City Council meeting, Wednesday 9th First Fire Officer 1 class, Mayor and HR Director Penney meeting, Governor's phone conference, Thursday 10th HQ Project meeting, Friday 11th 9/11 service at HQ, Diane Waldron meeting, St Gregory 9/11 Mass, Sunday 13th First Responder Mass, Tuesday 15th- Wednesday 23rd vacation, Thursday 24th Hurst eDrualic demonstration Drill Field, Fire Board Meeting, Friday 25th checked on Station 2 roof project, Meeting with HR Director Penney, meeting to discuss BFD Progression Plan/recruitment with Capt Blaschke and FI Buzzell, HQ in evening to resolve construction project issues, Monday 28th meeting with Station 3 Captain Butkus, Tuesday 29th Emergency managers meeting, CFA with ET Kelly, Site Planning meeting, meeting with Ray Rogozinski and Peter of Millenium Builders, Wednesday 30th meeting with artist Bob Faucher regarding 9/11 mural, Carousel Museum meeting.

Miscellaneous

As reported above, New hires Anthony Bentivengo and Jordan Terrier began Recruit Class 66 on Tuesday, September 8th after reporting to the Fire Academy Monday evening.

The Fire Officer 1 class began on Wednesday, September 9th. The class will be held every Monday and Wednesday, outside of holidays, with the last class held October 19th. The Practical exam is scheduled for October 12th and the written exam is scheduled for November 2nd. This will complete the first phase of the Officer Certification that is being funded by an AFG Grant secured by former Chief Kolakoski. The second phase will continue with Incident Safety Officer and Fire Officer 2, also funded by AFG Grants secured by former Chief Kolakoski, when dates are finalized with the CT Fire Academy.

On Friday, September 11th, as part of our 9/11 Remembrance Ceremony, we displayed our 20' x 30' American flag that was donated by a generous citizen. The flag was flown from Tower 2 that was set up in the Post Office side parking lot at Headquarters. We received numerous positive comments on the display.

I would like to thank Library Director Deborah Prozzo for allowing the Fire Officer 1 Class to be held in the meeting room at the Main Library on High Street. Due to the Chief's and Fire Marshal's Offices being temporarily relocated to Station 4 the Training Room was not available. Director Prozzo and her staff went out of their way to assist us in being able to successfully hold the first four classes at the Main Library.

Respectfully submitted:

Chief Mark Flynn

Uniform Proposal

REVISED
OCT. 7, 2020

To: Chief Mark Flynn
From: Fire Marshal Elect Kristopher Lambert
Re: Modification of Uniforms for the FMO
Date: September 30, 2020

With great consideration and thought, I respectfully submit for your review the following proposal:

- 1:** In addition to the existing white shirt and blue dress pants uniform that is currently being worn by the F.M.O. personnel, we would like to incorporate the 511 dark blue shirt and pants uniform to be worn while performing inspections. The 511 uniform would provide us with the freedom of being able to use a washer and dryer to launder them immediately following a fire investigation or a code inspection in an unsanitary environment.
- 2:** Allow the employees of the Fire Marshal's Office to purchase, using the uniform voucher system, the 511 pants and embroidered shirts, with our respective titles displayed. This uniform can be laundered at home or here at work, thereby eliminating weekly dry cleaning expenses and would be more practical attire to wear while conducting inspections and investigations. The existing uniform cannot be correctly laundered at home or here at work and always requires dry cleaning. All employees of the FMO shall be required to keep a set of the current white shirt and blue dress pants uniform here at work for meetings and any other situations that call for it.

3: The employees of the Fire Marshal's Office shall be required to wear the formal white dress shirt, blue pants and accompanying badges and collar brass while attending formal meetings, appearing in a court of law, while conducting business at City Hall and any other instance where formal business attire is warranted.

4: The employees of the Fire Marshal's Office shall continue to wear the appropriate and approved footwear during office hours as conditions dictate.

5: I have attached the 511 Tactical Brand style numbers along with pictures of the proposed uniform. The pant color will remain Dark Navy while the proposed shirt color is "Storm", which is a dark gray color. This color for the shirt was chosen in order to differentiate us from a police officer, which we continue to be mistaken for. The police officer appearance has been a hindrance during inspections, placing the owner or occupants in a very defensive posture.

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TACLITE® PRO PANT

\$49.99 ★★★★★ 4.6(969)

COLOR Dark Navy (724)



SIZE

28	30	32	34	36	38
40	42	44	46	48	50
52	54				

LENGTH

30	32	34	36	40
Unhemmed				

SIZE GUIDE

1

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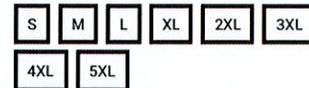
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LENGTH



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- Long sleeves offer adjustable cuffs and sleeve-keeper
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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: October 16, 2020
(Submission Date)

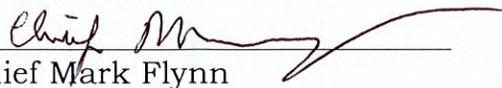
For the October 20, 2020 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 25,455.00
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Fire Commissioners at its meeting held on October 22, 2020.


Chief Mark Flynn

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for Transfer from the Sinking Fund Contingency Account:

TRANSFER:

Fire Department would like to transfer from the Sinking Fund Contingency account the amount of \$25,455 in order to cover the costs associated with the Hurst Tool for Engine 4.

The primary reason for the transfer is the pump flange housing is cracking on both sides near the dump/pressure valves. This part is no longer available due to the age of the power unit. This condition will only get worse, to the point where even running the power unit in "Dump" will cause fluid to actively leak from these cracks. Pressurizing the power unit at that point would be unsafe. Firematic strongly suggests replacing of the unit. Attached you will find the Hurst Annual Service form along with the quote.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: 1018106-589000 Sinking Fund Contingency	To: 1012211-570400-21011 Hurst Tool For Engine 4	Amount: \$25,455.00
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount:	Grant \$ _____	
	City Share \$ _____	_____ %
	Federal/State Share \$ _____	_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____

HURST ANNUAL SERVICE

GAS POWER UNIT

Model	SIMO ML-4GSI
Serial No.	59063
Turbo Valve	n/a
Dump Valve	New Style
Selector Valve	n/a
Pump Model	Hulk Simo

Conditions:	OK?
Hoses:	<input checked="" type="checkbox"/>
Connector Sets:	<input type="checkbox"/> Cleaned
Fluids:	<input checked="" type="checkbox"/>
Feet:	<input checked="" type="checkbox"/>
Engine Mounts:	<input checked="" type="checkbox"/>
Running Condition:	<input checked="" type="checkbox"/>
PSI:	5400 A, 5500 B
Tool Speed (GPM):	1.1 A, 1.1 B
Fluid Level Gauge:	<input checked="" type="checkbox"/>
Pump Seals:	<input checked="" type="checkbox"/>
Turbo Valve:	<input type="checkbox"/> n/a
Dump Valve:	<input checked="" type="checkbox"/>
Selector Valve:	<input type="checkbox"/> n/a
Motor:	
Recoil Operation:	<input checked="" type="checkbox"/>
Recoil Cord:	<input checked="" type="checkbox"/>
Recoil Handle:	<input checked="" type="checkbox"/>
Carb Settings:	<input checked="" type="checkbox"/>
Throttle Settings:	<input checked="" type="checkbox"/>

Comments: Gasoline engine motor oil changes are not performed during annual service.

Replaced spark plug also.

Finally, the pump flange housing is cracking on both sides near the Dump/Pressure valves. This part is no longer available due to the age of the power unit. This condition will only get worse, to the point where even running the power unit in "Dump" will cause fluid to actively leak from these cracks. Pressurizing the power unit at that point would be unsafe. I strongly suggest you begin budgeting for the replacement of this power unit.

FIREMATIC SUPPLY CO., INC.

651 Brook Street Rocky Hill, CT 06067-3401
 Phone: 860-967-0907 FAX: (860) 571-7377
 kkessler@firematic.com
 WebSite: www.firematic.com

Quote



DATE	PAGE
9/30/2020	1
QUOTE NUMBER QT84238	
EXPIRE DATE 10/30/2020	

Quoted To
 BRISTOL F D
 181 NORTH MAIN ST
 BRISTOL, CT 06010-8112

Ship To
 BRISTOL F D
 181 NORTH MAIN ST
 BRISTOL, CT 06010-8112

CUSTOMER NO. 636	CONTRACT NO.	PHONE NO. (860)584-7964	SALESPERSON KEVIN KESSLER	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	HUR271777000	EDRAULIC SP777E2 SPREADER PACKAGE, 2 EXL BATTERIES & CHARGER	1	13,605.00	13,605.00
2	HUR272788000	EDRAULIC S788E2 CUTTER PACKAGE	1	11,850.00	11,850.00

Comments

Amount
By:

25,455.00
KEVIN KESSLER