

Minutes of Board of Public Works
Regular Meeting
Thursday, April 20, 2023
6: P.M. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor, Jeffrey Caggiano
Council Member Cheryl Thibeault
Council Member Erick Rosengren
Council Member Jacqueline Olsen
Commissioner, Michael Dumas
Commissioner, David Hartley
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works

Call to Order:

Mayor Caggiano called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

11. New Business

Motion made by Council Member Thibeault and seconded by Commissioner Hartley to move Item 11C up on the agenda. Motion passed.

C. Lake Ave Culvert

Jodi Constant, WSP, gave a power point presentation on the Lake Avenue culvert project. There was a short discussion with questions from the Board regarding timeframes and the choice of 50 versus 100 year storm requirements.

Motion: made by Council Member Thibeault and seconded by Commissioner Stawski to recommend WSP complete the preparation of design documents and the City obtain the required easement from Lake Compounce and hold off on bidding until state funding is obtained. Motion passed.

8. City Hall Update

Motion made by Council Member Thibeault and seconded by Commissioner Stawski to move item 8A up on the agenda. Motion passed.

A. City Hall Update.

Raymond Rogozinski gave an update on the progress of the City Hall Project and discussed the moving of departments, the discussion regarding the registrar's office staying where they are until after the election. The issues with the high density shelving was discussed regarding the cost to correct the safety feature. The furniture will be received early August. Ken Romeo and Chris O'Neil also gave updates on the moving plan for the city departments, as well as answered any questions the board members had.

1. Board of Public Works Minutes of the previous meeting

A. 3/16/23 Regular meeting minutes Draft

Motion: made by Commissioner Stawski and seconded by Council Member Thibeault to accept as presented and place on file. Motion passed.

2. Concerns and Petitions from the Public:

None

3. Correspondence

None

4. Employee Recognition

A. April Employee Anniversaries were recognized.

B. Employee Recognitions were discussed

5. Public Works Division Reports

A. The April 2023 Division Reports were presented and discussed.

Motion: made by Commission Hartley and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

6. Public Works Project Schedule

A. The April 2023 project schedule was presented and discussed.

Motion: made by Council Member Thibeault and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

7. Building Committee

A. Building Committee List

The building committee list was presented and discussed. A discussion was had regarding the Parks and Recreation department staying at High street and the upgrades/maintenance to the building that would be needed.

Motion: made by Council Member Thibeault and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

9. Director's Report

The Director's report was presented and discussed. An update was given on staffing for the engineering department. On April 26 there will be a Public hearing regarding the Landfill Stewardship, the Department of Public Works did send out notification letters to surrounding property owners. Commissioner Dave Hartley discussed the double poles and the work he has been doing to rectify this issue in Bristol. The Jerome Ave. Bridge project and the addition of weight limit signs to the bridge was discussed.

Motion: made by Council Member Thibeault and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

10. Unfinished Business

None

11. New Business

A. Transfer Station

The difference between Commercial and residential permits and how they are charged for items was discussed. Changes to how items may be charged and discussion on how to prevent permits that are set up as residential and should really be commercial based on usage reports. Discussion to continue next month.

B. Complete Streets

Complete Streets project was presented and discussed with the Board.

D Litter Ordinance

The Litter Ordinance memo was presented. A discussion was held regarding the length of the ordinance, how citations will be handled as well as differences between litter and blight. The issue is it all comes down to enforcement, and the ordinance needs to be consolidated. More discussion will occur at next month's meeting.

12. Addendum

Motion: made by Council Member Thibeault and seconded by Commissioner Dumas to add the Budget review to the agenda. Motion passed.

A. 2023/2024 Budget Review

The Director of Public Works distributed copies of the budget changes that were made by the finance committee and reviewed them with the Board.

13. Adjournment

Motion: made by Council Member Thibeault and seconded by Commissioner Stawski to adjourn. Motion passed.

Meeting was adjourned at 8:05 p.m.

14. Signature

Respectfully Submitted,

Raymond A. Rogozinski P.E.
Director of Public Works

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