



Youth Commission

Wednesday, December 13, 2023 at 6:00 p.m.

Bristol City Hall-111 North Main Street Bristol, CT 06010 Room 1-2

<https://bristolct-gov.zoom.us/j/86816151366?pwd=dagCxOajbQ8vxaYkXakyOxndHZ4gLe.1>

Regular Meeting Agenda

1. Call To Order
 - a. Attendance

2. Acceptance of meeting minutes
 - a. October 25, 2023 Regular Meeting Minutes (Attachment A)

3. Public Participation

4. Youth and Community Services Supervisor's Reports
 - a. Year-to-Date Financials (Attachment B)

 - b. Youth and Community Services Supervisor's Report (Attachment C)

Documents:

[ATTACHMENT B.PDF](#)
[ATTACHMENT C.DOCX](#)

5. Old Business

a. By Commissioners

6. New Business

a. Community Conversation 2024 (Attachment D)

b. 2024 Meeting Calendar

c. Youth and Prevention Leaders Awards (Nomination forms / Process and Ideas)

d. FY 24-25 Youth & Community Services Budget Proposal (Attachment E)

e. By Commissioners

Documents:

[ATTACHMENT D.JPG](#)
[ATTACHMENT E.XLSX](#)

7. Adjourn

Respectfully submitted,

Aubrey Minkler

Recording Secretary

Youth Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
001 GENERAL FUND	APPROP	ADJSTMNTS	BUDGET	ACTUAL		BUDGET	USE/COL	
0017025 YOUTH & COMMUNITY SERVICES								
001 -20-70-7025-0000-000-432026-	-41,745.00	YOUTH SERVICES BUREAU						
		-99.00	-41,844.00	-10,461.00	.00	-31,383.00	25.0%	
001 -20-70-7025-0000-000-432147-	-12,890.00	ENHANCEMENT SERVICES						
		-102.00	-12,992.00	-3,248.00	.00	-9,744.00	25.0%	
001 -20-70-7025-0000-000-432157-	-7,250.00	YOUTH SERVICES SUPPLEMENT						
		-11,133.00	-18,383.00	-4,595.75	.00	-13,787.25	25.0%	
001 -20-70-7025-0000-000-450301-	-7,500.00	WELFARE EVICTION RECEIPTS						
		.00	-7,500.00	-10,370.00	.00	2,870.00	138.3%	
001 -20-70-7025-0000-000-514000-	288,365.00	REGULAR WAGES & SALARIES						
		.00	288,365.00	108,271.20	.00	180,093.80	37.5%	
001 -20-70-7025-0000-000-515100-	6,000.00	OVERTIME WAGES & SALARIES						
		.00	6,000.00	3,021.23	.00	2,978.77	50.4%	
001 -20-70-7025-0000-000-517000-	1,500.00	OTHER WAGES						
		.00	1,500.00	818.47	.00	681.53	54.6%	
001 -20-70-7025-0000-000-531000-	25,000.00	PROFESSIONAL FEES & SERVICES						
		.00	25,000.00	9,446.05	17,215.00	-1,661.05	106.6%	
001 -20-70-7025-0000-000-531115-	8,225.00	JRB COORDINATION						
		.00	8,225.00	.00	.00	8,225.00	.0%	
001 -20-70-7025-0000-000-531120-	41,745.00	PROJECT AWARE						
		99.00	41,844.00	573.94	28,059.40	13,210.66	68.4%	
001 -20-70-7025-0000-000-531135-	12,890.00	ENHANCEMENT SERVICES						
		102.00	12,992.00	9,713.61	1,225.00	2,053.39	84.2%	
001 -20-70-7025-0000-000-531136-	7,250.00	YOUTH SERVICES SUPPLEMENT						
		11,133.00	18,383.00	562.50	.00	17,820.50	3.1%	
001 -20-70-7025-0000-000-553000-	680.00	TELEPHONE						
		.00	680.00	253.06	426.94	.00	100.0%	
001 -20-70-7025-0000-000-561800-	750.00	PROGRAM SUPPLIES						
		.00	750.00	240.00	.00	510.00	32.0%	
001 -20-70-7025-0000-000-581120-	2,400.00	CONFERENCES & MEMBERSHIPS						
		.00	2,400.00	1,339.75	225.25	835.00	65.2%	
001 -20-70-7025-0000-000-581240-	9,000.00	WELFARE EVICTIONS & AUCTIONS						
		.00	9,000.00	8,704.97	.00	295.03	96.7%	
001 -20-70-7025-0000-000-581745-	2,300.00	NONREIMBURSEABLE INCIDENTALS						
		.00	2,300.00	346.34	800.00	1,153.66	49.8%	
001 -20-70-7025-0000-000-587232-	60,000.00	RELOCATION COSTS						
		.00	60,000.00	31,579.64	10,230.00	18,190.36	69.7%	
TOTAL YOUTH & COMMUNITY SERVIC	396,720.00	.00	396,720.00	146,196.01	58,181.59	192,342.40	51.5%	
TOTAL GENERAL FUND	396,720.00	.00	396,720.00	146,196.01	58,181.59	192,342.40	51.5%	
TOTAL REVENUES	-69,385.00	-11,334.00	-80,719.00	-28,674.75	.00	-52,044.25		
TOTAL EXPENSES	466,105.00	11,334.00	477,439.00	174,870.76	58,181.59	244,386.65		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	396,720.00	.00	396,720.00	146,196.01	58,181.59	192,342.40	51.5%

