

**10 Year Capital Improvement & Strategic Planning Committee  
Minutes of Special Meeting  
April 27, 2021**

Members Present: Mayor Ellen Zoppo-Sassu, Mary Fortier, Glenn Heiser, Tom Hislop, Peter Kelley, Dave Preleski, Orlando Calfe, John Smith and Diane Waldron.

Also present from the Comptroller's Staff: Robin Manuele and Skip Gillis.

**Call to order.**

Mayor Zoppo Sassu called the meeting to order at 5:00 p.m.

**To approve the March 15, 2021 minutes and to take any action as necessary.**

*Commissioner Fortier made a motion seconded by Commissioner Kelley "to approve the minutes from March 15, 2021." Motion approved.*

**To approve the Capital Budget for 2021-2022 and to take any action as necessary.**

Mayor Zoppo Sassu stated the Committee has Plan A and Plan B of the Capital Budget before them, which includes options for funding for some of the projects based on if the City will receive the Distressed Municipality Grant. Both plans include funding for the American Rescue Plan Act. Since the Distressed Municipality Grant does look like it is on track for funding, it is recommended the Committee focus on Plan A.

Diane reviewed the funding sources for each project. The City Broadband Network Evaluation and Network Replacement along with the Underground Storage Tank projects at CHMS should qualify for funding under the Rescue Plan for the BOE and the Bathrooms for Veterans Memorial Boulevard for the City. The Distressed Municipality Grant would fund the Memorial Boulevard Retaining Wall, reclaim/reconstruction on Bayberry Drive, Surrey Drive, Woodmere Drive, Sylvia Lane, West Gate Lane and Deering Lane, Woodland Street Sidewalks and reclaim/reconstruction on Westwood Road and Skyview Terrace.

The rest of the projects would remain under their current proposed funding source indicated. There is some work within the City Hall project which may qualify under the American Rescue Plan Act as well.

Commissioner Fortier questioned if this is approved and the grant funding does not come to the City what happens. Diane explained the Board of Finance would make bonding appropriations for these projects in July.

*Commissioner Smith made a motion seconded by Commissioner Calfe "To approve the Capital Budget – Plan A." Motion approved.*

**Adjournment.**

*John Smith made a motion seconded by Mary Fortier to adjourn at 5:10 p.m. Motion approved.*

*Jodi A. McGrane*

Jodi A. McGrane  
Recording Secretary