



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: February 12, 2020
(Submission Date)

For the February 25, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 17,500
- Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on February 11, 2020.

Cherise Poe, Town Clerk
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

For Information Only

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action the Connecticut State Historic Preservation Office for a Historic Restoration Fund Grant.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ 17,500

City Share \$ 17,500 _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

February 12, 2020

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on February 11, 2020 it was voted to approve the submission of an application to the Connecticut State Historic Preservation Office for a Historic Restoration Fund Grant of \$17,500, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application, contract, and closeout documents, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script that reads "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

5g

Correction by Grants Administrator



RECEIVED
2020 FEB 11 AM 11:41
TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 11, 2020

TO: Mayor Ellen Zoppo-Sassu
City Council Members

FROM: Dawn Leger, Grants Administrator

RE: CT DECD Historic Restoration Fund Grant

Background

A program of the State Historic Preservation Office (SHPO), the Historic Restoration Fund (HRF) offers matching fund grants to be used for the restoration, rehabilitation, stabilization, or archaeological investigation of Connecticut's historic resources that are listed in the State or National Registers of Historic Places.

Project Description

The Library is seeking funds to repair and paint plaster walls in the historic Library, particularly the reading room. Lead paint was discovered while seeking estimates for the application, and therefore abatement has been added to the application.

Funding Request

The total cost of the lead abatement is estimated to be not more than \$15,000; and the restoration and painting of the walls in the Reading Rooms is approximately \$20,000. The total anticipated expense for the abatement and restoration work is \$35,000, and the City will apply for \$17,500 from the SHPO.

City Match

A 1-to-1 City match is required, for a total of \$17,500. Note that \$6,680 from the previous SHPO project concerning outside lead abatement was encumbered by the City but not spent.

Requested Action

To approve submission of an application to the CT State Historic Preservation Office for a Historic Restoration Fund Grant of \$17,500, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application, contract, and closeout documents, and to refer the matter to the Board of Finance for any necessary action.

Presented at Council Meeting

2/11/2020

Adopted

Ordered Filed

Referred to

Refer to Board of Finance

Y. Leger