** END OF REPORT - Generated by Sarah Larson **



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Youth & Community Services Supervisor Report

Youth Commission
(December 13, 2023)

I. Counseling Updates

The Youth and Community Services Division is responsible for the coordination of a comprehensive community-based youth services bureau and the delivery of essential life services for Bristol residents in need. The Bureau strives to enhance the networking and support between family, school, peer, and community environments. Direct services include juvenile diversion programming, individual and family counseling, crisis support and positive youth development opportunities

This report is being generated to reflect data for individual and Family Counseling, Intakes and Referrals:

- Number of intakes conducted by staff: 13 (November/December)
- Number of clients currently receiving services: 12 (Full-time staff and Contractors)
- Number of families referred by the BOE: 18 (Positive Youth Development Groups)
- Number of families referred for (FWSN) Families With Service's Needs:

Community Services and the Parent and Child Program:

- Intakes (November/December) Basic Needs (22), Relocation(6), Evictions (22) and Foreclosures (14)
- Intakes for the caring closet (November/December) (24)
- Holiday Gift Giving (451 as of 12/6/2023)

To learn more about the City of Bristol's Parks, Recreation, Youth & Community Services Department; visit us at www.Bristolrec.com

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2023/2024 JRB Board Members

**Bristol Juvenile Review Board Members
2023-2024**

Name	Agency	Address	Work Phone	E-mail
Courtney Russell Chairperson	Wheeler Clinic	91 Northwest Dr. Plainville, CT		CRussell@wheelerclinic.org
Ashante Malone Vice-Chairperson	Bristol Youth Services	51 High St. Bristol, CT	860-314-4690	ashantemalone@Bristolct.gov
Erika Treannie Coordinator	Bristol Youth Services Bristol Public School Director of Climate and Culture	51 High St. Bristol, CT	860-314-4690	erikatreannie@bristol12.org
Dianne Laviero-Ward	Bristol Public Schools BEHS / BIS	632 King St. Bristol, CT 06010	860-584-7876	diannelaviero_ward@bristol12.org
Dr. Molly Goodine	Bristol Public Schools Spec. Srv. Sup.	129 Church St. Bristol CT	860-584-7020	mollygoodine@bristol12.org
Dr. Jessica Lemos	Bristol Public Schools Spec. Srv. Sup.	129 Church St. Bristol CT	860-584-7020	jessicalemos@bristol12.org
Joe Fortuna	Bristol Boys and Girls Club	255 West St. Bristol, CT	860-583-4734	jfortuna@bbgc.org
Troy Bradford	New Britain Juvenile Court	20 Franklin Sq. New Britain, Ct	860-515-5088	Troy.Bradford@jud.ct.gov
Raven Cody	Bristol Youth Services	51 High St. Bristol	860-314-4690	RavenCody@bristolct.gov
Melissa Garden	DCF	1 Grove St. New Britain		melissa.garden@ct.gov

Geoff Sinatro	Bristol Public School BCHS AP	480 Wolcott St. Bristol, CT	860-5847735	geoffreysinatro@bristol12.org
Officer Travisano	Bristol Police Dept. BEHS/SRO	131 N. Main St. Bristol, CT	860-584-3000	nicolastravisano@bristolct.gov
Michael Higgins	Bristol Public School BEHS/Principal			michaelhiggins@bristol12.org

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Current Juvenile Review Board Statistics:

- We currently have 13 open cases

Open Cases:

Charge	Number of Cases
Breach of Peace 2nd	7
Criminal Mischief	1
Disorderly Conduct	2
Larceny 6 th	2
Assault	1
Assault, Threat, Interfering	1,1,1
Disorderly Cond. / Trespassing	1

Pending Cases: 5 Upcoming Cases

Charge	Number of Cases
Assault 3	1
Motor Vehicle	1
BOP	2
BOP Criminal Trespass	1

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PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

