

SPECIAL MEETING OF THE CHARTER REVISIONS COMMISSION

FEBRUARY 17, 2022

A Special Meeting of the Charter Revision Commission was held on February 17, 2022 at 7:00 p.m. in the 3rd Floor Meeting Room at City Hall, 111 North Main Street Bristol, CT. Members present: Chairman Jon Fitzgerald, Vice Chairman Calvin Brown, Commissioner's Richard Carter, John Lafreniere, Melanie McKinley, Daniel Micari, and Michelle Roalf. Absent: None.

Also Present: Mayor Jeffrey Caggiano
Tom Conlin and Jeffrey Steeg from City of Bristol Corporation Council.

1. Call to order.

Pledge of Allegiance

The meeting was called to order at 7:00 p.m. by Mayor Caggiano.

2. To elect officers and to take any action as necessary. (Note: The Commission should have a Chair, Vice-Chair and Secretary).

A motion was made by Commissioner Brown and seconded by Commissioner Roalf and it was unanimously voted to:

“Elect Jon Fitzgerald as Chairman of the Charter Revision Commission.”

A motion was made by Commissioner Roalf and seconded by Commissioner Lafreniere and it was unanimously voted to:

“Elect Calvin Brown as Vice Chair of the Charter Revision Commission.”

A motion was made by Commissioner Micari and seconded by Commissioner Lafreniere and it was unanimously voted to:

“Elect Melanie McKinley as Secretary of the Charter Revision Commission.”

3. To Review and Discuss the City Charter, the requests for consideration from the City Council and to take any action as necessary.

Chairman Fitzgerald provided a brief overview of the roles and responsibilities of the Charter Revision Commission. The Commission has received two requests to consider from City Council. It is expected that another request regarding voting districts will be coming from the Registrar of Voters due to the 2020 census.

4. To discuss and establish a schedule of public hearings, meetings, and times to set a timetable for issuance of the draft report to the City Council and to take any action as necessary.

A public hearing must be held before the Commission reviews the request and another public hearing is to be held before any revisions are sent to City Council. Once the dates are selected,

Corporation Council will send out a notice of public hearing on the City of Bristol website. All meetings will be held at the Bristol Public Library and will have Zoom capabilities.

A motion was made by Vice Chairman Brown and seconded by Commissioner Carter and it was unanimously voted to:

“Set the meeting/ public hearing schedule as followed:

Wednesday March 2, 2022 7p.m. – Public Hearing followed by a Regular Meeting

Wednesday March 23, 2022 7p.m. – Regular Meeting

Thursday April 14, 2022 7p.m. – Regular Meeting

Wednesday May 4, 2022 7p.m. – Regular Meeting

Wednesday May 25, 2022 7p.m. – Regular Meeting

Wednesday June 15, 2022 7p.m. – Public Hearing followed by a Regular Meeting”

5. Audience Participation.

None.

6. Adjournment.

At 7:19 p.m. a motion was made by Vice Chairman Brown and seconded by Commissioner Carter and it was unanimously voted to:

“Adjourn.”

Respectfully Submitted
Lindsey Schaffrick
Recording Secretary