



**City of Bristol DEPARTMENT
OF PUBLIC WORKS BRISTOL,
CONNECTICUT 06010**

860-584-6125 – Front Desk

860-584-6295 – Sanitary Sewer Inspector

Contractor's License & Bonding Information Package

License & Bonding Narrative

This Contractor's License and Bonding Information Package includes the following:

- License & Bonding Narrative
- Excavation Contractor's License Application (to be completed & returned to DPW)
- Excavating Contractor's Permit Bond Form (to be completed & returned to DPW along with bond & Power of Attorney Form)
- List of streets requiring uniformed City of Bristol Police Officer for Traffic Control. Call 860-584-3000 48 hours prior to work to schedule Police Officers. Contractor is responsible for cost of officers.
- Sanitary Sewer Connection fee schedule.

Requirements and procedures to become a licensed and bonded Excavation

Contractor in the City of Bristol

- Contractor must be licensed by the State of Connecticut as a P1, P7 or W-9 Contractor
- Complete and return the Excavation Contractor's License Application to the Bristol Public Works Department.
- Complete and return to the Bristol Public Works Department the Excavation Contractor's Permit Bond Form and supply a bond for ten thousand dollars (\$10,000.00) with a Power of Attorney Form.
- Provide a Certificate of Liability Insurance with the following coverage;
 - Personal Injury - \$100,000 Minimum(300,000)
 - Property Damage - \$10,000 Minimum(300,000)

Submit the above listed information as one package to the Bristol Department of Public Works office during regular office hours (M-F, 8:00-5:00). This information will be reviewed by the Sanitary Sewer Inspector.

After you become a licensed and bonded Contractor you must obtain an Excavation Permit from the City of Bristol Sanitary Sewer Inspector prior to conducting any work within a City of Bristol street and/or right of way.



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License & Bonding Narrative (Continued)

Excavation Permit & Permanent Patch Information

All excavation and utility work conducted within any City of Bristol street and/or right of way can only be conducted by Contractors licensed and bonded *by the City of Bristol*.

To become a licensed and bonded Contractor in the City of Bristol obtain a "Contractor's License & Bonding Information Package" from the City of Bristol Department of Public Works office located in City Hall at 111 North Main Street, Bristol Connecticut.

An excavation permit must be issued by the City of Bristol Sanitary Sewer Inspector (584-6115) a minimum of 48 hours prior to any excavation work within any City of Bristol street and/or right of way.

All *utility connection fees* for the subject property must be paid prior to issuance of an excavation permit.

Excavation permits are issued Monday thru Friday from 8:00 a.m. to 9:00 a.m. and from 3:30 p.m. to 4:30 p.m. and at other times as arranged with the Sanitary Sewer Inspector.

Fees

Excavation permit fee = \$40.00 each. Separate excavation permits are required for each utility.

Permanent Patch fee – At the time of issuance of an Excavation Permit the Contractor shall pay the estimated cost of the permanent patch to the City of Bristol. During the period between temporary patch and permanent patch, the Contractor shall be responsible for maintaining the patch and shall promptly correct all defects upon order of the Director of Public Works or his designated agent. The intent is that temporary patches shall go through one complete winter season prior to being permanently patched by the City of Bristol. Prior to issuing a Certificate of Occupancy, the City of Bristol will measure the total area of the temporary patch, to assure the funds collected will cover the total permanent patch cost. If additional funds are needed to cover permanent patch cost they will be collected before a Certificate of Occupancy is issued.

Calculation of estimated patch cost will be based on length and width, (width shall be diameter of pipe plus twelve (12) inches, minimum twenty-four (24) inches, plus twelve (12) inches for every foot to depth of trench.) Permanent patch fees are calculated by the City of Bristol and subject to payment by the contractor.