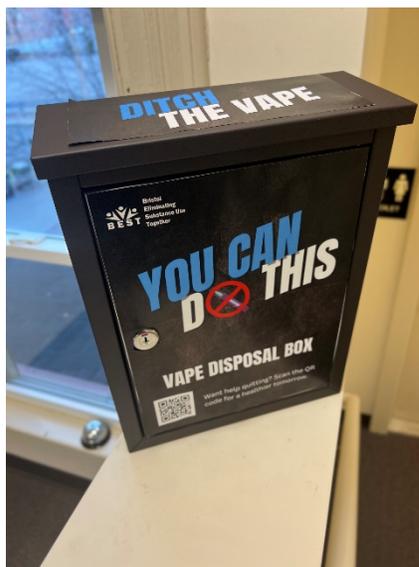
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Total Gender for open cases

Female	7
Male	6

BEST

- Mike gave two QPR suicide prevention trainings to employees at ESPN on November 1st. ESPN is looking to continue to work together.
- Mike is working individually with students, who have been caught using substances, at Bristol Central High School and Bristol Eastern High School. It is the 4-session Life Skills program. The program is also being conducted at West Bristol with 4 others students in groups of two. It is being conducted at Bristol Prep in a group of about 7. Chippens Hill Middle School has reached out and is also looking to have the program in the school in January 2024.
- Current projects include liquor seals to be given out, “cost of vaping” posters to be put in the school bathrooms, Ditch the Vape lock boxes for schools and an internet marketing campaign to curtail vaping.
- BEST donated \$3,000 to Central and Eastern for grad parties. BEST also donated gym equipment to Bristol Prep.



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Project AWARE Program Updates

Girls with Goals

- The Girls with Goals program is up and running at both Bristol Central High School and Bristol Eastern High School!
- At BCHS, there are 7 freshman girls participating in the group. So far, topics covered have been social media, self-image, healthy relationships, mental health, and conflict/conflict resolution. It was arranged for a guest speaker from Prudence Crandall to come and present on healthy relationships, including what red flags can look like. The group is projected to end on December 20th, 2023.
- At BEHS, there are 8 students that have consistently participated in our Girls with Goals Group and have covered the aforementioned topics. The group hosted at Eastern is scheduled to end on December 18th, 2023
- By offering these groups, students have been able to share their personal experiences and struggles in a safe space.



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Leaders in Learning

- Leaders in Learning is a lunch bunch program that is taking place at South Side Elementary School. This program has 11, 4th grade female students participating. Lessons/activities done so far include empathy, kindness, communication, teamwork, perseverance, and decision making. Both facilitators have created strong relationships with students and are looking forward to seeing them continue to grow into leaders in their school and community.

LEADERS IN LEARNING

For 4th Grade Students at South Side Elementary School
Time: Thursdays 12:30-1:00
Date: November 2nd, 2023-January 4th, 2024

This 8-session group will focus on building leadership, communication, and teamwork skills, as well as empowering youth to become leaders in their school and community!

For more information:
Contact Bristol Youth Services at
860-314-4690

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Tomorrow's Leaders Today

- Tomorrow's Leaders Today is in full swing at both Northeast Middle School and Chippens Hill Middle School. This program takes place 3 times a week for the duration of 2 hours each day, with Youth and Community Services Staff facilitating the 4-5pm portion each day. Staff have created and implemented many different fun teamwork, leadership, and communication activities, and are looking forward to implementing more guest speakers and field trips until the end of the program in May.



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Young Women's Issues Group

- The Young Women's Issues Group, offered at Bristol Prep Academy began November 3rd, 2023 and has had an average of 10 students in attendance. This is a one-hour group, offered weekly and is scheduled to run through May 1st, 2024.
- Group members are encouraged to bring pressing or current topics up for group discussion in order to gain support, advice, or information to help provide solutions. To date, topics discussed have been conflict resolution, and the impact of physical altercations on the student body. As the group continues to meet, students will continue to explore issues related to young women and to discuss these issues in a confidential setting.
- Future topics will include, the impact of social media on self-image, teen dating violence, safe-sex practices, substance use and mental health through community education presenters, discussion, and activity.
- Both facilitators continue to create relationships amongst the students in the group and look forward to strengthening these connections.

YOUNG WOMEN'S ISSUES GROUP

For young women at BPA who are interested in participating in a peer support group.

Date: Every Wednesday from November 3rd, 2023 to May 1st, 2024
Time: 11:40am-12:40pm
Location: BPA

Facilitated by:
Raven Cody & Ashante Malone

**TO REGISTER:
LET MRS. THERRIAULT KNOW
YOU ARE INTERESTED!**

For more information:
Contact Bristol Youth Services at
860-314-4690

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Young Men's Issues Group

- Bristol Prep Academy's Young Men's Issues Group is offered weekly for one hour. While exposing the young men of the group to positive male role models who work outside of the school setting, they will be able to explore difficulties at home, difficulties at school, poor peer interactions, issues of divorced or separated parents, substance abuse, delinquency, truancy, sexual experimentation, poverty and the pressures and stereotypes associated with 'being a man' in today's society in a healthy safe space.

