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### CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Building Department  
(Requesting Department)

Date: April 12, 2019  
(Submission Date)

For the April 23, 2019 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- New Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ 31,001.00
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_  
(date)

  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request: Ran over in overtime due to staffing issues and the inspectors inspecting in Plainville. Ran over in other wages due to vacation buybacks. Ran over in postage and running low in clothing/uniforms due to electrical inspector that left in October of 2018 and then new hire in April 2019, plus new jackets for inspectors.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: <u>0012615 514000</u>	To: <u>0012615 515100</u>	Amount: \$ <u>26,000.<sup>00</sup></u>
From: <u>0012615 514000</u>	To: <u>0012615 517000</u>	Amount: \$ <u>4,401.<sup>00</sup></u>
From: <u>0012615 514000</u>	To: <u>0012615 553100</u>	Amount: \$ <u>500.<sup>00</sup></u>
From: <u>0012615 514000</u>	To: <u>0012615 543012</u>	Amount: \$ <u>100.<sup>00</sup></u>

Grants:

Total Amount: Grant \$ \_\_\_\_\_  
 City Share \$ \_\_\_\_\_ %  
 Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____