



Duck Race Transition Task Force  
Thursday, June 9, 2022 at 1:00 p.m.  
Via Zoom  
Special Meeting Minutes

**1. Call to order**

- a. Arts & Culture Supervisor Lauren Imholte called the meeting to order at 1:01 p.m.
- b. Attendance

Present:           Andrea Adams, City Arts & Culture Commissioner  
Dee Babkirk, Advisory Member  
Katie D’Agostino, Advisory Member  
Dawn Nielsen, Advisory Member  
Cheryl Thibeault, City Council Liaison

Lauren Imholte, Arts & Culture Supervisor

**2. Acceptance of meeting minutes**

- a. **MOTION:** Made by Commissioner Nielsen to accept the May 4, 2022 Special Meeting Minutes.  
Seconded by: Commissioner Adams, all in favor; motion carried.

**3. Old Business**

- a. Supervisor Imholte reviewed and the Task Force discussed the logistics of the Duck Race:
  - i. Supervisor Imholte met with Lt. Krajewski, Bristol Police, and provided update that the CERT was obtained and both road closures and safety have been confirmed for the event.
  - ii. Supervisor Imholte filed for the event permit transfer under City Arts & Culture Commission.
  - iii. Supervisor Imholte stated there will be another Duck Organization event on 6/11 which will be posted on department media outlets. Discussion followed.
  - iv. Commissioner D’Agostino is looking into the State vs. City form regarding ticket sales date. Discussion followed.
- b. Partners:
  - i. Supervisor Imholte provided updates on the Partner List. Discussion followed.
- c. Prizes
  - i. Supervisor Imholte provided updates on the Prizes List. Discussion followed.
- d. By Commissioners:
  - i. Commissioner D’Agostino inquired about marketing the event on social media i.e. The Duck Race Facebook Page. Discussion followed.

**4. Adjourn**

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 1:15 p.m.  
Seconded by: Commissioner Nielsen, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley  
Recording Secretary  
City Arts & Culture Commission