

Minutes of Board of Public Works  
WebEx Regular Meeting  
Thursday May 21, 2020  
6:00 p.m. WebEx meeting

**Members Present:**

Ellen Zoppo-Sassu, Chair  
Council Member, Mary Fortier  
Council Member, Gregory Hahn  
Council Member, Peter Kelley  
Commissioner Michael Dumas  
Commissioner Frank Stawski  
Commissioner Donald Padlo

**Absent:**

**Staff Present:**

Raymond A. Rogozionski, Director of Public Works

**1. Call to Order**

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:02 p.m.

**2. Board of Public Works Minutes of the Previous Meetings**

- A. Board of Public Works Meeting Minutes April 16, 2020

Motion made by Commissioner Dumas and seconded to approve the meeting minutes as presented.  
Motion passed.

**3. Employee Recognition**

- A. May Work anniversaries were recognized.

**4. Concerns & Petitions from the public**

None.

**5. Correspondence**

- A. DPW COVID-19 Continuity Restart  
B. Spring/Summer Paving List

No motions made.

**6. Public Works Division Reports**

## A. April 2020 Division Report

Motion made by Commissioner Padlo and seconded to accept as presented and place on file.  
Motion passed.

**7. Public Works Project Schedule**

## A. Project Schedule

Motion made by Council Member Hahn and seconded to accept as presented and place on file.  
Motion passed.

**8. Director's Verbal Report**

Director Rogozinski gave a verbal report to the board.

Motion made by Commissioner Padlo and seconded to accept as presented and place on file.  
Motion passed.

**9. Review of Public Works Budgets**

## A. April 2020 Financials

Motion made by Council Member Hahn and seconded to accept as presented and place on file.  
Motion passed.

**10. Unfinished Business**

None.

**11. New Business**

## A. BOF Transfer Louisiana St Bridge to Mellen St Bridge

Motion made by Council Member Fortier and seconded to transfer \$149,854. Motion Passed.

## B. Memo- D'Amato Purchase/Lease Request of Property

Motion made by Council Member Fortier and seconded to forward a recommendation to City Council to approve D'Amato Realty One LLC's request to purchase/lease or obtain an easement over a portion of the City owned property located adjacent to Covanta identified as Lot 4-17.  
Motion Passed.

C. Memo- DPW Equipment Auction

Motion made by Council Member Fortier and seconded to authorize the Department of Public Works to work with the City's Purchasing Department to auction an automated collection truck, pick up, generator and asphalt infrared heater. Motion Passed.

D. Memo-DPW Plow Specification

Motion made by Council Member Fortier and seconded to authorize the Department of Public Works to revise current snow plow specification from butterfly to straight style plow. Motion Passed.

E. Memo- DPW Asset Management Fleet

Motion made by Council Member Fortier and seconded to authorize the Department of Public request BOF approval to proceed with an Asset Management system for DPW Fleet Division instead of the previous approved system for the Building Maintenance system. Motion Passed.

**12. Addendum**

**13. Adjournment**

Motion made by Commissioner Stawski and seconded to adjourn. Motion passed.

Meeting adjourned at 6:53 p.m.

This meeting was recorded.

Respectfully submitted,



Raymond A. Rogozinski, P.E.  
Director of Public Works

6/19/20