

City of Bristol
Regular Board of Finance Meeting
June 27, 2023

A regular meeting of the Board of Finance was held on Tuesday, June 27, 2023 at 5:30 p.m. in City Hall West Meeting Room 1 and via Zoom. The following were in attendance: Chairperson David Maikowski, Mayor Jeffrey Caggiano, Commissioners Ron Burns, , Craig Kazemekas, Jon Mace, Marie O'Brien, and Mark Peterson. Glenn Heiser and Mark Whitford were on Zoom. Also present from the Comptroller's Office: Robin Manuele and Diane Waldron.

Agenda

- 1. Call to order**
Pledge of Allegiance
- 2. Public Participation**
- 3. Consent Agenda**
 - a. Approval of Minutes: Regular Meeting - May 23, 2023**
 - b. ROV: Transfers totaling \$1,600 within the ROV operating budget**
 - c. Treasurer's: Transfers totaling \$2,670 within the Treasurer's operating budget**
 - d. Aging: Transfer of \$6,600 within the Aging operating budget**
 - e. ARP Task Force: To rescind appropriation of \$1,301,107 within the Coronavirus Recovery Fund**
 - f. ECD: Transfer of \$200,000 within the Community Development Block Fund Grant**
 - g. Library: Additional appropriation of \$26,878 within the Library's operating budget**
 - h. Assessor: Transfer of \$275 within the Assessor's operating budget**
 - i. Fire Department:**
 - 1. Additional appropriation totaling \$1,810 within the Special Grants and Donations Fund**
 - 2. Transfers totaling \$15,737 within the Fire Department's operating budget**
 - j. Police Department:**
 - 1. Additional appropriation totaling \$8,500 within the Special Grants and Donations Fund**
 - 2. Transfer of \$20,000 within the Police Departments operating budget as of July 1, 2023**
 - k. Public Works:**
 - 1. Additional appropriation of \$21,284 within the Special Grants and Donations Fund**
 - 2. Transfer of \$1,810 within the Public Works operating budget**
 - 3. Transfers totaling \$45,000 within the Public Works operating budget**
 - 4. Additional appropriation of \$11,145 within the Transfer Station Fund**
 - 5. Additional appropriation of \$459,677 within LoCIP**
 - 6. Decrease in Appropriations of \$459,677 within LoCIP**
 - 7. Transfer of \$35,860 within the General Fund**
 - 8. Additional appropriation of \$35,860 within the Capital Projects Fund**
- 4. Board of Education:**
 - a. Budget Update**
- 5. City Council:**
 - a. Transfers totaling \$915,425 within the General Fund as of July 1, 2023**
 - b. Additional appropriation totaling \$11,350 within the Transfer Station Fund**
- 6. Liaison Reports**

7. **Chairman's Report**
8. **New Business**
9. **Old Business**
10. **Any other matter to come before said meeting**
11. **Adjournment**

1. **Call to order**

Chairperson Maikowski called the meeting to order at 5:30 p.m.

2. **Public Participation**

3. **Consent Agenda**

- a. **Approval of Minutes: Regular Meeting – May 23, 2023**
- b. **ROV: Transfers totaling \$1,600 within the ROV operating budget**
- c. **Treasurer's: Transfers totaling \$2,670 within the Treasurer's operating budget**
- d. **Aging: Transfer of \$6,600 within the Aging operating budget**
- e. **ARP Task Force: To rescind appropriation of \$1,301,107 within the Coronavirus Recovery Fund**
- f. **ECD: Transfer of \$200,000 within the Community Development Block Fund Grant**
- g. **Library: Additional appropriation of \$26,878 within the Library's operating budget**
- h. **Assessor: Transfer of \$275 within the Assessor's operating budget**
- i. **Fire Department:**
 - i. **Additional appropriation totaling \$1,810 within the Special Grants and Donations Fund**
 - ii. **Transfers totaling \$15,737 within the Fire Department's operating budget**
- j. **Police Department:**
 - i. **Additional appropriation totaling \$8,500 within the Special Grants and Donations Fund**
 - ii. **Transfer of \$20,000 within the Police Departments operating budget as of July 1, 2023**
- k. **Public Works:**
 - i. **Additional appropriation of \$21,284 within the Special Grants and Donations Fund**
 - ii. **Transfer of \$1,810 within the Public Works operating budget**
 - iii. **Transfers totaling \$45,000 within the Public Works operating budget**
 - iv. **Additional appropriation of \$11,145 within the Transfer Station Fund**
 - v. **Additional appropriation of \$459,677 within LoCIP**
 - vi. **Decrease in Appropriations of \$459,677 within LoCIP**
 - vii. **Transfer of \$35,860 within the General Fund**
 - viii. **Additional appropriation of \$35,860 within the Capital Projects Fund**

Commissioner O'Brien made a motion seconded by Commissioner Burns
"To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. Board of Education:
a. Budget Update

Financial information was provided, no formal presentation this month.

5. City Council:
a. Transfers totaling \$915,425 within the General Fund as of July 1, 2023

Commissioner Mace made a motion seconded by Mayor Caggiano
"To make transfers totaling \$915,425 within the General Fund as of July 1, 2023 for contract settlements and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

b. Additional appropriation totaling \$11,350 within the Transfer Station Fund

Mayor Caggiano made a motion seconded by Commissioner Burns
"To make an additional appropriation totaling \$11,350 within the Transfer Station Fund for Local 1338 contract settlement and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. Liaison Reports

Chairman Maikowski is working on updating the liaison assignments and will be speaking with Commissioners.

7. Chairman's Report

None.

8. New Business:

None.

9. Old Business:

None.

10. Any other matter to come before said meeting

11. Adjournment

Commissioner Burns made a motion seconded by Mayor Caggiano

“To adjourn at 5:40 p.m.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk