

Salary Committee
REGULAR MEETING MINUTES
Wednesday, May 20, 2020
1st Floor Meeting Room, City Hall

Present: Councilmembers Mary Fortier, Scott Rosado

Staff: Mark Penney, Linda Milia

Absent: Councilman Peter Kelley, Mayor Ellen Zoppo-Sassu

1. CALL TO ORDER.

The regular meeting of the Salary Committee was called to order by Chairperson Fortier at 5:27 p.m.

2. APRIL 8, 2020 SPECIAL MEETING MINUTES.

On motion of Councilman Rosado and seconded by Chairperson Fortier, it was voted to place the April 8, 2020 special meeting minutes on file.

3. REQUEST TO ELIMINATE POSITION OF PARKS OFFICE COORDINATOR IN THE DEPARTMENT OF PARK, RECREATION, YOUTH AND COMMUNITY SERVICES.

Joshua Medeiros, Superintendent of Park, Recreation, Youth and Community Services stated that the duties of the Parks Office Coordinator would be absorbed by other staff. He added that the elimination of this position along with the changes requested in items 4 and 5 on this Salary Committee agenda can be accomplished without the necessity for additional funding.

On motion of Councilman Rosado and seconded by Chairperson Fortier, it was voted to recommend to City Council to eliminate the position of Parks Office Coordinator, effective June 10, 2020, and to refer to the Board of Finance for informational purposes.

4. REQUEST TO AMEND THE TITLE AND CHANGE THE JOB DESCRIPTION OF THE RECREATION AND OUTREACH COORDINATOR IN THE DEPARTMENT OF PARK, RECREATION, YOUTH AND COMMUNITY SERVICES.

On motion of Councilman Rosado and seconded, it was voted to recommend to City Council to amend the title and change the job description of the Recreation and Outreach Coordinator (Community Engagement Coordinator- new title) in the Department of Park, Recreation, Youth and Community Services, effective June 10, 2020.

5. REQUEST TO ELIMINATE THE POSITION OF LIGHT TRUCK DRIVER AND TO ADD A POSITION OF PARK MAINTAINER IN THE DEPARTMENT OF PARK, RECREATION, YOUTH AND COMMUNITY SERVICES.

Joshua Medeiros explained that a Park Maintainer could perform more functions on a daily basis than a Light Truck Driver; and that one may be upgraded to Light Truck Driver whenever that function needed to be performed.

On motion of Councilman Rosado and seconded by Chairperson Fortier, it was voted to recommend to City Council to eliminate the position of Light Truck Driver; and to add a position of Park Maintainer in the Department of Park, Recreation, Youth and Community Services, effective June 10, 2020, and to refer to the Board of Finance for informational purposes.

6. REVIEW OF AMENDMENTS TO THE JOB DESCRIPTION OF THE ASSISTANT CITY PLANNER/DEVELOPMENT COORDINATOR IN THE PUBLIC WORKS DEPARTMENT TO INCLUDE DUTIES WITHIN THE ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT.

Raymond Rogozinski, Director of Public Works and Justin Malley, Executive Director of Economic and Community Development (ECD) explained that the position would remain under the purview and budget of Public Works; and that duties relative to City Planning would take precedence over any assistance that the employee would provide to ECD. Malley stated that ECD was in need of customer service assistance. On motion of Councilman Rosado and seconded, it was unanimously voted to amend the job description of the Assistant City Planner/Development Coordinator.

7. NEW BUSINESS – Public participation – Ernest Pitti of Bristol joined the meeting remotely to ask general questions regarding the responsibilities of the Salary Committee, how meetings are recorded and where they may be obtained.

8. OLD BUSINESS – None

9. TO ADJOURN

At 5:50 p.m., on motion of Chairperson Fortier and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Linda J. Milia
Recording Secretary