



**BRISTOL FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS MEETING – THURSDAY, APRIL 23, 2020
6:00 P.M.
AGENDA**

This meeting will be a Webex.

You may go online at: <https://bristolct.my.webex.com/bristolct.my/j.php?MTID=m77222a6b9b84f84b97080cf68edb3f50>

Or you may call 1-408-418-9833

Meeting number (access code): 797-385-153

Meeting password: 123456

TO ALL MEMBERS:

1. CALL TO ORDER
2. EMPLOYEE RECOGNITION
3. PUBLIC PARTICIPATION
4. APPROVAL OF THE MINUTES OF THE MARCH 26, 2020 FIRE BOARD MEETING
5. COMMUNICATIONS
6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS
7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT
8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT
9. COMMITTEE REPORTS
 - Apparatus
 - Budget
 - Building and Grounds
 - Health and Safety
 - Personnel
 - Strategic & Long Term Planning
10. CITY COUNCIL REPORT
11. OLD BUSINESS
12. NEW BUSINESS
 - Board of Finance Agenda Request Form
13. ADJOURN

PER ORDER OF THE CHAIRWOMAN,

LISA WILSON, ADMIN. ASSISTANT
BRISTOL FIRE DEPARTMENT



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, March 26, 2020 at 6:00 p.m.

First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
Anthony Benvenuto, Commissioner
Dana Jandreau, Commissioner
Brittany Barny, Commissioner
Harold Kilby, Commissioner
Sean Moore, Commissioner

Absent: Dennis Crispino, Commissioner

1. CALL TO ORDER

The meeting was called to order at 6:20 pm by Chairwoman Ellen Zoppo-Sassu.

2. EMPLOYEE RECONITION:

None.

3. Public Participation

None

4. APPROVAL OF MINUTES

A motion was made by Commissioner Benvenuto to approve the meeting minutes from February 27, 2020; seconded by Commissioner Kilby and unanimously approved.

5. COMMUNICATIONS

None

6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:

A motion was made by Commissioner Jandreau to accept the reports and place on file; seconded by Commissioner Kilby and unanimously approved.

7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

A motion was made by Commissioner Benvenuto to accept the report and place on file; seconded by Commissioner Kilby and unanimously approved.

8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT:

Chief Flynn shared his report.

9. COMMITTEE REPORTS:

- Apparatus
- Budget
- Building and Grounds
- Health and Safety
- Personnel
- Strategic and long term planning
- City Council

Commissioner Barney is grateful that the City and departments have been keeping the residents informed regarding safety and the coronavirus.

10. OLD BUSINESS:

Diesel fuel cost has decreased and the budget for 20/21 has been modified.

11. NEW BUSINESS:

Fire Marshal's are attending on line classes and are conducting practical skills for investigation.

Chief Flynn would like to initiate a six (6) week program for children of all ages. A virtual tour on facebook of each fire house for the students and whomever would like to attend. This virtual learning will be developed as age appropriate. This is a great opportunity to showcase information about the BFD and to educate children.

A tour of the firehouses will be scheduled with Commissioner Crispino, Barney and Commissioner Crispino once the Covid-19 crisis is reduced.

12. ADJOURNMENT

A motion was made by Commissioner Benvenuto to adjourn the meeting at 6:37 seconded by Commissioner Kilby and unanimously approved.

Respectfully submitted by:
Lisa Wilson

Ron Smith, Chair

Engine #1
Monthly Report
March 2020

Summary

Engine - 1 responded to 93 calls in the past month. These included 1 structure fire, 1 cooking related fire with little to no extension, 2 brush fires, 14 MVA's ranging from general scene safety to extrication, 5 power lines down, 1 gas leak, 1 carbon monoxide investigations and 4 assisting PD / EMS. Engine #1 crews conducted 0 surveys.

Personnel

Nothing to report

Apparatus/Equipment

Nothing to report

Fire Stations/Facilities

A virtual pre bid tour for HQ renovation is tentatively scheduled for April 20th. Captain Plaster along with myself will perform the tour while the project engineer and purchasing narrate from a remote site. This should allow the project to continue to move forward.

Miscellaneous

Dealing with the Covid -19 virus has severely changed how we operate. All company surveys along with multi-company training has been canceled. No visitors or family members are permitted inside the firehouse. All firefighters are wearing masks while dealing with the public and the station is being wiped down twice a day. Spray bottles of hand sanitizer are carried by both companies allowing all personnel returning to the apparatus to disinfect their hands prior to returning to the firehouse.

These are just a few changes that have been implemented to protect the health of our crews and staff. I'm sure Chief Flynn will continue to adapt to all the changing daily reports and implement new policies as needed.

Respectfully submitted,

Jeff Neumann, Captain

Tower 1
Monthly Report
March 2020

Summary

Tower 1 responded to 57 incidents during the month of March. Notable calls included 1 building fire and 2 chimney fires. Personnel conducted 3 surveys of various target occupancies during the month, for a total of 2 hours. This number is very low due to the survey program being suspended due to the COVID-19 precautions. The 3 surveys that were conducted were done prior to the program suspension.

Apparatus/Equipment

Tower 2 is missing a wear plate on a rear outrigger which has rendered the aerial only operable during emergencies. It will be going out to a vendor next month for repairs.

Fire Stations/Facilities

Bidding on the Headquarters construction project should begin in April. Captain Neumann and I are planning on using video chat features via cell phone and internet to allow bidders a video tour of the property and associated mechanicals.

Miscellaneous

Spring cleaning has begun around the firehouse. Due to the COVID-19 pandemic, surveys have stopped and call volume has reduced, so lower numbers can be expected for next month.

Respectfully submitted,

James Plaster, Captain

Engine 2

Monthly Report

March, 2020

Summary

All company surveys have been halted due to the new guidelines set in response to the Covid-19 pandemic. Prior to these restrictions, Station 2 conducted 5 surveys for the month. In light of the restrictions, spring cleaning has begun and all shifts are ahead of schedule. Engine 2 responded to 31 calls for service for the month of March.

Personnel

The vacancy created with the promotion of FF Gary Buzzell to Fire Inspector, was filled by new hire FF Deven Yudelson who is on his rotational orientation. He was scheduled to report to Station 3 for April, however in light of the Covid-19 restrictions, he will remain here until further notice.

Apparatus/Equipment

Brush 1 has been taken out of winter mode and the plow taken to station 4 for the summer. The water tank was filled and all brush fire equipment and hose was checked and it is ready for brush fire season. FET Kelly added some anti-freeze to Engine 2 and the jaws power unit was cleaned and checked. Two SCBA's that had been taken out of service last month for repairs were returned and are now back in service.

Fire Stations/Facilities

Facilities manager David Oakes and Purchasing agent Roger Rousseau were at Station 2 for a pre-bid meeting for contractors who will be bidding on replacing the roof. All who attended were outside and maintaining appropriate social distancing. Topsoil was delivered to repair some of the lawn that needs attention. Also a crew from public works came to clear out the growing brush pile on the side of the shed.

Miscellaneous

Congratulations goes out to all the members being promoted last month. The list includes Fire Marshal Kris Lambert, Fire Inspector Gary Buzzell, Fire Lieutenants Alan Rudolowicz and Adrienne Plourde, and Fire Chief Mark Flynn. Good luck with the next chapter of your careers.

Respectfully submitted,
Captain David J. Simard

**Engine 3
March
Monthly Report
2020**

Summary

During the month of March Station 3 members responded to 39 calls for service. Due to the COVID 19 issues there were no surveys this month. There were no detectors installed or replaced.

Personnel

There are several distinguishing moments for our personnel this month. First of all former Lt. Mark Flynn was promoted to chief of the Bristol Fire Dept. We all look forward to working with Chief Flynn and promoting the growth of our department. We also have two new Lts. this month, Lt. Al Rudolewicz and Lt. Adrienne Plourde both started work as company officers.

Apparatus/Equipment

The department is doing its best to keep up with supply demands for health and cleaning obligations.

Fire Stations/Facilities

The facility has been undergoing constant disinfecting due to recent health issues. The stove also had a minor repair to the gas valve.

Miscellaneous

Nothing this month.

Respectfully submitted,
David Butkus, Captain

Engine 4
Monthly Report
March 2020

Summary

Engine 4 responded to 49 calls during March. Engine 4's crews conducted 1 survey over 1 hour, including apartments and commercial buildings. All surveys have been suspended until further notice due to safety concerns. The Crew of D shift was part of the response to a fire on the 8th of March on Kilmartin Ave. The fire was in the walls surrounding the chimney. Due to the hard work of all the crews on scene, the fire was contained to the area of origin. Their salvage efforts saved many of the resident's possessions. Great job by all and to the Wolcott Fire department in their quick response to provide water to the scene.

Personnel

Engine 4 has been busy cleaning, disinfecting and training on new protocols and policies as we navigate the ongoing pandemic.

Apparatus/Equipment

Bolt cutters were damaged at a call and a new pair has been ordered. The Captains collaborated, and have changed the style used to pack the hose on our highrise kits. All the crews were trained and the packs went into service this month. The new style lends itself to more of a traditional style of deployment. This was done using some existing hose and at a minimal cost.

Fire Stations/Facilities

The oven has been fixed, Thank you to Public Works for facilitating the repairs through an outside vendor. The repair also came with a few recommendations on the startup procedure of the oven. All members have been instructed and the hope is that it will extend the life of the new part.

Miscellaneous

We here at Engine 4 are excited to welcome Chief Flynn and his new Administrative Assistant Lisa Wilson to their new roles and look forward to working with them in the years to come.

Respectfully submitted,

Todd Correll

Todd Correll, Captain

Engine Co.5
Monthly Report
March 2020

Summary

Engine Co. 5 responded to 64 calls for service for the month of March. Company 5's surveys were discontinued this month due to Corona Virus precautions. Before the surveys were stopped companies completed surveys on two commercial buildings and one apartment.

Personnel

All Station 5 personnel are currently in their assigned spots.

Apparatus/Equipment

Engine 5 was out for a short time this month getting some minor issues fixed. Two Co2 extinguishers were sent out for refill this month after being used at a car fire.

Fire Stations/Facilities

Station 5 had public works down this month to repair some minor plumbing problems, things were repaired in short order and are now working properly.

Miscellaneous

This month brought on some new uncharted obstacles to overcome with the Pandemic crisis at our doorstep. The Chief, Chief Officers, Officers and Firefighters have done an outstanding job preparing and making sure all BFD members are informed and ready for what challenges lay ahead.

Captain E.Scott England

Chief Mark Flynn

Bristol Fire Department

Mechanical Division Monthly Report

March 2020

Engine 1

- Replace PW Can with one I had in stock

Engine 2

- Service Amkus Jaws power unit
- E2-02 & E2-03: new remote gauges

Engine 3

- Repair pump panel light
- Replace cab ICC light assembly

Engine 4

- Portable 4A, replace collar mic.

Engine 5

- I-Pad update
- Rebuild LDH valve
- Repair Vogel Auto-Lube system fittings
- Replace perimeter light
- Replace L/S cab mirror assembly
- Replace foam manifold drain
- Replace P/S steamer screen

Engine 6

- I-Pad update

Tower 2

- Clear A.B.S. faulty code
- Repair bucket monitor
- Repair L/R/R cat's eye.

Miscellaneous

- Replace roof vent in Fire Safety trailer
- Re-install, plumb, wire 240V generator in E-7. Back half of generator was replaced under warranty.
- Adjust overhead door sensors for E-6 bay door.
- C.A.D. software updates for our M.D.T.'s.
- Brush 1 put back into summertime mode
- In the month of March new style Hi-rise packs went into service. No new hose was needed, just straps. I was able to shuffle 1 ¾" hose around from within the department to make the kits, and also even out every stations rack hose compliment.
- Lt Merceiri: New LION suspenders
- Training car: Repair front bumper plate housing
- Station 4 E.O.C.: Mounting/wiring for T.V. screens
- Fire 5: New battery
- Fire 4: Transmission warranty repair.

- The tail end of March was a game changer for all of us here at the B.F.D. Starting on March 20th thru the end of the month I spent approximately 15-20 hours spent on the following:

- Gathering information from our current P.P.E. suppliers (gear, packs, radios, etc.) on the recommended practices and solutions to clean and/or disinfect, put all the info together, and send out to the companies.
- Procuring all the different chemicals, packaging them, and sending them out to the companies.
- I am in contact daily and nightly (by phone.....) with our departments Coronavirus Health Operations Officer to assist him ingathering any product information that he requests.

I would like to close out this month's monthly report with a warm welcome to Chief of Department Mark Flynn, and to just say this "Boy you sure picked a bad time to become Chief....!!"

Best of luck and I look forward to working with you!!

Jay Kelly

Jay Kelly
Equipment Technician

Chief Flynn
Chief of Department

BRISTOL FIRE DEPARTMENT - TRAINING DIVISION

Senior Captain James D. Blaschke - Training Officer

MONTHLY TRAINING REPORT

March 2020

Training for the month of March was vastly interrupted by the Covid-19 virus. With the isolation and compartmentation of the department to limit close contact of personnel, multi-company training has been suspended at this time per Fire Chief M. Flynn and myself. Numerous meetings and conference calls have been attended for safe emergency operations along with rounding up PPE for personnel. Bristol Fire has been able to provide in partnership with ESPN, Litchfield Distillery and several city departments N-95 masks, cleaning supplies, hand sanitizer, splash eye protection and Tyvek suits to all personnel and stations.

Company level training memos have been sent to all personnel on the proper use, donning / doffing and disposal of N-95 masks, Tyvek suits, bunker gear and various cleaning supplies. Also this month a training was conducted on new State of Connecticut Salamander identification cards for newly hired and promoted fire personnel. These ID cards are used by personnel for accountability by tagging in whenever on duty or when responding out of town for mutual aid. These photo ID cards are bar coded with personal contact information, medical information and certification levels for the individual card holder.

New officer orientation training was conducted for Lt. A. Rudolewicz and Lt. A. Plourde during the month. These officers are trained on how to use Firehouse Software for schedule, training and NFIRS reports. Additionally the tri-band Motorola 8000 officers' radio is covered for local channels, mutual aid channels and state emergency channels. Radio communications and size up skills are covered and practiced for each member. Injury reporting paperwork and procedure along with safety practices for crew supervision was discussed with the two newly promoted officers.

New firefighter orientation was conducted for FF R. Chapin on 3/27. Gear fitting and SCBA fit testing was conducted along with issuing full protective ensemble for FF. R. Chapin. I responded to 6 incidents as safety officer during the month of March.

Please be safe, wash your hands and practice appropriate safety measures while we successfully deal with Covid-19.

Seminars/Meetings/Classes

- 3/05 EOC /ICS Interface training, Maxim Rd. Hartford 0800-1600
- New Officer orientation
- New Firefighter orientation
- 3/09 Fire instructor 1 written exam, BFD classroom

Vehicle report

- 32.0 gallons fuel

Respectfully submitted,
Senior Captain James D. Blaschke

FIRE MARSHAL'S OFFICE

BRISTOL FIRE DEPARTMENT

MONTHLY REPORT

March 2020


Kristopher Lambert, Fire Marshal Elect

Mark Flynn, Fire Chief

**FIRE PREVENTION BUREAU
BRISTOL FIRE DEPARTMENT
MONTHLY REPORT
March 2020**

TO: Fire Chief Mark Flynn and Bristol Fire Board Members
FROM: Kristopher Lambert, Fire Marshal Elect
SUBJECT: Monthly Report – March 2020

INCIDENTS

There were one hundred and fifty five (155) incidents for the month of March 2020 that required computer-generated reports communicated to the State Fire Marshal's Office. There were no (0) investigations of fire/explosions by this office. Total estimated loss for the period is \$79, 700 dollars.

