



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: March 9, 2023  
(Submission Date)

For the March 16, 2023 Board of Finance Meeting Agenda  
(Date of Meeting)

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This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ 142,500
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on March 16, 2023.  
(date)

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(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

Board of Finance Agenda Request Form

Reason for request:

Purchase 1500 tons of road salt. Transfer from available funds within the snow operation contract service account. Due to mild winter, DPW has not used plowing contractors to date. The type of winter events the City has experienced have required the application of salt. In addition, the Department replaced the roof on our large V.P.Kelly Dome salt storage facility last fall, therefore DPW started out the winter with less salt stored than typical. The Department normally fills the domes with salt in the spring in preparation for the following winter.

Transfer(s) complete the following:

<b>From:</b> 0013018 531000	<b>To:</b> 0013018 561800	<b>Amount:</b> \$142,500
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
_____	_____	_____