

BOARD OF SEWER COMMISSIONERS

MARCH 21, 2023 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn and Porrini; and Council Liaison Jacqueline Olsen.

ABSENT: Commissioner Ferrier

STAFF PRESENT: Sean Hennessey, Director of Sewer; Assistant Superintendents Bolduc, Keegan and Pagliaruli and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commissioners to order at 6:01 p.m.

Chairperson Phelan announced that Commissioner Suarez resigned as of January 19, 2023 and thanked him for his years of dedicated service on the Board of Sewer Commissioners.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE FEBRUARY 21, 2023 REGULAR BOARD MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the February 21, 2023 minutes.

Motion passed.

5) MINUTES OF THE MARCH 15, 2023 SPECIAL BOARD MEETING TABLED.

On motion of Commissioner Porrini and seconded, it was unanimously voted to table the approval of the minutes of the March 15, 2023 Special Board Meeting until the April 2023 regular meeting.

Motion passed.

6) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF FEBRUARY 2023.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the February 2023 Department Reports.

Motion passed.

7) PUBLIC PARTICIPATION

None.

8) CUSTOMER CORRESPONDENCE.

None.

9) WRITE-OFF FOR 59-61 STEARNS STREET ACCOUNT BALANCE.

On motion of Commissioner Porrini and seconded, it was unanimously voted to write-off 59-61 Stearns Street account balance of \$6,167.76.

10) ON-CALL ENGINEERING RFQ.

Nothing to report.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) OLD BUSINESS.

None.

13) NEW BUSINESS.

None

14) ADJOURNMENT.

At 6:15 p.m., on motion of Commissioner Porrini and seconded, it was unanimously voted to adjourn.

ATTEST: Heidi Caruso

Heidi Caruso

Water & Sewer Administrative Assistant

BOARD OF SEWER COMMISSIONERS MARCH 15, 2023 – SPECIAL MEETING

PRESENT: by videoconference: Chairperson Phelan; Commissioners Ferrier and Porrini.

STAFF PRESENT: Superintendent Robert Longo; Sewer Director Sean Hennessey; and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commissioners held via videoconference to order at 10:31 a.m.

2) BUDGET APPROVAL FOR FISCAL YEAR 2023-2024.

Proposed budget for fiscal year 2023-2024 was presented.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the Budget for Fiscal Year 2023-2024 as presented.

Motion passed.

3) ADJOURNMENT.

At 10:34 a.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST:



Heidi Caruso

Water & Sewer Administrative Assistant