4d.

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Emergency Management
(Requesting Department)

Date: December 30, 2019
(Submission Date)

For the January 28, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 250

☐ Transfer from Contingency $

☐ Transfer(s) $

☐ Grant $

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)

at its meeting held on_____.
(date)

Harley Graime/jam
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate a donation for CERT from the Exchange Club.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062413-470000	CERT Donation	$250
1062413-561800	Program Supplies	$250

Transfer(s) complete the following:

From:	**To:**	**Amount:**
From:	**To:**	**Amount:**
From:	**To:**	**Amount:**

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %

Carry-overs list the following:

Account	Account Name	Amount

THE EXCHANGE CLUB OF BRISTOL INC DBA
BRISTOL CHRYSANTHEMUM FESTIVAL
PO BOX 9324
FORESTVILLE, CT 06011

1138

51-7010/2111
34

12/4 2019
Date

Pay to the Order of Cert City of Bristol $ 250.00

Two hundred fifty dollars and xx/xx Dollars

CHECK ARMOR FRAUD PROTECTION

Photo Safe Deposit® Details on back

WebsterBank
WebsterOnline.com

For Thank you

Susan D. Berard

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