

Minutes of Board of Public Works  
WebEx Regular Meeting  
Thursday June 18, 2020  
6:00 p.m. WebEx meeting

**Members Present:**

Ellen Zoppo-Sassu, Chair  
Council Member, Mary Fortier  
Council Member, Gregory Hahn  
Council Member, Peter Kelley  
Commissioner Michael Dumas  
Commissioner Donald Padlo

**Absent:**

Commissioner Frank Stawski

**Staff Present:**

Raymond A. Rogozionski, Director of Public Works

**1. Call to Order**

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:01 p.m.

**2. Board of Public Works Minutes of the Previous Meetings**

- A. Board of Public Works Meeting Minutes May 21, 2020

Motion made by Council Member Hahn and seconded to approve the meeting minutes as presented.  
Motion passed.

**3. Employee Recognition**

- A. June Work anniversaries were recognized.
- B. Fleet Manager James Divirgilio was recognized for Service. He Started as Fleet manager two weeks prior to Covid19 pandemic.
- C. Frank Nicastro Jr. was recognized as the New Public Works Coordinator.

**4. Concerns & Petitions from the public**

None.

**5. Correspondence**

- A. Memo-Sustainable CT 2020 Application

Motion made by Commissioner Padlo and seconded to place on file. Motion Passed.

B. Memo-Outdoor Classroom

Motion made by Commissioner Dumas and seconded to place on file. Motion Passed.

C. Memo-Recycling Cost Update

Motion made by Commissioner Padlo and seconded to place on file. Motion Passed.

Motion made by Council Member Hahn and seconded to move item 11A. Up Announcing three 2020 Reduce, Reuse, Recycling Poster Contest Winners

11. A. Announcing the 2020 Reduce, Reuse Recycling Poster Contest Winners Grades 9-12 - Phase 1

Three drawings were selected by Commissioners Padlo, Dumas and Stawski, to be displayed on the Recycling trucks for one year. Drawings # 1, 9 and 10.

D. Memo-City Hall Renovations

An in depth power point presentation was given by Director Raymond Rogozinski; Peter Fusco, Supervisor of Buildings and Grounds; Ron Quicquaro and Steve Niele of Studio Q Architecture; Eric Cushman and Michael Parent of Gilbane Building Company.

No motions made.

**6. Public Works Division Reports**

A. May 2020 Division Report

Motion made by Commissioner Padlo and seconded to accept as presented and place on file. Motion passed.

**7. Public Works Project Schedule**

A. Project Schedule

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

**8. Director's Verbal Report**

Director Rogozinski provided a written report to the board.

**9. Review of Public Works Budgets**

## A. May 2020 Financials

Motion made by Commissioner Dumas and seconded to accept as presented and place on file.  
Motion passed.

**10. Unfinished Business**

None.

**11. New Business**A. Announcing the 2020 Reduce, Reuse, Recycling Poster Contest  
Winners Grades 9-12 -Phase 1

Item was discussed under Correspondence.

## B. Memo- City Council D'Amato Lease

Motion made by Council Member Hahn and seconded to Recommend City Council approve the request from D'Amato Associates LLC., to lease a portion (approximately 1.5 Acres) of City Owned Property identified as Battisto Road & Vincent P. Kelley Road Lot 3-31. Motion Passed.

## C. Memo- Bloom Energy Request to Lease

Motion made by Council Member Fortier and seconded to recommend City Council approve the request from Bloom Energy Inc., to lease a portion (approximately 10,000 square feet) of City owned property identified as map 4 Lot 17. Motion Passed.

## D. BOF Transfer-PW 611 Paving

Motion made by Council Member Fortier and seconded to approve the additional appropriation of \$3,709,997 to the Public Works Road Repair and Maintenance Account. Motion Passed.

## E. BOF Transfer- PW 611 Trench Dewatering Pump

Motion made by Council Member Fortier and seconded to approve the transfer of \$2,500 towards the DPW Trench Dewatering Pump. Motion Passed.

## F. BOF Transfer PW611 Water Dept. Truck

Motion made by Council Member Fortier and seconded to approve the transfer of \$3,200 to buy a Utility Truck used from the Water Dept. Motion Passed.

**12. Addendum**

A. BOF Transfer-PW611 Various

Motion made by Council Member Fortier and seconded to approve the Transfer of \$32,735 for various accounts to various other accounts to balance out the end of the Year Budget. Motion Passed.

B. City Council Referral to Sell City Owned Property on Gina Street

Motion made by Council Member Fortier and seconded to refer to Staff level.

**13. Adjournment**

Motion made by Council Member Fortier and seconded to adjourn. Motion passed.

Meeting adjourned at 7:50 p.m.

This meeting was recorded.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Raymond A. Rogozinski', written in a cursive style.

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Raymond A. Rogozinski, P.E.  
Director of Public Works