

Board of Park Commissioners  
Wednesday, February 24, 2021 at 6:00 pm  
City Hall 1<sup>st</sup> Floor Conference Room or Via Zoom  
Regular Meeting Minutes

**1. Call to order**

- a. Chairwoman Zoppo-Sassu called the meeting to order at 6:04 p.m
- b. Attendance

**Present:** Mayor Ellen Zoppo-Sassu, Chairwoman  
Erica Benoit, Community Engagement Coordinator  
Sandra Bogdanski, Commissioner  
Cynthia Donovan, Commissioner  
Robert Fiorito, Vice Chair  
Robert Kalat, Commissioner  
Paula O’Keefe, Commissioner  
Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent  
Scott Rosado, Council Liaison

**Absent:** Malcolm Huckaby, Commissioner

**2. Acceptance of meeting minutes**

- a. **MOTION:** Made by Commissioner Fiorito to accept the January 20, 2021 Special Meeting Minutes.  
Seconded by: Commissioner O’Keefe, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Fiorito to accept the January 20, 2021 Regular Meeting Minutes.  
Seconded by: Commissioner Donovan, all in favor; motion carried.

**3. Public Participation.**

- a. There was no public participation.

**4. Employee Recognition**

- a. Group Leader Mark Cote was recognized for his seventeen years of service to the City of Bristol. Commissioners congratulated Mark on his impending retirement

**5. Approval of Road Race Event at Muzzy Field, presented by Patrick Collins**

- a. **MOTION:** Made by Commissioner Kalat to bring Agenda Item 7a. up from under New Business.  
Seconded by: Commissioner Fiorito, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Donovan for conceptual approval for the use of park facilities for the proposed eventual date for the Shamrock Run, contingent on weather.  
Seconded by: Commissioner Kalat, all in favor; motion carried.

**6. Superintendent’s Report**

- a. **MOTION:** Made by Commissioner Fiorito to accept and place the Superintendent’s Report on file.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Fiorito to place the department financials on file.  
Seconded by: Commissioner Kalat, all in favor; motion carried.

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**7. Old business**

- a. **MOTION:** Made by Commissioner Fiorito to accept the Master Plan as presented.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. Commissioner Kalat thanked Superintendent Medeiros for opening up the parking lot at Page Park Pool for sledding.

**8. New business:**

- a. Community Engagement Coordinator, Erica Benoit presented on the Marketing and Fundraising Strategy for 2021. Discussion followed.
- b. **MOTION:** Made by Commissioner Donovan to accept the proposal to name the Page pond or the pavilion after Perry J. Spinelli and have department staff look into naming right policies.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- c. Superintendent Medeiros presented on the *Away with Geese* system. Discussion followed.
- d. There was no new business brought forward by commissioners.

**9. Committee reports**

- a. Events Committee: Chairwoman O'Keefe reported on information regarding the 100<sup>th</sup> Anniversary of Veterans Memorial Boulevard event.
- b. Building & Maintenance Committee: No report.
- c. Budget & Finance Committee: No report.
- d. Diversity, Equity and Inclusion: Superintendent Medeiros reported on the DEI committee climate survey and training.
- e. City Council Liaison updates: Liaison Rosado, on behalf of the Veterans' Council, updated the commission on the cannon on Memorial Boulevard. Liaison Rosado also noted the economic impact of the department's ice skating event.

**10. Other Business**

- a. There was no other business brought forward by Commissioners.

**11. Adjourn**

- a. **MOTION:** Made by Commissioner Kalat to adjourn at 7:13 p.m.  
Seconded by: Commissioner Donovan, all in favor; motion passed.

Respectfully submitted,

Sarah Larson, Deputy Superintendent