



Board of Park Commissioners

Policy Committee

Tuesday, May 2, 2023 at 11:00 a.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

Special Meeting Minutes

1. Call to Order

a. Chair Robert Fiorito called the meeting to order at 11:02 a.m.

b. Attendance

Present:

Robert Fiorito, Chair

Cynthia Donovan, Commissioner

Leonard Lamothe, Commissioner

Peter Fusco, Director of Board of Education Facilities

Justin Fiorito, Local Union 1338 President

Matthew Ragaini, Local Union 1338 Vice President

Todd Anderson, Group Leader

Kevin Dragon, Park Maintainer

Sarah Larson, Deputy Superintendent

Robert Lincoln, Parks, Grounds, & Facilities Supervisor

Dr. Joshua Medeiros, Superintendent

Doug Trillo, Assistant Parks, Grounds, & Facilities Supervisor

2. Approval of meeting minutes

a. **MOTION:** Made by Commissioner Lamothe to accept the January 18, 2023 Special Meeting Minutes.

Seconded by: Commissioner Donovan, all in favor; motion carried.

3. Public Participation: None.

4. Old Business

a. By Commissioners: None.

5. New Business

MOTION: Made by Commissioner Donovan to move up New Business Item 6d.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

d. Discussion on preliminary steps, logistics, and goals took place regarding the Proposal for Maintenance and Management of BOE School Fields.

- a. **MOTION:** Made by Chair Fiorito to approve the Land Acquisition Strategy and refer to Board of Park Commissioners.
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Donovan to approve and add the Staff Acceptance of Gifts and Donations Policy to the BPRYCS Policy Manual and refer to Board of Park Commissioners.
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- c. **MOTION:** Made by Commissioner Donovan to approve and add the revised Park Hours Policy to the BPRYCS Policy Manual and refer to Board of Park Commissioners.
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- d. By Commissioners: None.

6. Adjourn

- a. **MOTION:** Made by Chair Fiorito to adjourn the meeting at 12:12 p.m.
Seconded by: Commissioner Donovan, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners