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**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: 2/12/2020  
(Submission Date)

For the February 25, 2020 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

Additional Appropriation \$ \_\_\_\_\_

Transfer from Contingency \$ \_\_\_\_\_

Transfer(s) \$ 175,000.00

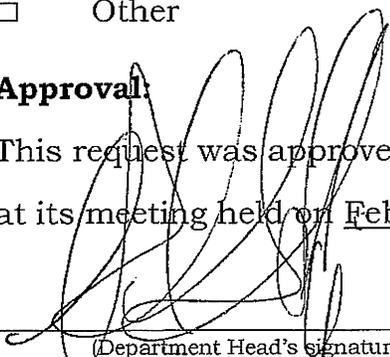
Grant \$ \_\_\_\_\_

Carry-over(s) \$ \_\_\_\_\_

Other

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on February 20, 2020.  
(date)

  
\_\_\_\_\_  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

Account 1343015-531000-19L02 West End retaining wall was established as a professional fee account. DPW engineering performed the design "in house". Construction of the retaining wall replacement is complete (\$175,000.00).

DPW requests a transfer of funds from professional fees account to the construction account.

Please note that the project is complete and the project remaining funds of \$155,000.00 (\$330,000 - \$175,000) are not required.

Transfer(s) complete the following:

<b>From:</b>	1343015-531000-19L02	<b>To:</b>	1343015-570300-19L02	<b>Amount:</b>	\$175,000
	Professional Fees-		Improvements -		
<b>From:</b>	Pequabuck River	<b>To:</b>	Pequabuck West End	<b>Amount:</b>	
<b>From:</b>		<b>To:</b>		<b>Amount:</b>	