

**BRISTOL REAL ESTATE COMMITTEE  
MINUTES  
MEETING OF TUESDAY, AUGUST 15, 2023**

**1. CALL TO ORDER:**

By: Chairwoman Tyler

Time: 5:00

Place: City Hall West  
131 North Main Street  
Meeting Room 1

MEMBERS	NAME	PRESENT	ABSENT
REGULAR MEMBERS	Councilwoman Susan Tyler, Chairperson	X	
	Councilman Sebastian Panioto	X	
	Councilwoman Cheryl Thibeault	X	
STAFF	Roger Rousseau, Purchasing Agent		X
	Thomas DeNoto, Assessor		X
	Ann Bednaz, Tax Collector		X
	Raymond Rogozinski, Director of Public Works		X
	Robert Flanagan, City Planner		X
	Scott Matney, Assistant Corp. Counsel		X
	Attorney Jeffrey R. Steeg, Asst. Corp. Counsel	X	
	Noelle Bates, Recording Secretary	X	

The meeting was started with the Pledge of Allegiance.

**ADMINISTRATIVE MATTERS:**

1. Approval of Minutes – 7/18/23

**MOTION:** To approve the minutes of July 18, 2023.

BY: Panioto

Seconded: Thibeault

For: Panioto, Thibeault and Tyler.

Against: None.

Abstained: None.

**PUBLIC PARTICIPATION:**

None.

**NEW BUSINESS**

1. Proposed purchase of Lot #10, Map 65 Marsh Road

Attorney Steeg stated that the Mayor's Office received a letter from Jennifer Kamens regarding the Estate of Nancy Downs, (Executrix Christensen) to see if the City was interested in purchasing this property. (A copy of the letter is attached hereto.)

Attorney Steeg also stated that at the last City Council meeting this matter was voted to go to Planning for an 8-24 review. The Planning Commission will take up this matter at their meeting on August 28, 2023. This matter was also forwarded to Public Works, Parks, Water Department and ECD. The Water Department might have an interest in this property.

**No action taken.**

Attorney Steeg added a new matter to the agenda under New Business. He stated that there were more encroachment issues on City property in the Candlewood Drive area. There were three owners that are encroaching in the same old Redstone Hill Golf Course area. His office sent out letters last Thursdays to the three owners and has had some responses back stating that's how they bought the property.

Councilwoman Tyler would like his office to obtain a list of all the open space area that the City owns and do a GIS search to see if we have any other encroachments in the City and take care of everything all at once.

**No action taken.**

**OLD BUSINESS**

1. Lot #129-2 Violet Drive

Attorney Steeg stated that he has been in contact with Attorney Galski who has contacted all the heirs of the property. He will prepare a Quit Claim Deed and have all the owners sign it waiving the reversionary clause. He also stated that he would get them to sign an Affidavit which will be recorded on the land records.

**No action taken.**

2. Propose sale of .56 acre of land at Stafford School

Attorney Steeg stated that this matter was voted at City Council to send to Planning for and 8-24 review at the last meeting. The Planning Commission will bring it up at their August 28, 2023 meeting.

Councilman Panioto brought up that at the last meeting Mr. D'Amato stated that he asked the neighbor behind him for a part of his land and the neighbor said no. He asked whether the neighbor now knows that he is trying to access this parcel of land which abuts the neighbor's back yard.

Councilwoman Thibeault stated that she was in that area this weekend and drove by it and there are 3 other houses that abut the Stafford School property. The Committee discussed sending letters to these owners as they might have an interest in acquiring a portion of the land. They discussed that it would have to go out for an RFP. Councilwoman Tyler asked if they could put a minimum bid. This will have to be addressed with the Purchasing Agent, Roger Rousseau.

**ADJOURNMENT**

**MOTION:** To adjourn at 5:31 P.M.

By: Thibeault

Seconded: Panioto

For: Tyler, Panioto and Thibeault.

Against: None.

Abstained: None.

This meeting was recorded.

Respectfully submitted,

Noelle Bates

Recording Secretary

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Susan Tyler, Chairwoman