

Christopher Wilson, Chair
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BRISTOL BOARD OF EDUCATION
 P.O. Box 450 • 129 Church Street
 BRISTOL, CT 06011-0450
 (860) 584-7000 • Fax (860) 584-7611

Susan Kalt Moreau, Ph.D.
 Superintendent

Catherine M. Carbone, Ed.D.
 Assistant Superintendent

April 15, 2019

Ms. Diane Waldron &
 Members of the Board of Finance
 City Hall
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

An Annual Appeal Fund was established to help address the \$100k funding cut from the State of Connecticut Legislators in 2017. Each year, Bristol FRCs will conduct an Annual Appeal (letter campaign) requesting donations from families and the community at large, along with conducting multiple fund-raising activities to ensure that FRC programs and services continue in the three FRC schools. FRCs also receive unsolicited donations during the school year which will go into this account. All funds raised by annual appeal/ donations/ fund raising efforts will be deposited in this account, managed by the BOE Business Office, and under the direction of FRC Director, Linda Rich, LMSW.

Would you please have this item placed on the agenda of the April 23, 2019 Board of Finance meeting?

Thank you.

Sincerely,

Susan Kalt Moreau, Ph.D.
 Superintendent of Schools

FRC Annual Appeal

Rev. 1605017 432818

1605017 511182	Staff Salaries	\$ 7,518
1605017 558002	Staff Transportation	\$ 500
1605017 532202	Professional Services	\$ 1,000
1605017 569002	Office Supplies	\$ 759
Total		\$ 9,777



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Board of Education
(Requesting Department)

Date: 4/15/19
(Submission Date)

For the 4/26/19 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 7,777
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Education
(governing Board of your department)
at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

FRC ANNUAL APPEAL
1605017 432818

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
Please see attached		
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ 9,777

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____