



CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Registrars of Voters
(Requesting Department)

Date: May 20, 2019
(Submission Date)

For the May 28, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ 1,165.00
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____
(date)

Sharon Krauss
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Reason for request:

To cover account overages.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: 0011013-553000 Telephone	To: 0011013-553100 Travel Reimbursement	Amount: \$200.00
From: 0011013-515200 Part Time Wages	0011013-553100 Postage	\$350.00
From: 0011013-569000 Office Supplies	0011013-553100 Postage	\$120.00
From: 0011013-581120 Conferences	Overtime Wages 0011013-515100	\$280.00
From: 0011013-553000 Telephone	Overtime Wages 0011013-515100	\$100.00
From: 0011013-561800 Program Supplies	Overtime Wages 0011013-515100	\$115.00

Grants:

Total Amount: Grant \$ _____
City Share \$ _____ %
Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____