There were zero (0) civilian injury and zero (0) Firefighter injuries reported during this period. There were five (5) mutual aid calls given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

REVIEWS, MEETINGS, MISC.

- *This office was closed to the public effective March 20, 2020 due to the COVID-19 pandemic. Following recommendations set forth by the State of Connecticut Fire Marshal's Office, code inspections were reduced to "Essential Business" only.
- Eleven (11) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended two (2) formal Site Plan Committee meetings in March to coordinate details for future Plan Review submittals in the City of Bristol. Three (3) other site meetings attended by staff dealt with Public Fire and Life Safety related business.
- Approximately eighteen (18) visitors were received at Fire Headquarters to speak with or had meetings with Fire Prevention Bureau Personnel.
- There were approximately ninety (90) Fire Prevention Bureau business related calls managed by the staff.
- Principal Clerk Shelly Klau resigned.
- Six (6) letters requesting Inspections were generated and mailed.

TRAINING CLASSES

- Members of the Fire Marshal's Office earned four (4) hours of continuing education credits this month.
- Despite the restrictions and challenges placed in front of them, two employees of this office have moved forward in order to obtain their Fire Investigator certification. Classes are currently being held online.

INSPECTIONS AND PERMITS

- 16 Apartment building inspections (55 units)*
- 4 Assembly occupancy inspections
- 6 Business occupancy inspections
- 2 Fire alarm inspections
- 4 Automatic sprinkler system inspections
- 3 Liquor license inspections
- 3 Mercantile inspections
- 1 Hood & duct inspections
- 0 Special Amusement/Assembly inspection
- 0 Industrial inspection
- 0 Educational inspection
- 1 Health Care / Nursing Home / Group Home inspections
- 1 Day Care inspections
- 0 Recreation/Summer Camp
- 1 Blasting permit
- 0 Gasoline station inspection
- 1 Residential Board / Care
- 0 Tent inspection

* In larger residential occupancies, where the building construction is modular in design and contains similar apartments with like layouts and amenities, representative apartments are chosen at random to determine compliance with the Connecticut State Fire Safety Code (CSFSC) and the Connecticut State Fire Prevention Code (CSFPC). With smaller occupancies, we do commonly enter as many units as possible where access is granted and time permits. The corresponding figures represent the number of occupancies and the total number of units affected by the inspection.

VEHICLES

Fire 3 - 2013 Ford Explorer
 Fire 4 - 2012 Ford Expedition
 Fire 5 - 2011 Dodge Grand Caravan
 Fire 6 - 2013 Ford Expedition

*Mileage and fuel usage reports for the above vehicles is generated automatically and forwarded by the mechanic.

