



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: 2/12/2020
(Submission Date)

For the February 25, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

Additional Appropriation \$ _____

Transfer from Contingency \$ _____

Transfer(s) \$ 175,000.00

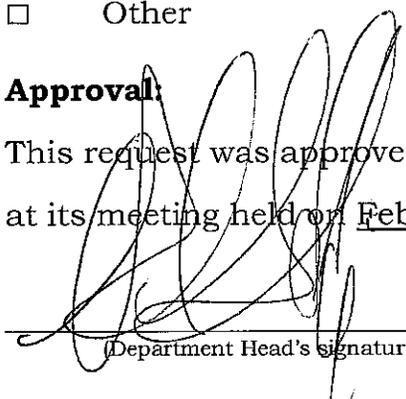
Grant \$ _____

Carry-over(s) \$ _____

Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on February 20, 2020.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Account 1343015-531000-19L02 West End retaining wall was established as a professional fee account. DPW engineering performed the design "in house". Construction of the retaining wall replacement is complete (\$175,000.00).

DPW requests a transfer of funds from professional fees account to the construction account.

Please note that the project is complete and the project remaining funds of \$155,000.00 (\$330,000 - \$175,000) are not required.

Transfer(s) complete the following:

From:	1343015-531000-19L02	To:	1343015-570300-19L02	Amount:	\$175,000
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
	_____		_____		_____