



Board of Park Commissioners
Fund Development Committee
Wednesday, October 18, 2023 at 4:00 p.m.
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Special Meeting Minutes

1. Call to Order

- a. Chair Sandra Bogdanski called the meeting to order at 4:02 p.m.
- b. Attendance

Present: Sandra Bogdanski, Chair
Emily Michaud, Commissioner
Leonard Lamothe, Commissioner

Erica Benoit, Community Engagement Coordinator
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Lamothe to accept the April 19, 2023 Special Meeting Minutes.
Seconded by: Commissioner Michaud, all in favor; motion carried.

3. Public Participation: None.

4. Old Business

- a. By Commissioners: None.

5. New Business

- a. Community Engagement Coordinator Benoit presented the Dinner on the Diamond 2023 Wrap up Report; discussion followed.
- b. Community Engagement Coordinator Benoit presented the Dinner on the Diamond 2024 Planning and Timeline for fundraising, outreach, and donor cultivation; discussion followed.
MOTION: Made by Chair Bogdanski, to adopt the presented sponsorship package and a ticket package of \$125 per person, \$250 per couple, or \$1000 per table of eight.
Seconded by: Commissioner Lamothe, all in favor; motion carried.
MOTION: Made by Chair Bogdanski, to request quotes from the selected caterers for a family style dinner presentation, pending Bristol-Burlington Health District approval.
Seconded by: Commissioner Michaud, all in favor; motion carried.
- c. Superintendent Medeiros presented on additional funding mechanism for the Dinner on the Diamond; discussion followed.
- d. Superintendent Medeiros introduced the topic of establishing fund development and advocacy goals for the strategic use of the Friends of Bristol Parks and Recreation Fund; discussion followed.
- e. By Commissioners: None.

6. Adjourn

- a. **MOTION:** Made by Chair Bogdanski to adjourn the meeting at 5:01 p.m.
Seconded by: Commissioner Michaud, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners

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