



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Board of Park Commissioners

Wednesday, February 15, 2023 at 6:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT  
Regular Meeting Minutes

**1. Call to order**

- a. Chair Mayor Jeffrey Caggiano called the meeting to order at 6:02 p.m.
- b. Attendance

Present: Mayor Jeffrey Caggiano, Chair  
Robert Fiorito, Vice Chair  
Sandra Bogdanski, Commissioner  
Leonard Lamothe, Commissioner  
Robert Lawson, Commissioner  
Emily Michaud, Commissioner  
Andrew Howe, City Council Liaison  
Marie O'Brien, Board of Finance Liaison

Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent

Absent: Cynthia Donovan, Commissioner

**2. Acceptance of meeting minutes**

- a. **MOTION:** Made by Vice Chair Fiorito to accept the January 18, 2023 Regular Meeting Minutes.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

**3. Public participation:** None.

**4. Superintendent's Report**

- a. **MOTION:** Made by Vice Chair Fiorito to accept and place the Superintendent's Report on file.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.

**5. Old business**

- a. By Commissioners:
  - i. Commissioner Bogdanski inquired on the department's DEI Committee; discussion followed.
  - ii. Vice Chair Fiorito inquired on the Veterans Memorial Bridge Project updates, and the Ed Swicklas Employee Garden Monument status; discussion followed.

**6. New business**

- a. **MOTION:** Made by Vice Chair Fiorito to conceptually approve the Police Memorial Subcommittee's referral to locate a Heroes Monument at Muzzy Field pending approval of the Heroes Monument.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. **MOTION:** Made by Vice Chair Fiorito to approve the All Heart Parks Advocate of the Year Award.  
Seconded by: Commissioner Bogdanski, all in favor motion carried.

- c. **MOTION:** Made by Vice Fiorito to approve the Muzzy Field Facility Rules as amended.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- d. **MOTION:** Made by Vice Chair Fiorito to approve the Bristol Blues 2023-2025 Contract and forward to Corporation Counsel for signatures.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- e. **MOTION:** Made by Vice Chair Fiorito to approve the Bristol Blues 2023 Game Season as amended.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- f. **MOTION:** Made by Vice Chair Fiorito to authorize the Superintendent to enter into an algae management agreement for Veterans Memorial Boulevard Pond with Solitude Pond Solutions for 2023.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- g. By Commissioners:
  - i. **MOTION:** Made by Vice Chair Fiorito to add request from Superintendent Medeiros on behalf of Covanta to sponsor a Pigeon Hill Preserve sign.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.  
Discussion followed.  
**MOTION:** Made by Vice Chair Fiorito to approve Covanta's request to sponsor a Pigeon Hill Preserve sign and refer the development of a sponsorship naming policy to Policy Committee.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
  - ii. **MOTION:** Made by Vice Chair Fiorito to add request from Superintendent Medeiros on behalf of Economic and Community Development to consider the acquisition of 283 Park Street Parcel.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.  
Discussion followed.  
**MOTION:** Made by Vice Chair Fiorito to decline the acquisition of 283 Park Street Parcel.  
Seconded by: Commissioner Michaud, all in favor; motion carried.

## 7. Committee reports

- a. Fund Development Committee: Commissioner Bogdanski provided sponsorship updates for Dinner on the Diamond Fundraiser event; discussion followed.
- b. Policy Committee: None.
- c. Finance Committee: As discussed in New business item 6d.
- d. City Council Liaison updates: City Council Liaison Howe and Commissioner Lamothe provided updates on the Veterans Memorial Boulevard Cannon.

## 8. Other business

- a. Vice Chair Fiorito reported preliminary discussions of proposed management and maintenance of BOE school fields; discussion followed.

## 9. Adjourn

- a. **MOTION:** Made by Vice Chair Fiorito to adjourn the meeting at 7:25 p.m.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,  
Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners