



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 9, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW February – Director’s Report

Please find attached a summary report of the Department’s activities, issues, and concerns for the February 16, 2023 Board of Public Works meeting.

1. **Staffing: Administration Division** – Fully staffed, however there may be an upcoming vacancy in the accounts payable position. **Land Use Division** - Fully staffed. **Eng. Division** the Assistant City Engineer and Civil Engineer positions remain vacant. City Council has approved procuring the service of a recruiter to fill the Assistant City Engineer position. DPW is proceeding to work with the recruiter. The Civil Engineer position continues to be advertised, and universities with Civil Engineering programs are being contacted. The City executed a MOU with BPSA to allow the payment of overtime to the City Engineer. Previous compensation for additional work consisted of compensatory time only. Vacancy in City Surveyor position advertised, former surveyor (retiree) currently serving as temp. **Building Maintenance Division** – Vacant building custodian position. **Streets Division** – 1 laborer & 1 crew leader positions vacant. **Solid Waste Division** – 2 laborer vacancies, candidates interviewed. **Fleet Division** – no vacancies.
2. **DPW Online Transfer Station Payments:** DPW is coordinating with Wells Fargo to provide transfer station online payments. All documents and PO in place.
3. **Riverside Ave & Park Street Streetscape Improvement:** DPW is assisting ECD with CIF grant application to fund construction (\$6,850,000). The City met with the DOT and has been advised that they will cover all construction cost. However, the DOT has requested that the City incur all design cost. The City currently has a contract with GM2 to design streetscape improvements (\$221,450). However, inclusion of DOT roadway design



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elements include: traffic signal upgrades, addition to turn lanes, and modification of roadway geometry, which will increase design cost by approximately \$220,000, requiring additional funding of \$61,450. DPW is currently coordinating with DOT regarding revised scope.

4. **Landfill Stewardship Permit:** CT DEEP approved draft Stewardship permit. Public information meeting pending. DPW met with the Town of Southington and LEA to review a joint venture to complete the required ECO study. It appears that working with Southington would reduce City cost (\$80,000 in potential savings). Final Southington and Bristol agreement with LEA required. In addition, per DPW request, CT DEEP has approved a revised monitoring plan, reducing City cost by approximately \$12,000.
5. **DOT West End Intersection Reconstruction:** DOT scheduled to start construction spring 2023 (with utility work potentially occurring earlier in Feb). CT DOT preconstruction meeting has been delayed to late February. Additional updates to be provided.
6. **Proposed Meadow/Kelly Parking Garages:** City Council award of contract revised to increase parking garage cost from \$5,356,686.00 to \$5,854,706.00. Revision required due to correction of bid tabulation. Cost of elevator was not included in base bid, and was not an alternate deduct. Additional funding of \$498,020 for Parking Garage obtained through City Hall project. However, City Hall project funding supplemented/supplanted by use of existing funding (perimeter heater unit replacement). Construction scheduled to start March 1st. Coordination with PD and use of Immanuel Lutheran parking lot ongoing. Frontier pole relocation to enable erection crane use required. Two easements required to relocate poles (Immanuel Lutheran and the owner of 22 Kelly St). Immanuel Lutheran has indicated acceptance, and contact has been made with the property owner of 22 Kelly Street, however, concerns remain associated with final approval and required documentation.
7. **Hope Street Parking Lot:** Design contract awarded to Desman Associated. Parking garage will be constructed on existing City surface parking lot located on Hope St.
8. **Transfer Station** – DPW replacing existing bit curb along residents’ drop-off area with pre-cast concrete curbing. Work currently being performed. Precast concrete being used in order to perform work over winter.
9. **DPW Streets Roadside Mower** – DPW claim to cover repair cost (broken axle) has been approved by the City’s insurance provider. Cost of repairs (insurance covered cost) is \$45,751.
10. **Landfill Solar Installation** – Corporation Counsel’s consultant currently reviewing draft lease and payment schedule from DPW solar provider. The review is pending and is not



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anticipated to be completed prior to the next application submission date. As a result, the City will not have an active application to install at the landfill in 2023. DPW and solar provider will resubmit in 2024, pending Corp Counsel's consultant review. If required, DPW will reissue an RFQ to obtain a new solar provider incorporating Corp Counsel's consultant information.

11. **Construction easements** – DPW easement requests forwarded to residents impacted by Jerome Ave Bridge and Maple Court road reconstruction. No response from Jerome Ave residents (second request), impacting construction schedule. Maple Court – second request (14 requests, 6 responded to date). DPW will re-contact Jerome Ave residents and engage the services of an appraiser in anticipation of requesting BPW and City Council authorization to proceed with condemnation. Due to CT DOT funding, condemnation required to confirm with DOT standards. The proposed Maple Court project benefits effected property owners directly, therefore, DPW is not recommending condemnation of easement to perform work at this time.
12. **City Hall West (PD Complex) – Future Use:** Architect firm of QAM hired to prepare concept design and cost estimate for PD, Probate, & Emergency Management use of existing City Hall West space. Work also includes layout/evaluation of PD existing space for future uses.
13. **Bike Path** – NVCOG developing concept plans and cost estimate to construct a bike path to interconnect Rockwell Park, West End, Brackett Park, Mem Blvd & Middle Street. Estimated construction cost \$4,000,000 & design cost \$400,000. Recreational Trail grant application scheduled to be submitted March 2nd to fund design. City share of \$80,000 requested as part of DPW CIP cost.
14. **Project Schedule:** As previously reported, Landfill erosion repairs (\$700,000) bid scheduled for March. Downs Street Bridge replacement, originally scheduled for construction in 2023, has been impacted by Eversource utilities. In addition, a utility construction phase is being scheduled for 2023 (relocation of overhead electric (4 poles), electric duct bank (16 conduits), and gas main relocation). Wolcott Street Reconstruction scheduled for bid in March, with phased construction (NVCOG third party review performed in Feb 10). Jerome Ave Bridge replacement – plans complete, construction pending 2 easements. Mellen St Bridge replacement scheduled for bid Feb.
15. **Compost Sale:** 5200 CY of leaf compost sold to D'Amato Construction (\$7,800), currently being removed from landfill. DPW retained 4000 CY to make top soil and repair landfill erosion areas.



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16. **FEMA Mapping:** FEMA has forwarded the City revised/updated floodplain and floodway maps for the Pequabuck River. Public Information meeting will be conducted by FEMA to advise residents. The proposed map revisions increase flood plain limits in some areas, and decrease limits of other areas. The proposed revisions will have a direct impact on resident's flood insurance requirements (increasing/decreasing property ownership cost).
17. **DPW BOF Budget Hearing:** Hearing scheduled for March 8, 2023, City Hall West Meeting 1 at 6:00 PM.
18. **Mild Winter Conditions:** DPW winter operation accounts consist of Overtime (\$270,000), Contractors (\$370,000), and Salt (\$540,000). Amount expended to date: Overtime (\$70,000/\$270,000), Contractors (0/\$370,000) & Salt (\$439,787/\$540,000). Winter is not over, but as of today, approximate savings/available DPW funds would be \$560,000. The mild winter has also allowed DPW to construct flood mitigation/bio swale in Rockwell Park. Including landscaping work scheduled to be performed by the Park Dept, utilizing City forces will save approximately \$65,000.

Feel free to contact me with any questions or concerns at 860-584-6113.