



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 7, 2021
(Submission Date)

For the April 27, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 17,000
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on April 15, 2021.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

1. Reason for request:

Additional appropriation from Transfer station Fund Balance account to Transfer Station reg wages, required to cover reg wage cost when employees are on vacation or on sick leave.

From: 1363016-461002

Amount: \$13,000

2. Reason for request:

Addition appropriation from Transfer Station Fund Balance account to Transfer Station overtime account to cover additional cost.

From: 1363016-461002

Amount: \$4,000