



3d.

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Public Library
(Requesting Department)

Date: January 29, 2019
(Submission Date)

For the February 26, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 5,500.00
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____
(date)

Debrah Puzgo
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: \$5,000 donation to the Main Library from the ALA for a Teen STEM Program and \$500 from Price Chopper for the Bristol Babies are Born Reading initiative.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1066011-471000-DONAT	Donation - REVENUE	\$5,500.00
106011-531000-DONAT	Donation Professional Fees - EXPENDITURE	\$500.00
1066011-561800-DONAT	Donation Program Supplies- EXPENDITURE	\$5,000.00

Transfer(s) complete the following:

From:	To:	Amount:

Grants:

Total Amount: Grant \$ _____
 City Share \$ _____ %
 Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount