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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Youth & Comm. Services
(Requesting Department)

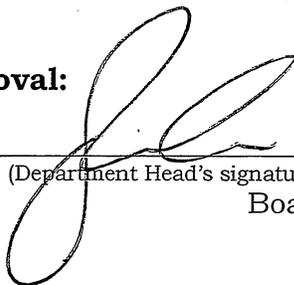
Date: 12/16/2019
(Submission Date)

For the 1/28/2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 1,000.00
- Grant \$ _____
- Carry-over(s) \$ _____
- Other \$ _____

Approval:



(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Reason for request:

Transfer from Evictions to Overtime (\$500.00) and to Travel Reimbursement (\$500.00).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name		Amount

Transfer(s) complete the following:

From:		To:		Amount:	
From:	0014012-581240 Evictions & Auctions	To:	0014012-554000 Travel	Amount:	500.00
From:	0014012-581240 Eviction & Auctions	To:	0014012-515100 Overtime	Amount:	500.00
From:		To:		Amount:	
From:		To:		Amount:	

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %