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**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Human Resources Director  
(Requesting Department)

Date: December 11, 2019  
(Submission Date)

For the December 17, 2019 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ 52,246
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the City Council at its meeting held on December 10, 2019.

*Chelsea Poo* Coun Clerk  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for funding the creation of an additional detective position in the Police Department, effective as soon as possible.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

<b>From:</b> 0012112-514000 Patrol Reg Wages	<b>To:</b> 0012113-514000 CID Regular Wages	<b>Amount:</b> \$40,240
<b>From:</b> 0018106-522301 Contractual Obligations	<b>To:</b> 0012113-514000 CID Regular Wages	<b>Amount:</b> \$2,006
<b>From:</b> 0018106-522301	<b>To:</b> 0012113-515100 CID Overtime	<b>Amount:</b> \$10,000

Grants:

Total Amount: Grant \$ \_\_\_\_\_  
 City Share \$ \_\_\_\_\_ %  
 Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol  
Office of Town and City Clerk  
111 North Main Street  
Bristol, Connecticut  
(860)584-6200

December 11, 2019

Board of Finance  
Diane M. Waldron, Clerk  
City Hall  
111 North Main Street  
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2019 it was voted to approve the creation of an additional detective position in the Police Department, effective as soon as possible and to refer to the Board of Finance for funding.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC  
Town and City Clerk

TP/dml