Bristol Incident Loss Report

Alarm Date Between {03/01/2020} And {03/31/2020}

Incident-Exp#	Alm Date	Time	Incident Type	Est Loss	Est Value
20-0000385-000	03/07/2020	17:20:47	114 Chimney or flue fire, 1477 STAFFORD AVE /1477 STAFFORD AVE/BRISTOL, CT 06010	\$7,000	
20-0000393-000	03/08/2020	18:54:34	111 Building fire 64 KILMARTIN AVE /64 KILMARTIN AVE/BRISTOL, CT 06010	\$37,000	
20-0000399-000	03/09/2020	18:00:55	131 Passenger vehicle fire DAVIS DR & QUAKER LN /DAVIS DR/QUAKER LN/BRISTOL, CT 06010	\$250	
20-0000409-000	03/10/2020	14:35:52	142 Brush or brush-and-grass 747 PINE ST /STOP & SHOP/BRISTOL, CT 06010	\$500	
20-0000416-000	03/11/2020	12:54:21	551 Assist police or other 46 JOHN AVE /46 JOHN AVE/BRISTOL, CT 06010	\$500	
20-0000466-000	03/18/2020	18:25:55	100 Fire, Other 108 SOUTH ST /00108-3RD SOUTH ST/3RD/BRISTOL, CT 06010	\$400	
20-0000472-000	03/19/2020	16:17:05	131 Passenger vehicle fire 535 FARMINGTON AVE /NICK'S PACKAGE STORE/BRISTOL, CT 06010	\$3,000	
20-0000486-000	03/22/2020	18:12:45	463 Vehicle accident, general PEACEDALE ST & HART ST /PEACEDALE ST/HART ST/BRISTOL, CT 06010	\$10,000	\$10,000
20-0000499-000	03/25/2020	21:51:18	131 Passenger vehicle fire 204 PARK ST /204 PARK ST/BRISTOL, CT 06010	\$16,500	
20-0000512-000	03/27/2020	16:52:12	131 Passenger vehicle fire 1214 FARMINGTON AVE /TOWN FAIR TIRE/BRISTOL, CT 06010	\$4,500	\$20,000
20-0000537-000	03/31/2020	14:03:55	114 Chimney or flue fire, 18 FELICE RD /18 FELICE RD/BRISTOL, CT 06010	\$50	
Total Incident Count	11		Total Est Loss/Value	\$79,700	\$30,000

bfd

Incident Summary Report

Alarm Date Between {03/01/2020} And {03/31/2020}

Total Number of Calls:	Fire: 155	EMS: 33	Exposures: 0	Unknown: 0	All: 188
Average Calls per day:	Fire: 5.0	EMS: 1.0			All: 6.0
Total number of arson calls:	0				
Estimated Dollar Loss:	Fire: \$ 69,200	Other: \$ 10,500		All: \$ 79,700	Arson: \$ 0
Estimated Value:	Fire: \$ 20,000	Other: \$ 10,000		All: \$ 30,000	Arson: \$ 0
Percentage Saved:	Fire: ***.***%	Other: -5.0%		All: 0.0%	Arson: 0.0%
Total Injuries:	Fire Service: 7	Civilian: 0		EMS: 0	Arson: 0
Total Fatalities:	Fire Service: 0	Civilian: 0		EMS: 0	Arson: 0
Total aid given calls:	3				
Total aid received calls:	2				

Bristol Monthly Incident Report

Alarm Date Between {03/01/2020} And {03/31/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.53%	\$400	0.50%
111 Building fire	1	0.53%	\$37,000	46.42%
113 Cooking fire, confined to container	1	0.53%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	2	1.06%	\$7,050	8.84%
131 Passenger vehicle fire	5	2.65%	\$24,250	30.42%
142 Brush or brush-and-grass mixture fire	2	1.06%	\$500	0.62%
143 Grass fire	1	0.53%	\$0	0.00%
162 Outside equipment fire	1	0.53%	\$0	0.00%
	14	7.44%	\$69,200	86.82%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	7	3.72%	\$0	0.00%
322 Motor vehicle accident with injuries	13	6.91%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.53%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	5.85%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.53%	\$0	0.00%
	33	17.55%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.53%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	1.06%	\$0	0.00%
413 Oil or other combustible liquid spill	3	1.59%	\$0	0.00%
424 Carbon monoxide incident	2	1.06%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	4	2.12%	\$0	0.00%
442 Overheated motor	2	1.06%	\$0	0.00%
443 Breakdown of light ballast	1	0.53%	\$0	0.00%
444 Power line down	5	2.65%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.53%	\$0	0.00%
463 Vehicle accident, general cleanup	12	6.38%	\$10,000	12.54%
	33	17.55%	\$10,000	12.54%
5 Service Call				
500 Service Call, other	1	0.53%	\$0	0.00%
510 Person in distress, Other	4	2.12%	\$0	0.00%
511 Lock-out	18	9.57%	\$0	0.00%
520 Water problem, Other	2	1.06%	\$0	0.00%
522 Water or steam leak	3	1.59%	\$0	0.00%
531 Smoke or odor removal	6	3.19%	\$0	0.00%
551 Assist police or other governmental agency	3	1.59%	\$500	0.62%
552 Police matter	1	0.53%	\$0	0.00%

FALSE ALARM REPORT

**"gaski,s Bldg."
575 Broad St
Bristol, CT 06010**

**January 27, 2020 20-0000156 735 - Alarm system sounded due to malfunction
January 27, 2020 20-0000157 735 - Alarm system sounded due to malfunction**

False alarms: 2

**New Cambridge Apartments
1175 Farmington Ave
Bristol, CT 06010**

**February 26, 2020 20-0000327 715 - Local alarm system, malicious false alarm
March 15, 2020 20-0000445 715 - Local alarm system, malicious false alarm**

False alarms: 0

**20-22 Pine Street
22 Pine St
Bristol, CT 06010**

**February 02, 2020 20-0000195 735 - Alarm system sounded due to malfunction
February 03, 2020 20-0000197 735 - Alarm system sounded due to malfunction
March 17, 2020 20-0000457 733 - Smoke detector activation due to malfunction
March 19, 2020 20-0000470 733 - Smoke detector activation due to malfunction
March 19, 2020 20-0000471 733 - Smoke detector activation due to malfunction**

False alarms: 5

**St Anthony School
30 Pleasant St
Bristol, CT 06010**

**January 28, 2020 20-0000161 710 - Malicious, mischievous false call, Other
March 29, 2020 20-0000524 735 - Alarm system sounded due to malfunction**

False alarms: 1

**Completed Fire Inspection Assignments Month of March 2020
Fire Inspector Yacovino**

Fire Alarm Inspections -

Sprinkler Inspections - 1

Commercial Inspections -

Assembly -

Business -

Carnival -

Day Care - 1

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile -

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections -

Hood and Duct Inspections -

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections- Buildings 13 @ 51 Units

Residential Completed Inspections -

Fire Investigations -

Meetings - 1

Complaints - 1

Plan Reviews -

Modifications -

Blasting Permit -

Phone Messages - 36

OEMD Training – 4 hrs.

Department Training – hrs.

Public Fire Education – hrs.

Fire 6 - Actual Mileage – as of , Gallons –

Completed Fire Inspection Assignments Month of March 2020

Fire Alarm Inspections - 2
Sprinkler Inspections - 3
Hood and Duct Inspections - 1

Commercial Inspections - 24

Assembly - 4
Business - 6
Day Care - 0
Dormitories - 0
Educational - 0
Fire Drills - 0
Fire Works/Special Effects- 0
Group Home - 1
Health Care - 0
Industrial - 0
Mercantile - 3
Nursing Home - 0
Residential Board and Care - 1
Latchkey/Summer Programs - 0
Special Amusement/Assembly - 0
Tent - 0
Liqueur License Inspections - 3
Gas Station - 0
LPG Point of Sale/Bulk Storage - 0

Residential Inspections 3 @ 14
Residential Completed Inspections 0

Fire Investigations - 1

Meetings - 2

Complaints - 2

Plan Reviews - 11
Certificate of Occupancy - 2
Modifications - 0
Blasting Permit - 1

Phone Messages - 37

OEDM Instructional Training - 0.0 hrs.
Continuing Ed. Training - 0.0 hrs.

Public Education – 0.0 hrs.

Fire 4 - Actual Mileage

Completed Assignment Report Month of March 2020

FIRE ALARM INSP.:		GAS STATION:	
SPRINKLER INSP.:		LPG BULK STORAGE:	
HOOD & DUCT INSP.:		RESIDENTIAL:	
COMMERCIAL INSP.:		FIRE INVESTIGATION:	
ASSEMBLY:		MEETINGS:	
BUSINESS :		COMPLAINT INVESTIGATION:	1 hour job shadowing
DAY CARE:		PLAN REVIEW:	3 hours job shadowing
DORMITORIES:		CERTIFICATE OF OCCUPANCY:	
EDUCATIONAL:		MODIFICATIONS:	
FIRE DRILLS:		BLASTING PERMITS:	
FIRE WORKS DISPLAY:		OEDM TRAINING:	60 hrs. Fire Investigator class
GROUP HOME:		CONT. ED. HOURS:	
HEALTH CARE:		PUBLIC ED.:	
INDUSTRIAL:			
MERCANTILE:			
NURSING HOME:			
SPECIAL EVENT:			
TENTS:			
LIQUOR LICENSE:	2 hours job shadowing	SIGNATURE:	

Lambert

Fire Chief's Report

March-2020

Summary

The Bristol Fire Department responded to 188 calls for service during the month of March requiring 276 unit responses. Companies completed only 12 property surveys due to Covid-19 restrictions.

Personnel

Fortunately, we have had only 3 members who had to quarantine due to Covid-19. One was informed of a potential exposure and voluntarily quarantined at home for 14 days. Two returned from vacations and also voluntarily quarantined at home for 14 days. None of these members showed and signs or symptoms of Covid-19 and returned to work with no restrictions. We have another member on Light Duty who was asked to stay home on Worker's Comp due to Covid-19 restrictions.

Employee Recognition

Lt Mark Flynn was appointed to Chief of the Department at the March 10th City Council meeting following the retirement of Chief Jay Kolakoski and a testing process. He began working on Wednesday March 11th with Acting Chief Poggio through Friday March 13th. Chief Flynn continued to work after the assistance of Acting Chief Poggio.

FF Adriene Plourde was appointed to Lt on Friday March 13th amongst members, family, and friends. Lt Plourde is assigned to Engine 3 A Shift after the promotion of Chief Flynn. We are honored to have Lt Plourde as an officer in the Bristol Fire Department.

Fire Administrator Joann Barrett retired after just over 20 years of dedicated service to the Bristol Fire Department. She worked in this position from September of 1999 until March of 2020. Joann served under Chief Anthony Basile, Chief Jon Pose, Chief Jay Kolakoski, and Chief Mark Flynn.

Fire Administrator Lisa Wilson began working on Friday March 20th after testing and transferring from the Parks Department. She has successfully jumped head first into her new role.

Fire Marshal's Office Principal Clerk Shelly Klau resigned from her position on Wednesday March 18th. The City has started the hiring process under Covid-19 restrictions.

Lt Craig Henderson has been appointed the Coronavirus Health Operations Officer. His duties are to coordinate all Covid-19 related information, develop proposals for policy for the Chief's approval, and to facilitate questions from members.

Fire Stations/Facilities

The projects for fire stations continue:

Headquarters: A virtual pre-bid visit is scheduled for April 20th. The video portion via Zoom will be handled by Captains Neumann and Plaster. Roger Rousseau will narrate and answer questions remotely. This is all being done due to Covid-19 station restrictions.

Station 2: A pre-bid meeting was held for the roof on March 18th.

Apparatus

Tower 2 will go out for rear outrigger service due to rust and wear.

Miscellaneous

I have worked in cooperation and collaboration with Local 773 and President Sean Lennon, to enact policies to protect the health and safety of our members. The biggest change has been a Memorandum Of Understanding isolating our stations. For the duration of this pandemic, only members who work at HQ can work Over Time at HQ, only members who work at Stations 3 and 4 can work OT at Stations 3 and 4, and only members who work at Stations 2 and 5 can work OT at Stations 2 and 5. We continue to evaluate how we operate on a daily basis based on CDC, BBHD, Governor Lamont's Executive Orders, etc. recommend.

Respectfully submitted:

Chief Mark Flynn