



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: May 15, 2019
(Submission Date)

For the May 28, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on May 14, 2019.

Cheryl P. Connors
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

For Information Only

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action an application to the U.S. Consumer Product Safety Commission "Pool Safely" grant with the Department of Parks and Recreation Aquatics Division.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ 80,000

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

May 16, 2019

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on May 14, 2019 it was voted to authorize the Mayor or Acting Mayor to sign an application and any and all other documents relating to the 2019 U.S. Consumer Product Safety Commission's "Pool Safely" Grant for up to \$80,000 to be submitted by the Department of Parks and Recreation Aquatics Division and to refer this matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

RECEIVED

2019 MAY -7 AM 9:28

TOWN AND CITY CLERK
BRISTOL, CT



DATE: May 6, 2019
TO: Mayor Ellen Zoppo-Sassu
Members of the City Council
FROM: Dawn Leger, Grants Administrator
Jaimie Clout, Aquatics Supervisor

Presented at Council Meeting

5/14/2019

Adopted Refer to Board of Finance
Ordered Filed
Referred to JPC

Agenda Item: To submit an application for the 2019 US Consumer Product Safety Commission's "Pool Safely" Grant

BACKGROUND

The Aquatics Division of the Department of Parks and Recreation oversees three swimming pools (two outdoor and one indoor) that provide swimming lessons, safety instruction, family swim time, and competitive team access for area schools. The facility operates in cooperation with the Bristol-Burlington Health District to provide safe and healthy pool facilities, and to maintain high standards of training for lifeguards and swimming instructors. The "Pool Safely" grant will enable the Aquatics Division to expand the training and safety equipment available at the pools, as well as promote a city-wide water safety campaign during the course of the two-year grant.

GRANT REQUEST

The Aquatics Division is proposing a grant of up to \$80,000 for the two-year grant. Funds will be used to purchase manikins for CPR courses, portable oxygen generators to be housed at each pool facility, and materials for the "Can't Swim? Don't Go In" safety campaign. Further, a WAVE system will be leased that detects swimmer distress to aid lifeguards in early response times. Additionally, an audit and training by the American Red Cross will be conducted at all Aquatic Division facilities to seek and implement safety improvements.

CITY OBLIGATION

There is no match requirement for this grant.

REQUESTED ACTION

A motion that the Mayor or Acting Mayor is authorized to sign an application and any and all other documents relating to the 2019 U.S. Consumer Product Safety Commission's "Pool Safely" Grant, to be submitted by the Department of Parks and Recreation Aquatics Division for up to \$80,000, and that this motion shall be referred to the Board of Finance for action.