Young Men's Issues Group

Bristol CONNECTICUT
PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Date: Fridays from November 3rd, 2023 to May 3rd, 2024
Time: 11:40am-12:40pm
Location: BPA

**IF INTERESTED...
SEE MR. ED MONGEON
TO SIGN UP!**

For more information,
please contact Bristol Youth Services
at:
(860) 314-4690

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Truancy Prevention and Planning Program

- Students who have been identified as truant, or beginning to display truant behaviors, are referred to the agency by their school. Students are then paired with a Youth and Family Coordinator for a minimum of 60 days. During this time Youth and Family Coordinators work to identify blockades and hardships that may be contributing to their school absences.
- This program includes family assessments, goal creation, weekly attendance reviews, behavior monitoring, and referrals to community resources when appropriate. The truancy program aims at increasing school attendance and academic performance by working through and/or eliminating barriers that have contributed to truant behavior.
- There is currently one Truancy Prevention and Planning Program open.



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COMMUN



Account Name	Object #	Description	Justification (+ or -)	FY 24 Approved	Supervisor FY 24-25 Request	Superintendent FY 24-25 Recommended
Youth Service Bureau	0017025-432026	State of CT YSB grant to fund project aware programs	Additional funds to YSB	\$ 41,745.00	\$41,844	\$ 41,844.00
Enhancement Services	0017025-432147	State of CT YSB grant to fund direct service program enhancements	Additional funds to YSB	\$ 12,890.00	\$12,992	\$ 12,992.00
Youth Services Supplement	0017025-432157	State of CT YSB grant to fund youth diversionary initiatives	Additional funds to YSB	\$ 7,250.00	\$18,383	\$ 18,383.00
Welfare & Evictions Reimburs.	0017025-450301	Reimbursements for eviction services and relocation costs as mandated by State of CT		\$ 7,500.00	\$7,500	\$ 7,500.00
Regular Wages*	0017025-514000	Y & CS Supervisor, Community Services Coordinator, Youth and Family Coordinators I & II		\$ 288,365.00	Comptrollers sets	Comptrollers sets
Overtime Wages	0017025-515100	Farmer's Market, client emergency, evictions C.S. coord. : relocation of tenants who've lost housing in immediate		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Other Wages	0017025-517000	Vacation buy-back for 1 BPSA employees	1 BPSA Employee (44.86 x :	\$ 1,500.00	\$1,683	\$ 1,683.00
Professional Fees & Services	0017025-531000	Contractors for counseling, facilitators, trainers		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
JRB Coordination	0017025-531115	C.S: Trainings/Consult. for fair housing, code enforcement, psychiatric disorders (hoarding) or		\$ 8,225.00	\$ 8,225.00	\$ 8,225.00
Project Aware	0017025-531120	Coordinator for family interviews, background studies, finding community service sites, monitoring juveniles'	Additional funds to YSB	\$ 41,745.00	\$ 41,844.00	\$ 41,844.00
Enhancement Services	0017025-531136	Grant funds for Youth Service Bureaus to enhance services to juveniles who have committed a	Additional funds to YSB	\$ 12,890.00	\$ 12,992.00	\$ 12,992.00
Youth Services Supplement	0017025-561800	Grant Funds for Youth Service Bureaus to enhance services to youth and parents in accordance with the YSB	Additional funds to YSB	\$ 7,250.00	\$ 18,383.00	\$ 18,383.00
Program Supplies	0017025-561800	Easel paper, markers, certificates, props for activities, journals, electronic devices, therapeutic crafts and		\$ 750.00	\$ 750.00	750
Conferences & Memberships	0017025-581120	Connecticut Local Administrators of Social Services membership dues (\$280.00). plus additional annual		\$ 2,400.00	\$ 2,400.00	2400
Welfare, Evictions & Auctions	0017025-581240	Fees for storage facilities; mandate to store residents personal property following an eviction or relocation. Private storage unit @ \$359.00 x 12 mos. \$4,308 plus an additional 2 units for evictions or relocation property @ \$280 x 2 x 8 mos. \$4,480 totaling \$8,788.00		\$ 9,000.00	\$ 9,000.00	9,000
Nonreimbursable Incidentals	0017025-581745	Emergency assist. with basic needs and items to assist residents with employability.		\$ 2,300.00	\$ 2,300.00	2,300
Relocation Costs	0017025-587232	Fees associated with condemnations per city ordinance and state statute and the Uniform Relocation Assistance Act.	CC new policy coming	\$ 60,000.00	\$ 60,000.00	60,000

Division Revenue	\$ 365,250.00	\$ 80,719.00	\$ 80,719.00
Division Expenditure	\$ 390,975.00		\$ 114,127.00

Summary of Changes

Status quo with minor changes in anticipated grant awards and associated expenditures

Relocation program policies under review by corp counsel and city council via a working group