



**City of Bristol
Special Board of Finance Meeting
April 23, 2019**

A special meeting of the Board of Finance was held on Tuesday, April 23, 2019 immediately following the regular Board of Finance scheduled for 5:30 p.m. in the Council Chambers of City Hall, 111 North Main Street, Bristol, Connecticut. The following were in attendance: Chairperson John Smith, Vice Chairman Orlando Calfe, Mayor Ellen Zoppo-Sassu, Commissioners Ron Burns, Jake Carrier, Nicolas Jones, Marie O'Brien and Cheryl Thibeault. Mike LaMothe was absent. Also present from the Comptroller's Office: Diane Waldron, Robin Manuele and Skip Gillis.

April 17, 2019

Ladies and Gentlemen:

There will be a Special Board of Finance Meeting held on Tuesday, April 23, 2019 immediately following the Regular Board of Finance scheduled for 5:30 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

Agenda

1. Call to order.
2. To adopt a single installment tax payment for motor vehicles in the 2019-2020 fiscal year payable July 1, 2019 and to take any action necessary.
3. To adopt a single installment tax payment for property tax due in an amount of \$100 or less payable July 1, 2019 and two installments based on a property tax due in an amount greater than \$100 payable on July 1, 2019 and January 1, 2020 and to take any action necessary.
4. To adopt the budget estimate for the Bristol Water Department Enterprise Fund for fiscal year 2019-2020 and to take any action necessary.
5. To adopt the budget estimate for the Solid Waste Disposal Fund for fiscal year 2019-2020 and to take any action necessary.
6. To adopt the budget estimate for the Sewer Operating and Assessment Fund for fiscal year 2019-2020 and to take any action necessary.
7. To adopt the budget estimate for the Transfer Station Fund for fiscal year 2019-2020 and to take any action necessary.
8. To adopt the budget estimate for the Community Development Block Grant, appropriate the City's share and the Reprogrammed Funds of the Community Development Operating Budget for fiscal 2019-2020 and to take any action necessary.
9. To adopt the budget estimate for the Pine Lake Challenge Course Fund for fiscal year 2019-2020 and to take any action necessary.

10. To adopt the budget estimate for the Internal Service Fund which includes the Self Insured Workers' Compensation Fund and the Health Benefits Fund for fiscal year 2019-2020 and to take any action necessary.
11. To adopt the budget estimate for the School Lunch Program for fiscal year 2019-2020 and to take any action necessary.
12. To adopt the 2019-2020 Capital Budget and to take any action necessary.
13. To adopt the General Fund Estimated Operating Budget for fiscal year 2019-2020 and to take any action necessary.
14. Adjournment.

PER ORDER OF THE CHAIRPERSON
John Smith

1. Call to order

Chairperson Smith called the meeting to order at 6:00 p.m.

Pledge of Allegiance

2. To adopt a single installment tax payment for motor vehicles in the 2019-2020 fiscal year payable July 1, 2019 and to take any action necessary.

Commissioner Burns made a motion seconded by Commissioner Thibeault

"In accordance with the provision of Section 12-144a of the Connecticut General Statutes, 1965 revision, the City adopts a single installment tax payment for motor vehicles in the 2019-2020 fiscal year to be payable July 1, 2019 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

3. To adopt a single installment tax payment for property tax due in an amount of \$100 or less payable July 1, 2019 and two installments based on a property tax due in an amount greater than \$100 payable on July 1, 2019 and January 1, 2020 and to take any action necessary.

Commissioner Calfe made a motion seconded by Commissioner Burns

"To adopt a single installment tax payment for property tax due in an amount of \$100 or less payable July 1, 2019 and two installments based on a property tax due in an amount greater than \$100 payable on July 1, 2019 and January 1, 2020 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. To adopt the budget estimate for the Bristol Water Department Enterprise Fund for fiscal year 2019-2020 and to take any action necessary.

Commissioner Carrier made a motion seconded by Commissioner Thibeault
"To adopt the budget estimate for the Bristol Water Department totaling \$8,740,403 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

5. To adopt the budget estimate for the Solid Waste Disposal Fund for fiscal year 2019-2020 and to take any action necessary.

Commissioner Jones made a motion seconded by Commissioner O'Brien
"To adopt the budget estimate for the Solid Waste Disposal Fund for fiscal year 2019-2020 totaling \$1,483,850 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. To adopt the budget estimate for the Sewer Operating and Assessment Fund for fiscal year 2019-2020 and to take any action necessary.

Commissioner Calfe made a motion seconded by Commissioner Jones
"To adopt the budget estimate for the Sewer Operating and Assessment Fund for fiscal year 2019-2020 totaling \$7,629,365 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. To adopt the budget estimate for the Transfer Station Fund for fiscal year 2019-2020 and to take any action necessary.

