

Minutes of Board of Public Works  
Regular Meeting  
Thursday, June 17, 2021  
6:00 p.m. Council Chambers, City Hall  
With Zoom Access

**Members Present:** Council Member, Mary Fortier, Acting Chair  
Council Member, Gregory Hahn  
Council Member, Peter Kelley  
Commissioner Michael Dumas  
Commissioner Donald Padlo  
Commissioner Frank Stawksi

**Staff Present:** Raymond A. Rogozinski, Director of Public Works

**Absent:** Mayor, Ellen Zoppo-Sassu

**1. Call to Order**

Council Member Fortier called the meeting to order at 6:00 p.m.

**2. Board of Public Works Minutes of the Previous Meetings**

A. 05-20-2021 Regular Meeting Minutes Draft

Motion: made by Council Member Hahn and seconded, to accept as amended and place on file.  
Motion passed.

B. 06-03-2021 Special Meeting Minutes Draft

Motion: made by Council Member Hahn and seconded, move to accept as amended and place on file. Council Member Fortier abstained. Motion passed.

**3. Employee Recognition**

A. June work anniversaries were recognized.

There were no action items.

**4. Concerns & Petitions from the public**

There were no concerns or petitions from the public.

Motion: made by Council Member Hahn and seconded, move to hear 10.A, *City Hall Renovation Project: Progress Report* was as item 4.A. Motion passed.

A. Progress updates were provided regarding the City Hall Renovation Project, including discussion by Marc Sklenka, Collier Inc., 135 New Street, Madison, CT, of proposed swing space program layouts for the Court House and the former Webster Bank spaces; revised floor plans for City Hall and new site plan schematics.

Motion: made by Council Member Hahn and seconded, move to hear 11.A, *Streetscape Improvements: Update RE Route 72-Riverside Dr., Divinity Street* as item 4.B. Motion passed.

- B. Report was given on the progress of the streetscape improvements to Route 72/ Riverside Drive, Divinity Street, and Park Street. The potential use of American Rescue Plan Act funding for proposed improvements was discussed. Richard Armstrong, Director of Project Administration with the engineering firm of GM2, 115 Glastonbury Blvd., Glastonbury, CT, presented a study that evaluated current conditions and provided recommendations for streetscape improvements to Riverside Ave.(Main St. to Blakeslee/Downs St.) and Park St.(Divinity St. to Muzzy Field).

Motion: made by Commissioner Padlo and seconded, move to authorize the Department of Public Works to pursue potential State funding and use of American Rescue Plan Act funding to construct streetscape improvements on Riverside Avenue (Main St to Blakeslee/ Downs Street), in the amount of \$4.2 million. Motion passed.

Motion: made by Council Member Hahn and seconded, move to authorize the Department of Public Works to pursue potential State funding and use of American Rescue Plan Act funding, to construct streetscape improvements on Park Street (West End to Muzzy Field), in the amount of \$1.9 million. Motion passed.

Motion: made by Commissioner Padlo and seconded, move to hear *New Business*, Items 12.A – C following Item 4.B. Motion Passed.

## **5. New Business**

- A. Director Rogozinski summarized the 2020 Annual Report of the Bristol Storm Water Trust.

Motion: made by Commissioner Padlo and seconded, to accept and place on file. Motion passed.

- B. Director Rogozinski presented a request for a sidewalk waiver and use of the City Rail on Minor Street.

Motion: made by Council Member Hahn and seconded, move to authorize the Department of Public Works to forward a recommendation to City Council, on behalf of the Board, recommending that City Council approve the request to defer construction of sidewalks across the property identified as Lot 263-2; Minor Street. Said approval shall be subject to the filing, on City land records, of a covenant stating: "if sidewalks are constructed on the adjacent lots the City reserves the right to require the property owner to construct or pay for the cost of constructing, sidewalks across the referenced property frontage (620 ft.)." Motion passed.

- C. Director Rogozinski presented a request made by BHF Logistics to utilize stock piled fill from DPW material processing site at, 475 Peacedale Street to Lot 2 Business Park Drive.

Motion: made by Council Member Kelly and seconded, move to authorize the Department of Public Works to allow BHF Logistics Inc., to transport approximately 4,200 CY of fill from the DPW material processing site at 475 Peacedale Street to Lot 2 Business Park Drive. Motion passed.

## **6. Director's Report**

- A. Director Rogozinski provided report on the Department, including: the impact of Covid-19, staff training and FEMA reimbursement relating to Tropical Storm Isaias.

There were no action items.

Council Member Dumas, a member of the task force formed to plan the utilization and distribution of funds allocated to the City from the American Rescue Plan Act, addressed the Commission regarding project priority.

Director Rogozinski provided priority project recommendations, including: a City downtown parking garage; City Hall renovations/additions; streetscape improvements to North Main Street from Center St. to Church Street; streetscape improvements to Riverside Ave. from Blakeslee St. to Main St.; streetscape improvements to Park Street; roadway paving, storm water drainage improvements; bridge rehabilitation/construction.

Motion: made by Council Member Hahn and seconded, to approve and forward Director Rogozinski's priority project recommendations to the American Rescue Plan Act planning task force. Commissioner Dumas abstained. Motion passed.

## **7. Public Works Division Reports**

- A. May 2021 Division Head Reports were presented.

Motion: made by Council Member Hahn and seconded, to accept and place on file. Motion passed.

## **8. Public Works Project Schedule**

- A. June 2021 Project Schedule

Motion: made by Council Member Hahn and seconded, to accept as presented and place on file. Motion passed.

## **9. Review of Public Works Budgets**

- A. Year to date budgets through May 31, 2021, were reviewed.

Motion: made by Commissioner Padlo and seconded, to accept and place on file. Motion passed.

## **10. Building Committee**

- A. Updates were provided regarding the 06-15-2021, Building Committee Projects List.

Motion: made by Commissioner Padlo and seconded, to accept as presented and place on file. Motion passed.

## **11. City Hall Renovation Project**

- A. On motion, item 10.A was heard as item 2.C.

## **12. Unfinished Business**

- A. On motion, item 11.A was heard as item 2.D.

- B. Director Rogozinski presented the proposed new Department of Public Works vehicle logo.

Motion: made by Commissioner Padlo and seconded, move to authorize the Department of Public Works to utilize a revised and updated, "All Heart" vehicle logo black in color, with no color

proposed around the "B". The void space of the logo will show the color of the vehicle to which it is applied. Motion passed.

### **13. New Business**

- A. On motion, item 12.A was heard as item 5.A.
- B. On motion, item 12.B was heard as item 5.B.
- C. On motion, item 12.C was heard as item 5.C.

### **14. Addendum**

Director Rogozinski requested "Public Works Transfer Requests to the Board of Finance", be heard as an addendum item.

- A. Director Rogozinski presented a request for funds transfers required to correct overages in the "Over Time" budget line items for the Land Use and Administrative divisions resulting from a steep increase in Wetland Permit application submissions and significant staffing shortages caused by COVID-19, respectively.

Motion: made by Council Member Hahn and seconded, move to approve transfer requests as presented and submit to the Board of Finance, in the amount of \$4,500.00. Motion passed.

### **15. Adjournment**

Motion: made by Council Member Hahn and seconded, to adjourn. Motion passed.

Meeting adjourned at 7:41 p.m.  
This meeting was recorded.

Respectfully submitted,

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Raymond A. Rogozinski, P.E.  
Director of Public Works