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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: January 8, 2020
(Submission Date)

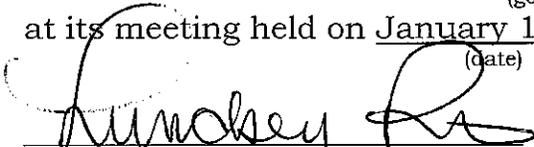
For the January 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ \$30,022.00
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on January 18, 2019.
(date)


(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

- 1) Additional meetings by the senior admin. A/P employee out on W/C and A/R employee is covering for her with OT.
- 2) Engineering Dept. Wireless connections for Tablet
- 3) Building repair in lieu of using contractors
- 4) Anticipation of OT being used in Lieu of contractors
- 5) DPW Garage emergency generator re-wiring
- 6) Anticipation of streets emergency call-ins
- 7) Citywide sign replacement program
- 8) Employee buyback vacation week

Transfer(s) complete the following:

From:	0013010-514000 <u>Admin - Reg Wages</u>	To:	0013010-515100 <u>Admin - Overtime</u>	Amount:	\$2,000.00
From:	0013011-531000 <u>Eng - Prof Fees</u>	To:	0013010-531000 <u>Admin - Prof Fees</u>	Amount:	\$2,000.00
From:	0013013-543000 <u>Build Maint - Rep & Maint</u>	To:	0013013-515100 <u>Build Maint - Overtime</u>	Amount:	\$3,870.00
From:	0013021-543000 <u>Other Bldg - Rep & Maint</u>	To:	0013013-515100 <u>Build Maint - Overtime</u>	Amount:	\$10,000.00
From:	0013016-561800 <u>SW- Prog Supplies</u>	To:	0013017-543000 <u>Fleet - Repairs & Maint.</u>	Amount:	\$3,000.00
From:	0013015-514000 <u>Streets - Reg Wages</u>	To:	0013015-515100 <u>Streets - Overtime</u>	Amount:	\$5,000.00
From:	0013015-543000 <u>Streets - Rep & Maint</u>	To:	0013015-589200 <u>Streets - Signs</u>	Amount:	\$3,000.00
From:	0013017-515100 <u>Fleet Maint - Overtime</u>	To:	0013017-517000 <u>Fleet Maint - Other Wages</u>	Amount:	\$1,152.00