Mayor Zoppo-Sassu made a motion seconded by Commissioner Calfe
"To adopt the budget estimate for the Transfer Station Fund for fiscal year 2019-2020 totaling \$705,985 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

8. To adopt the budget estimate for the Community Development Block Grant, appropriate the City's share and the Reprogrammed Funds of the Community Development Operating Budget for fiscal 2019-2020 and to take any action necessary.

Commissioner O'Brien made a motion seconded by Commissioner Burns
"To adopt the budget estimate for the Community Development Block Grant Fund for fiscal year 2019-2020 totaling \$1,098,208 consisting of \$648,928 in Entitlement funds, \$17,260 in reprogrammed CDBG funds, \$415,020 transferred from the General Fund, and \$17,000 in Program Income and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

9. To adopt the budget estimate for the Pine Lake Challenge Course Fund for fiscal year 2019-2020 and to take any action necessary.

Commissioner Thibeault made a motion seconded by Commissioner Burns
"To adopt the budget estimate for the Pine Lake Challenge Course Fund for fiscal year 2019-2020 totaling \$150,890 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

10. To adopt the budget estimate for the Internal Service Fund which includes the Self Insured Workers' Compensation Fund and the Health Benefits Fund for fiscal year 2019-2020 and to take any action necessary.

Commissioner Burns made a motion seconded by Commissioner Calfe
"To adopt the budget estimate for the Internal Service Fund for fiscal year 2019-2020 totaling \$41,311,975; \$3,435,000 for the New Self-Insured Workers' Compensation Fund and \$37,876,975 for the Health Benefits Fund and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

11. To adopt the budget estimate for the School Lunch Program for fiscal year 2019-2020 and to take any action necessary.

Commissioner Calfe made a motion seconded by Commissioner Burns
"To adopt the budget estimate for the School Lunch Program for fiscal year 2019-2020 totaling \$3,163,465 and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Commissioner Thibeault questioned the federal grant reimbursement and Bristol Central being added next year as a school and not Bristol Eastern. Jill reviewed the program briefly and the reimbursements rates, as to why Central would qualify and not Eastern. They are very cautious when bringing new schools on. Jill will send the Community Eligibility Provision presentation from April to the Board of Finance.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

12. To adopt the 2019-2020 Capital Budget and to take any action necessary.

Commissioner O'Brien made a motion seconded by Commissioner Jones

"To add the Main Library LED Lighting Conversion project to the Capital Budget in the amount of \$333,970 funded by bonding"

Commissioner Thibeault questioned the payback of the project, Ray Rogozinski stated it was 4.2 years.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner O'Brien made a motion seconded by Commissioner Burns

"To adopt the Capital Budget for fiscal year 2019-2020 totaling \$7,034,615 and recommend approval of this action to the Planning Commission and to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Commissioner Thibeault made a motion seconded by Commissioner Carrier

"To amend the motion to remove the \$100,000 for the fiber network project"

Commissioner Thibeault expressed her concerns with this project, the City shouldn't be in the business when there are experienced providers in the industry and by the time the fiber is finished it will be obsolete. The \$100,000 could go a long way in other areas, as this is not where the City's expertise lies. Mayor Zoppo-Sassu stated this was discussed at the 10 Year CIP meeting to provide further research to give IT better tools, it makes perfect sense.

Mayor Zoppo-Sassu moved the question.

Following a voice vote, the Chairperson declared the amended motion failed. Commissioners Thibeault and Carrier voted yes.

Following a voice vote on the original motion, the Chairperson declared the motion carried. Commissioner Thibeault voted no.

13. To adopt the General Fund Estimated Operating Budget for fiscal year 2019-2020 and to take any action necessary.

Mayor Zoppo-Sassu made a motion seconded by Commissioner Calfe

"To adopt the General Fund budget estimate for fiscal year 2019-2020 totaling \$200,614,470 as presented by Chairperson Smith and have the budget advertised in a local newspaper and recommend approval of this action to a Joint Meeting of the City Council and Board of Finance subject to the call of the Mayor on or before May 20, 2019."

Commissioner Thibeault stated she would be voting no on the budget, as she felt they could of done better with efficiencies. Commissioner O'Brien stated the budget has a reasonable increase, with Debt Service and Capital transfers increasing 8.41%, looking at the long-term. Chairperson Smith stated he wished more money could be put into things, but they aren't able to do that. The City needs to continue to make investments in itself.

Following a voice vote, the Chairperson declared the motion carried. Commissioner Carrier and Thibeault voted No.

14. Adjournment.

Commissioner Calfe made a motion seconded by Commissioner O'Brien

"To adjourn at 7:05 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk