



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Building  
(Requesting Department)

Date: January 6, 2020  
(Submission Date)

For the January 28, 2020 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 4,594.
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)

at its meeting held on \_\_\_\_\_  
(date)

(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

To appropriate \$4.594.00 in additional revenue received for Code Enforcement Activities.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1064240-450420 CEC	Code Enforcement	\$2,793.
1064240-450209 CEC	Code Enforcement Tall Grass	\$400.
1064240-422025 CEC	Code Enforcement Building Fines	\$1,401.

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
1064240-543000 CEC	Repairs & Maintenance	\$2,000.
1064240-515200 CEC	Part-Time Wages & Salaries	\$2,594.
_____	_____	_____
_____	_____	_____