

Present: Mayor Ellen Zoppo-Sassu, Chairwoman
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Fiorito, Vice Chair
Malcolm Huckaby, Commissioner
Robert Kalat, Commissioner
Robin Klug, Recording Secretary
Sarah Larson, Deputy Superintendent
Paula O'Keefe, Commissioner
Dr. Joshua Medeiros, Superintendent
Scott Rosado, Council Liaison

Absent:

1) Call to Order

- a. Chairwomen Zoppo-Sassu called the meeting at 6:01 p.m.

2) Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Fiorito to accept the May 20, 2020 meeting minutes with corrections.
Seconded by: Commissioner O'Keefe, all in favor; motion carried.

3) Public Participation

- a. Noah Morrison presented his Eagle Scout Project for approval.
MOTION: Made by Commissioner Fiorito to approve the building and placement of four signs to label locations and amenities in Rockwell Park by Noah Morrison.
Seconded by: Commissioner Donovan, all in favor; motion carried.

4) Employee Recognition

- a. David Anderson was thanked and commended for his excellent work on the Page Pool renovation project.
- b. Alyson Phalen was applauded for her consistent positive messaging and Instagram content on behalf of the Department through COVID-19.
- c. Aubrey Minkler was introduced to and welcomed by the Commission as the new Community Services Coordinator.
- d. David McConnell and all the Ground/Facilities staff were thanked for their hard work in getting the Parks ready for the varying stages of re-opening due to COVID-19.

5) Superintendent's Report

- a. At the request of Superintendent Medeiros, the Commission participated in moment of silence lead by Mayor Zoppo-Sassu to honor "J.T", John Timm for his many years of service to the City of Bristol's Parks and his recent passing.

- b. Superintendent Medeiros gave report on the status of the Department and all Capital Improvement Projects.
- c. June Financials 2020
MOTION: Made by Commissioner Fiorito to accept the June department financials and place on file.
Seconded by: Commissioner Donovan, all in favor; motion carried.

6) Old Business

- a. The Youth Services Division to date has provided camp/essential care scholarships totaling \$5,270.00 to 29 youth, from 17 different families. They will keep providing scholarship till the \$21,000 currently available is exhausted.
- b. There has been a high amount of interest in the use of Muzzy Field following the new phases of State re-opening. The timing of renovations will considered for a start date in late winter 2020 or early spring 2021.
- c. By Commissioners:
 - i. The Department was congratulated on a job well done for Senior Night.
 - ii. There is no change regarding the acquisition of the Fredrick's Street property, discussion followed.
 - iii. The land parcel owned by Shafricks remains on the Conservation Committee's acquisition wish list.

7) New Business

- a. Following discussion the Commission agreed to do the annual review of the Department Policy/Procedure manual as a whole, with the aim of adopting a final version in August.
- b. The initial reaction to themes and findings of the Master Plan were well received and discussion followed.

8) Committee Reports:

- a. Events Committee: No report.
- b. Building & Maintenance Committee: No report.
- c. Budget & Finance Committee: No report.
- d. City Council Liaison thanked the Parks, Recreation, Youth and Community Services Department for the exemplary maintenance of Parks areas that have been recently utilized for protesting and the exemplary Community outreach work carried out by the Department.

9) Other Business

- a. A Diversity, Equity and Inclusion Committee has been formed in the Parks, Recreation, Youth and Community Services Department. A subcommittee of the Board of Park Commissioners will be formed join the Diversity, Equity and Inclusion Committee, all Commissioners are encouraged to join.

10) Adjourn

- a. **MOTION:** Made by Commissioner Fiorito to adjourn at 6:58 p.m.
Seconded by: Commissioner Donovan, all in favor; motion passed.

Respectfully submitted,
Robin Klug, Recording Secretary
Board of Parks Commissioners