



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: March 12, 2020
(Submission Date)

For the March 24, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 14,838
- Transfer from Contingency \$ _____
- Transfer(s) \$ 1
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on March 17, 2020.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the FY20 Distracted Driving High Visibility Enforcement Grant effective April 1 – 30, 2020 and August 1-15, 2020.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062112-431108-20G14	Special Grants & Donations Fund – Police Distracted Driving Grant Federal Revenue	\$14,838
1062112-520750-20G14	<i>Medicare</i>	\$216
1062112-515100-20G14	Special Grants & Donations Fund – Overtime Distracted Driving Grant	\$14,622

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$14,838

City Share \$ _____ 0 %

Federal/State Share \$14,838 100 %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



Connecticut Department of Transportation

Highway Safety Office
2800 Berlin Turnpike PO Box 317546
Newington, CT 06131-7546



GRANT APPROVAL CONFIRMATION

Delivered by email to: **briangould@bristolct.gov**

March 2, 2020

Approved Project Periods: Spring Wave: April 1, 2020 to April 30, 2020
Summer Wave: August 1, 2020 to August 15, 2020

State Project Number: 0200-0745-2-AN

Project Name: FY 2020 Distracted Driving High Visibility Enforcement

Governmental Unit: City of Bristol

Applicant: Bristol Police Department

Federal Funds: \$14,837.42

Officer's Fringe Rate OVT % 6.97%

Trooper's Fringe Rate OVT % 0.00%

CFDA: 20.616

The Department of Transportation would like to notify you of the approval of the City of Bristol's Highway Safety project application entitled FY 2020 Distracted Driving High Visibility Enforcement effective: April 1, 2020-April 30, 2020 & August 1, 2020-August 15, 2020.

Federal funds in the amount of \$14,837.42 are allocated to this project in accordance with the approved 2020 Fiscal Year Connecticut Highway Safety Plan.

All grants greater than or equal to \$25,000 are subject to FFATA (Federal Funding Accountability and Transparency Act) sub-award reporting requirements. For more information go to: <https://www.fers.gov/#a-faqs>.

All costs incurred under this project must be in full compliance with both federal and State regulations, policies, and procedures that govern the use of highway safety funds. Costs are subject to review by both Department Accounts Examiners and Federal Auditors.

Please note that deviations from the specifics of the approved budget must be reviewed and approved by the Highway Safety Office prior to their implementation in order for related costs to be eligible for reimbursement.

The DDHVE reimbursement package will be sent to your agency point of contact. All final claims against this project, together with all supporting financial documentation, must be submitted to the Highway Safety Office no later than thirty (30) days after the project period ending date.

If you have any additional questions or concerns regarding this program, please contact me at 860-594-2412.

Joseph T. Cristalli
Transportation Principal Safety Program Coordinator

cc'd by email to:
michaelduval@bristolct.gov
dianewaldron@bristolct.gov

PRINT CONFIRMATION AND GRANT FOR YOUR OWN RECORDS