



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: April 10, 2019
(Submission Date)

For the April 23, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 57,275
- Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on April 9, 2019.

Cheryl Rose *Tom Clark*
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

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Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action a grant to the Demand Responsive program.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ 57,275

City Share \$ 70,160 _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

April 11, 2019

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 9, 2019 it was voted to approve the submission of a grant application to the Demand Responsive program under the auspices of the Naugatuck Valley Council of Government, to authorize the Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml



DATE: April 9, 2019

Presented at Council Meeting

4/9/2019

TO: Mayor Ellen Zoppo-Sassu
City Council Members

Adopted

Ordered Filed

FROM: Dawn Leger, Grants Administrator

Referred to

J. Pac

RE: Elderly and Disabled Demand Responsive Transportation Program

Background

The Elderly and Disabled Demand Responsive Transportation Program (Demand Responsive) is administered by the Connecticut Department of Transportation and provides grant funding for transportation services for seniors and people with disabilities. Through the Naugatuck Valley Council of Governments (NVCOG), the City of Bristol utilizes Demand Responsive funds to support the “Dial-a-Ride” program administered by the Department of Aging Services at the Senior Center. The Demand Responsive funds supplement City funds to increase the number of Dial-a-Ride rides available to eligible clients.

Project Description

The City proposes to reapply to the Demand Responsive program to help fund the “Dial-a-Ride” program for the period July 1, 2019 to June 30, 2020. Under the program, Bristol’s senior citizens and disabled residents are eligible to receive transportation service using wheelchair-accessible vehicles and drivers. Clients utilize this service to attend local medical appointments, shopping trips, outings to the Bristol Senior Center, and other personal appointments. Service is provided on a per-call basis, with approximately 10,000 round-trip rides occurring each year. The City has a contract with HRA of New Britain to provide these services.

Funding Request

The City of Bristol will apply to receive its full allocation of Demand Responsive funds, \$57,275.

City Match

The City must provide a minimum dollar-for-dollar match that is equal to or greater than cash matches in prior years. The Department of Aging meets this requirement by including \$70,160 under the “Dial-A-Ride” line item in its 2019-2020 budget request.

Requested Action

To approve submission of a grant application to the Demand Responsive program under the auspices of NVCOG, to authorize the Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.