



Board of Park Commissioners  
Fund Development Committee  
Wednesday, January 18, 2023 at 4:00 p.m.  
Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT  
Special Meeting Minutes

**1. Call to Order**

- a. Chair Cynthia Donovan called the meeting to order at 4:04 p.m.
- b. Attendance

Present: Cynthia Donovan, Chair  
Sandra Bogdanski, Commissioner  
Emily Michaud, Commissioner

Erica Benoit, Community Engagement Coordinator  
Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent

**2. Acceptance of meeting minutes**

- a. **MOTION:** Made by Commissioner Bogdanski to accept the November 16, 2022 Special Meeting Minutes.  
Seconded by: Commissioner Michaud, all in favor; motion carried.

**3. Public Participation: None.**

**4. Old Business**

- a. Community Engagement Coordinator Benoit provided updates regarding Dinner on the Diamond progress and action items for commissioners; discussion followed.  
**MOTION:** Made by Commissioner Bogdanski to approve Ticket Option A. for the 2<sup>nd</sup> Annual Dinner on the Diamond Fundraiser.  
Seconded by: Commissioner Michaud, all in favor; motion carried.  
**MOTION:** Made by Commissioner Bogdanski to accept the Sponsor Packages as listed for the 2<sup>nd</sup> Annual Dinner on the Diamond Fundraiser.  
Seconded by: Commissioner Michaud, all in favor; motion carried.  
**MOTION:** Made by Commissioner Bogdanski to approve Southern Voice as the entertainment for the 2<sup>nd</sup> Annual Dinner on the Diamond Fundraiser, pending 42 Salute's response regarding availability and pricing.  
Seconded by: Commissioner Michaud, all in favor; motion carried.  
**MOTION:** Made by Commissioner Bogdanski to move forward with a Video Board for the 2<sup>nd</sup> Annual Dinner on the Diamond Fundraiser.  
Seconded by: Chair Donovan, all in favor; motion carried.  
**MOTION:** Made by Commissioner Bogdanski to continue conversations and conceptually approve a Recognition Piece for the 2<sup>nd</sup> Annual Dinner on the Diamond Fundraiser and refer to full Board of Park Commissioners for approval.  
Seconded by: Chair Donovan, all in favor; motion carried.
- b. By Commissioners: None.

**5. New Business**

- a. Discuss was had on Commissioner Donovan's Silent Auction proposal with the option of including it in the 3<sup>rd</sup> Annual Dinner on the Diamond Fundraiser or to live as a separate entity.
- b. By Commissioners: None.

**6. Adjourn**

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn the meeting at 5:00 p.m.  
Seconded by: Commissioner Michaud, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners

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