



3f1.

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: 1/29/2020
(Submission Date)

For the 2/25/2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 95,000
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on February 20, 2020.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Conversion of City Hall, Police complex & central Fire house from heating oil to natural gas. Transfer request from heating oil to natural gas account.

Transfer(s) complete the following:

| | | |
|-----------------------------|---------------------------|----------------------------|
| From: 0013013-562100 | To: 0013013-562200 | Amount: \$95,000.00 |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| _____ | _____ | _____ |